

Minutes of the Meeting of **ANNUAL COUNCIL** held at Watersmeet, Rickmansworth on **Tuesday 24 May 2022** from 7.30pm to 8.28pm.

Present: Councillors Debbie Morris (Chair from item 2), Keith Martin (Chair until item 1), Kate Turner (Vice-Chair from item 4) Sara Bedford (from item 4), Ruth Clark, Stephen Cox, David Coltman, Steve Drury, Andrea Fraser, Stephen Giles-Medhurst, Rue Grewal, Phillip Hearn, Khalid Hussain, Lisa Hudson, Tony Humphreys, Raj Khiroya, Stephen King, Chris Lloyd, David Major, Shanti Maru, Abbas Merali, Sarah Nelmes, Kevin Raeburn, Reena Ranger, David Raw, Paul Rainbow, Ciaran Reed, Andrew Scarth, Stephanie Singer, Dominic Sokalski, Jon Tankard, and Phil Williams and Anne Winter.

Council observed a one minute silence following the sad death of past Three Rivers District Councillor Tony Barton. Following this, tributes to Councillor Barton were made by Councillors Ciaran Reed and Stephen Giles-Medhurst.

#### **CL01/22 ELECTION OF CHAIR OF THE COUNCIL**

The Chair had agreed to take this item as urgent business as the report had been published one day late due to Officers seeking agreement to the recommendation by all the four Group Leaders.

Councillor Ciaran Reed moved, seconded by Councillor Lisa Hudson, that Councillor Debbie Morris be elected Chair of the Council.

On being put to the Council the motion was declared **CARRIED** by the Chair of Council the voting being by general assent.

**RESOLVED:**

Councillor Debbie Morris was elected Chair of Council.

With Councillor Debbie Morris being elected the point's details, as agreed by all Group Leaders prior to the meeting, under the election of the Chair point "h" was noted by Council:

That the following points total be carried forward:

|                   |              |
|-------------------|--------------|
| Liberal Democrats | 17 + 23 = 40 |
| Labour            | 18 + 3 = 21  |
| Conservatives     | 18 + 12 = -9 |
| Green Party       | 0 + 1 = 1    |

As agreed by the Group Leaders prior to the meeting as required under the election of the Chair point "k" the 9 unallocated points accumulated would be deleted from the point's total.

#### **CL02/22 CHAIR ELECT**

Councillor Debbie Morris made and signed the Declaration of Acceptance of Office.

#### **COUNCILLOR DEBBIE MORRIS IN THE CHAIR**

- CL03/22 VOTE OF THANKS TO RETIRING CHAIR**  
Councillor Sarah Nelmes led a vote of thanks to the retiring Chair, Councillor Keith Martin, with Councillor Keith Martin responding. The Chair of Council presented to past Chair the scroll of office for their 2 year term of office as Chair of the Council.
- CL04/22 APPOINTMENT OF VICE-CHAIR OF THE COUNCIL**  
Councillor Stephen Giles-Medhurst moved, seconded by Councillor Sarah Nelmes, that Councillor Kate Turner be elected Vice-Chair of the Council.  
On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.  
RESOLVED:  
Councillor Kate Turner elected Vice-Chair of the Council.
- CL05/22 VICE-CHAIR ELECT**  
Councillor Kate Turner made and signed the declaration of Acceptance of office.
- CL06/22 APOLOGIES FOR ABSENCE**  
Apologies for absence were received from Councillors Matthew Bedford, Joan King, Chris Mitchell, Roger Seabourne, Martin Trevett and Alison Wall.
- CL07/22 ELECTION RETURN**  
Council noted the results of the District Council Elections held in the District on 5 May 2022 and the Proper Officer confirmed that all Councillors had signed their Declaration of Acceptance of Office.  
RESOLVED:  
Noted the election results and that the Councillors had signed their Declaration of Acceptance of Office.
- CL08/22 THREE RIVERS DISTRICT COUNCIL HEALTH AND SAFETY POLICY STATEMENT 2022/23**  
With the consent of the Council, the Health and Safety Policy statement was signed by the Proper Officer on behalf of the Chief Executive.  
RESOLVED:  
That the TRDC Health and Safety Policy Statement be signed.
- CL09/22 APPOINTMENT OF THE MONITORING OFFICER**  
Ciara Feeney left the meeting.  
Councillor Sarah Nelmes, seconded by Councillor Stephen Giles-Medhurst moved the recommendation as set out in the report.  
On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.  
RESOLVED:  
Agreed the appointment of Ciara Feeney as interim Monitoring Officer until such time as a permanent appointment is made.  
Ciara Feeney returned to the meeting.
- CL10/22 MINOR AMENDMENT TO THE COUNCIL CONSTITUTION**

## **PART 2, ARTICLE 14 (POINT 14.05) – SEALING OF DOCUMENTS**

Councillor Sarah Nelmes, seconded by Councillor Stephen Giles-Medhurst, moved the recommendation as set out in the report.

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

1. Agreed to remove the words “During the Covid 19 pandemic” with the wording of Point 14:05 to read:

“Any of the following officers are also authorised to attest the seal:

A Principal Solicitor, Principal Lawyer of the Council, Emergency Planning and Risk manager”

2. That the Council Constitution be updated accordingly.
3. Agreed to continue to allow the identified officers to attest the seal on Council documents.

## **CL11/22 RECOMMENDATIONS OF THE POLICY AND RESOURCES COMMITTEE 14 March 2022**

Councillor Phil Williams, seconded by Councillor Jon Tankard, moved the recommendations as set out in:

### **MINUTE PR89/21 STAFF ENVIRONMENTAL CHARTER**

Councillor Ciaran Reed wished to raise an amendment with the amendment being to delete the phrase “not only at work but in their personal lives too” from both documents available online and also delete the phrase “and hopefully extend some of their behaviours into their personal lives”. This was seconded by Councillor Reena Ranger.

The Chair asked Councillor Phil Williams, as the proposer of the motion if they would accept the amendment. Councillor Phil Williams responded by thanking Councillor Reed for this proposed amendment but said that they would not be happy to accept the amendment.

Councillor Phil Williams said that all Members came onto the Council to be as green as possible and to make Three Rivers as green as possible and would like to try and achieve this in any small way possible.

On being put to the Council the amended motion was declared LOST by the Chair with the voting being 11 For, 22 Against and 0 Abstentions.

The original motion on being put to the Council was declared CARRIED by the Chair of Council with the voting being unanimous.

RESOLVED:

The Environmental Charter as part of the Council’s commitment to deliver the Climate and Sustainability Action Plan.

Councillor Khalid Hussain declared an interest as they worked as a taxi driver and left the meeting for the next item.

Councillor Raj Khuroya, seconded by Councillor Andrew Scarth moved the recommendations as set out in:

### **MINUTE PR93/21 AMENDMENTS TO TRDC’S EXISTING HACKNEY CARRIAGE, PRIVATE HIRE AND OPERATOR POLICY**

On being put to the Council the motion was declared CARRIED by the Chair of the Council the voting being unanimous.

RESOLVED:

The amended policy with a further amendment on the opening hours to read "in line with the published opening hours".

Councillor Khalid Hussain returned to the meeting.

Councillor Sarah Nelmes, seconded by Councillor Stephen Giles-Medhurst, moved the recommendations as set out in:

**MINUTE PR94/21 COUNCIL CONSTITUTION – CONTRACT PROCEDURE RULES, URGENT DECISIONS AND APPOINTMENT OF VICE CHAIR ON THE ENVIRONMENTAL FORUM**

**i) Contract Procedure Rules**

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

To approve version 10.1 of the Contract Procedure Rules with the Council Constitution being amended accordingly.

**ii) Urgent Decisions**

Councillor Ciaran Reed said that the urgent decision rule from the Constitution had been much more widely used during the pandemic but there had been a need to review how the procedure worked. The intention to get an urgent decision through as smoothly as possible was of course agreed with. However, there were some concerning questions; mainly around the Group Leaders discussing whether they wanted to pass an urgent decision or not. If one Group decided not to agree, it would then go to a proportional system where each Group Leader would be given a number of votes weighted on the number of Councillors which would mean that, based on proportionality the Leader of the Council could pass anything as an urgent decision without the need to go to Committee. This was felt to be a slight over reach of power. If there was an urgent decision the Group Leaders would be unlikely to try and block it. This would leave an inappropriate amount of power in one person's hands.

Councillor Sarah Nelmes responded by explaining that the urgent decisions were not left in the hands of one Group Leader. It was a consultation process and the only times it had been used were in the last two years for genuinely urgent decisions. The process had been tightened so that Officers had to make it absolutely clear why it could not go through the Committee cycle. The type of urgent decisions that were made were things such as changing the rules to make the £500 self-isolation payment. If that had to go through a Committee process it would not have helped the situation. This was proportionate and reasonable. Urgent decisions had never been made under the table. All groups were always aware of them and they had always been published.

Councillor Stephen Cox welcomed Councillor Reed to their new position. The Councillor stated that the situation was difficult, there had been one urgent decision which had not been urgent at all. There was a balance to be struck. If there was time for a decision to go to a Committee meeting, Councillor Cox would be happy for that to happen. Sometimes the issues on urgent decisions boiled down to a judgement call. Previously the Chief Executive was placed in a difficult position if there was an impasse. These days, with the present

Leader of the Council, it was believed that everyone could come to a satisfactory arrangement.

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being 22 For, 11 Against and 0 Abstentions.

RESOLVED:

8.1 To take such urgent action which is in the best interests of the Council where there is not time to convene the appropriate committee. Such action will be taken in consultation with the Group Leaders which expression shall where necessary for this paragraph 8 include Deputy Group Leaders acting in their place

8.2 Any urgent action taken under 8.1 and in consultation with Group Leaders will whenever possible be by unanimous agreement. The Leader of the Council will at their discretion determine at what point agreement has not been possible having regard to the urgency of the matter. The Chief Executive will give effect to any urgent decision reached by unanimous agreement.

8.3 Where agreement has not been reached under paragraphs 8.1 and 8.2, proportionality will be applied to the decision of each group leader to the effect that their decision reflects the number of seats held by their party on the Council and the Chief Executive will act in accordance with the decision of the group

Councillor Sarah Nelmes, seconded by Councillor Phil Williams, moved the recommendation:

**i) Appointment of Vice-Chair of Environmental Forum**

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

To add to the appointments at Annual Council the appointment of a Vice Chair on the Environmental Forum.

Councillor Sarah Nelmes, seconded by Councillor Stephen Giles-Medhurst, moved the recommendation as set out in:

**MINUTE PR95/21 CORPORATE FRAMEWORK 2020-2023 (Corporate Actions 2022-2023)**

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

Agreed the Corporate Framework Action Plan and objectives for 2022-2023, attached as Appendix 1 and recommends to Council.

Councillor Sarah Nelmes, seconded by Councillor Stephen Giles-Medhurst, moved the recommendation as set out in:

**MINUTE PR96/21 TO RECEIVE THE FOLLOWING FINAL SERVICE PLANS 2022-2025 FOR RECOMMENDATION TO COUNCIL**

Councillor Ciaran Reed moved an amendment that the Economic and Sustainable Development service plan be voted on separately. This was agreed by the proposer and the seconder.

On being put to Council the service plans (excluding the Economic and Sustainable Development service plan) were declared CARRIED the voting being by general assent.

On being put to Council the Economic and Sustainable Development (including Local Plan aspects of the service plan) was declared CARRIED by the Chair of Council the voting being 22 For, 11 Against and 0 Abstentions.

RESOLVED:

That the following service plans be agreed:

Committee, Corporate Services, Customer Service Centre, Economic and Sustainable Development (Local Plan aspects of the service plan), Elections, Legal, Property Services and Major Projects, Finance and Revenue and Benefits) with an amendment to the Elections service plan that each Ward achieve a 92% annual canvass return.

Councillor Dominic Sokalski, seconded by Councillor Keith Martin, moved the recommendation as set out in:

**MINUTE PR97/21 BUDGET MONITORING – PERIOD 10 (JANUARY)**

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being 22 For, 0 Against and 11 Abstentions.

RESOLVED:

That the revenue and capital budget variations as shown in the table at paragraph 6.1 of the report be approved and incorporated into the three-year medium-term financial plan.

**CL12/22**

**RECOMMENDATIONS OF THE SERVICE COMMITTEES**

To receive the recommendations from the Leisure, Environment and Community Committee held on 16 March 2022

Councillor Chris Lloyd moved, seconded by Councillor Stephen Giles-Medhurst, the recommendations as set out below.

To agree the final service plans for 2021/24 as follows:

Leisure and Landscape Service Plan, Community Partnerships Service Plan and Environmental Protection Plan.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

To agree the final service plans for 2022-2025 as follows:

Leisure and Landscape, Community Partnerships and Environmental Protection

To receive the recommendations from the Infrastructure, Housing and Economic Development Committee held on 22 March 2022

Councillor Chris Lloyd moved, seconded by Councillor Stephen Giles-Medhurst, the recommendations as set out below.

To agree the Regulatory Services and Housing Services service plan.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

That Minute LEC 53/20 Service Planning 2021/24 and Minute IHED 50/20 Service Planning 2021/24 be approved with the following service plans agreed: Leisure and Landscape, Community Partnerships, Environmental Protection, Regulatory Services and Housing Services.

**CL13/22 MINUTES**

The minutes of the meeting of the Council held on 22 February 2022 were agreed and were signed by the Chair of the Council subject to the following amendment: the 80,000 houses number would be amended to 380,000 houses.

**CL14/22 CHAIR'S ANNOUNCEMENTS**

Councillor Debbie Morris, the new Chair of Council, wished to thank all the Members of Council for their support in the Councillor's appointment as Chair of Council.

Councillor Debbie Morris wished to thank Sarah Haythorpe and Mike Simpson for their guidance and Councillor Keith Martin. Councillor Debbie Morris wished to thank husband and consort Andrew.

The Chair welcomed new Members and Councillor Kate Turner to the Vice-Chair position. The Councillor also thanked former Members of the Council.

The Chair asked if Councillors were organising an event that would benefit from the Chair's attendance or involvement they could get in touch with Mike Simpson in the Committee Team or the Chair themselves.

The Chair announced that their charity for the year would be Pets as Therapy (PAT). PAT was a small charity with an active presence in Three Rivers, the Chair hoped to raise money for the charity and raise the charity's profile. The Charity benefits people in a variety of settings and explained that PAT's objective was to enhance the health and wellbeing of people through companion animal therapy. This meant volunteers bringing their pets into schools, care homes, hospitals and hospices to help students and patients to receive stimulation from a pet's visit. The Chair explained that they had recently accompanied a volunteer and their pet dog to York Meade Primary school which had been a very positive experience. PAT were working towards the goal of every school having a dog but required funding to assist them. There were schools and care homes waiting for PAT visits to be set up. The Chair urged Councillors to pass on the message to anyone who owned an even-tempered pet who may be able to help out.

The Chair announced a fundraiser event, which would be a summer social to be held at The Artichoke pub on the evening of 29 June.

**CL15/22 APPOINTMENT OF THE LEADER OF THE COUNCIL**

Councillor Stephen Giles-Medhurst moved, duly seconded by Councillor Keith Martin the appointment of Councillor Sarah Nelmes as Leader of the Council.

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

Councillor Sarah Nelmes appointed Leader of the Council.

**CL16/22 APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL**

Councillor Sarah Nelmes moved, duly seconded by Councillor Keith Martin the appointment of Councillor Stephen Giles-Medhurst as Deputy Leader of the Council.

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

Councillor Stephen Giles-Medhurst appointed Deputy Leader of the Council.

**CL17/22 APPOINTMENT OF LEAD MEMBERS**

Councillor Sarah Nelmes, seconded by Councillor Stephen Giles-Medhurst the appointment of the Lead Members:

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

Appointed the Lead Members for:-

Resources and Shared Services (Policy and Resources) – Cllr Keith Martin

Transport and Economic Development (Infrastructure, Housing and Economic Development) – Cllr Paul Rainbow

Infrastructure and Planning Policy (Infrastructure, Housing and Economic Development) – Cllr Stephen Giles-Medhurst

Housing (Infrastructure, Housing and Economic Development) – Cllr Andrew Scarth

Leisure (Leisure, Environment and Community) – Cllr Chris Lloyd

Environmental Services, Climate Change and Sustainability (Leisure, Environment and Community) – Cllr Phil Williams

Community Safety and Partnerships (Leisure, Environment and Community) – Cllr Roger Seabourne

The Chair of the two Service Committees will be split between the three Lead Members who will be preside at two meetings of the Service Committees each year with the other two acting as the Vice-Chair when not in the Chair.

In accordance with the Council Constitution these Members are appointed to the Policy and Resources Committee (see item 18a).

**CL18/22 APPOINTMENT OF POLICY AND RESOURCES, PLANNING, REGULATORY SERVICES, LICENSING, INFRASTRUCTURE, HOUSING AND ECONOMIC DEVELOPMENT, LEISURE, ENVIRONMENT AND COMMUNITY, AUDIT AND COUNCIL TAX SETTING COMMITTEES**

The Chair had agreed to take this item as urgent business so that the Committees can be appointed to for the local government year 2022/23 and agree details on how meetings are held. The details had been agreed with the Group Leaders.

**Appointed to the Policy and Resources Committee**

To appoint Members to serve on the Policy and Resources Committee in accordance with the Council Constitution to include the Leader of the Council,



Deputy Leader of the Council and the 7 Lead Members as appointed in Items 15, 16 and 17 above.

On being put to Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

Appointed Members to serve on the Policy and Resources Committee in accordance with the Council Constitution to include the Leader of the Council and the 7 Lead Members as appointed in Item 15, 16 and 17 above.

Liberal Democrat Members:

Councillors Sarah Nelmes (Chair of the Committee)

Infrastructure and Planning Policy (Infrastructure, Housing and Economic Development) – Cllr Stephen Giles-Medhurst (Deputy Leader of the Council and Vice-Chair of Policy and Resources Committee)

Resources and Shared Services – Cllr Keith Martin

Transport and Economic Development (Infrastructure, Housing and Economic Development) – Cllr Paul Rainbow

Housing (Infrastructure, Housing and Economic Development) – Cllr Andrew Scarth

Leisure (Leisure, Environment and Community) – Cllr Chris Lloyd

Environmental Services, Climate Change and Sustainability (Leisure, Environment and Community) – Cllr Phil Williams

Community Safety and Partnerships (Leisure, Environment and Community) – Cllr Roger Seabourne

Conservative Group Members:

Councillors Ciaran Reed, Philip Hearn, Abbas Merali, Reena Ranger

Labour Group Member:

Councillor Stephen Cox

**(b) To appointed Members to the Planning, Regulatory Services, Licensing, Infrastructure, Housing and Economic Development, Leisure, Environment and Community, Audit and Council Tax Setting Committees**

Councillor Ciaran Reed wished to propose amendments to some of the Members on the Committees as follows:

- Licensing & Regulatory switch Councillor David Raw for Councillor Rue Grewal
- Audit & Council Tax switch Councillor Andrea Fraser for Councillor Lisa Hudson

On being put to Council the motion was declared CARRIED by the Chair of Council with the voting being by general assent.

RESOLVED:

**Planning Committee - 11 Members**

Liberal Democrats – 7 Members

Councillors Steve Drury, Matthew Bedford, Sara Bedford, Ruth Clark, Chris Lloyd, Raj Khuroya and Stephanie Singer.

Conservative Group – 3 Members

Councillors Philip Hearn, Lisa Hudson, David Raw

Labour Group – 1 Member

Councillor Stephen King

**Regulatory Committee – 11 Members**

Liberal Democrats – 6 Members

Councillors Raj Khuroya, Roger Seabourne, Tony Humphreys, Dominic Sokalski, Kate Turner and Phil Williams

Conservative Group – 4 Members

Councillors Alison Wall, David Coltman, Rue Grewal, Shanti Maru

Labour Group – 1 Member

Councillor Stephen Cox

**Licensing Committee – 11 Members**

Liberal Democrats – 6 Members

Councillors Raj Khuroya, Roger Seabourne, Tony Humphreys, Dominic Sokalski, Kate Turner and Phil Williams

Conservative Group – 4 Members

Councillors Alison Wall, David Coltman, Rue Grewal, Shanti Maru

Labour Group – 1 Member

Councillor Stephen Cox

**Infrastructure, Housing and Economic Development Committee – 11 Members**

Liberal Democrats – 6 Members

Councillors Stephen Giles-Medhurst, Andrew Scarth, Paul Rainbow, Khalid Hussain, Kevin Raeburn, Dominic Sokalski.

Conservative Group – 4 Members

Councillors Abbas Merali, Philip Hearn, Reena Ranger, Lisa Hudson

Labour Group – 1 Member

Councillor Joan King

**Leisure, Environment and Community Committee – 11 Members**

Liberal Democrats – 6 Members

Councillors Chris Lloyd, Phil Williams, Roger Seabourne, David Major, Jon Tankard and Anne Winter.

Conservative Group – 3 Members

Councillors Ciaran Reed, Debbie Morris, Rue Grewal

Labour Group – 1 Member

Councillor Stephen King

Green Party – 1 Member

Councillor Chris Mitchell

**Audit – 9 Members**

Liberal Democrats – 5 Members

Councillors Tony Humphreys, Steve Drury, Ruth Clark, Khalid Hussain and Raj Khiroya

Conservative Group – 2 Members

Councillors Lisa Hudson and Shanti Maru

Labour Group – 1 Member

Councillor Joan King

Green Party – 1 Member

Councillor Chris Mitchell

**Council Tax Setting – 5 Members**

Liberal Democrats – 3 Members

Councillors Sarah Nelmes, Keith Martin and Stephen Giles-Medhurst

Conservative Group – 2 Members

Councillors Alison Wall and Lisa Hudson

**(c) To appoint substitute Members**

On being put to Council the motion was declared CARRIED by the Chair of Council with the voting being by general assent.

RESOLVED:

Agreed the appointment of all Members to act as substitutes on the Council Committees excluding the Licensing Committee.

Agreed the appointment of the following named substitutes for the Planning Committee:

Liberal Democrats:

Councillors Stephen Giles-Medhurst, Khalid Hussain, Keith Martin, Sarah Nelmes, Martin Trevett, Kate Turner and Phil Williams

Conservative Group: Councillors Abbas Merali, Shanti Maru and Andrea Fraser

Labour Group: Councillor Stephen Cox

Agreed that Licensing sub-committee hearings can be held either virtually/remotely, as a face to face hearing or as a hybrid hearing but that the hearing be livestreamed.

Agreed that Local Area Forum meetings be held either virtually/remotely, as face to face meetings or as hybrid meeting and that the Chair of the Forum makes the decision on how each meeting is held.

Agreed that Sub-Committee meetings be held either virtually/remotely, as face to face meetings or as a hybrid meeting but that they be livestreamed.

**CL19/22 APPOINTMENT OF CHAIRS AND VICE-CHAIRS**

In accordance with Procedure Rule 29, to appoint the Chair and Vice-Chair of the Planning, Regulatory Services, Licensing, Audit and Council Tax Setting Committees.

| <b>Committee</b>              | <b>Chair</b>   | <b>Vice Chair</b> |
|-------------------------------|----------------|-------------------|
|                               | Councillor     | Councillor        |
| Planning                      | Steve Drury    | Matthew Bedford   |
| Licensing                     | Raj Khiroya    | Roger Seabourne   |
| Regulatory Services           | Raj Khiroya    | Roger Seabourne   |
| Audit                         | Tony Humphreys | Steve Drury       |
| Council Tax Setting Committee | Keith Martin   | Sarah Nelmes      |

On being put to the Council the motion was declared CARRIED by the Chair of Council with the voting being by general assent.

RESOLVED:

That the appointment of the Chair's and Vice Chair's of the Planning, Regulatory Services, Licensing, Audit and Council Tax Setting Committees be agreed.

**CL20/22 STANDARDS REGIME**

**A) Members' Panel to deal with Code of Conduct Complaints**

To reconstitute this Panel to deal with Code of Conduct Complaints against District and Parish Councillors under the stages agreed at the Executive Committee on 2 April 2012 (Minute EX104/11). This Panel will also consider any necessary report by Investigatory and Disciplinary Committee. See item CL24/22 below.

The Panel will consist of Group Leaders (or their nominees).

On being put to Council the motion was declared CARRIED by the Chair of Council with the voting being by general assent.

RESOLVED:-

That the membership of the Panel be noted.

**CL21/22 EXTENSION OF APPOINTMENT OF INDEPENDENT PERSON ON THE COUNCIL**

The Chair advised that they had agreed to take the report as urgent as agreement was required by the Group Leaders prior to the meeting to the extension of the Appointment of the Independent Person on the Council.

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

Council approved the reappointment of Mr Nigel Gates as Independent Person for a period of 6 months, from May 2022, subject to the successful recruitment of a new IP on the Council.

If following the successful recruitment of a new IP, Mr Gates to move to be a reserve IP in order to continue to provide some mentoring if asked.

**CL22/22 APPOINTMENTS COMMITTEE**

To establish the Appointments Committee with terms of reference as set out in Part 3 of the Constitution and appoint 7 Members to serve thereon. The Committee is subject to the Rules governing proportionality.

On being put to the Council the motion was declared CARRIED by the Chair of Council the voting being by general assent.

RESOLVED:

That the Appointments Committee be reconstituted for the Local Government Year 2022/23 with Member appointments to be governed by the proportionality rules with the names of the Councillors to be notified to the Chief Executive before each meeting.

Liberal Democrats – 4 Members

Conservative Group – 2 Members

Labour Group – 1 Member

**CL23/22 APPEALS COMMITTEE**

To establish an Appeals Committee to hear any necessary Appeals in relation to Senior Staff Members should a dispute arise under the Terms of a JNC contract. To appoint 5 Members to serve thereon. The Committee is subject to the Rules governing proportionality.

On being put to the Council the motion was declared CARRIED by the Chair of the Council the voting being by general assent.

RESOLVED:

Established the Appeals Committee to hear any necessary Appeals in relation to Senior Staff Members should a dispute arise under the Terms of a JNC contract. Appointed 5 members to serve thereon as follows:

Liberal Democrats – 3 Members (names to be notified to the Chief Executive prior to the meeting)

Conservative Group – 1 Member (name to be notified to the Chief Executive prior to the meeting)

Labour Group – 1 Member (name to be notified to the Chief Executive prior to the meeting)

**CL24/22 INVESTIGATORY AND DISCIPLINARY COMMITTEE**

To establish an Investigatory and Disciplinary Committee to consider any report or complaint in relation to Senior Staff Members appointed under the terms of a JNC contract. To appoint 5 Members to serve thereon. The Committee is subject to the Rules governing proportionality.

On being put to the Council the motion was declared CARRIED by the Chair of the Council the voting being by general assent.

RESOLVED:

Established the Investigatory and Disciplinary Committee to consider any report or complaint in relation to Senior Staff Members appointed under the terms of a JNC contract. Appointed 5 members to serve thereon as follows:

Liberal Democrats – 3 Members (the names to be notified to the Chief Executive prior to the meeting)

Conservative Group – 1 Member (the name to be notified to the Chief Executive prior to the meeting)

Labour Group – 1 Member (the name to be notified to the Chief Executive prior to the meeting)

**CL25/22 APPOINTMENT OF OTHER COUNCIL BODIES 2022/23**

Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below:

**West Herts Crematorium (\*)**

Councillor David Major appointed.

**Three Rivers Community Safety Partnership Board (\*)**

Councillor Roger Seabourne appointed.

**Local Strategic Partnership Board (\*)**

Councillors Sarah Nelmes and Roger Seabourne appointed.

**Community Safety Board (Police and Crime Commissioner) (\*)**

Councillor Roger Seabourne appointed.

**Environmental Forum Chair (\*)**

Councillor Phil Williams Appointed

The voting for the nominations being 20 For the Liberal Democrat Nominations, 11 For the Conservative nominations and 2 Abstentions:

The following appointments were agreed by general assent by Council

**Environmental Forum**

Liberal Democrat 5 – Councillors Phil Williams, Chris Lloyd, Raj Khiroya, Dominic Sokalski, Jon Tankard

Conservative Group 3 - Councillors Alison Wall, Shanti Maru, Reena Ranger

Labour Group – 1 - Councillor Stephen King

Green Party – 1 – Chris Mitchell

**Environmental Forum Vice Chair** – Councillor Chris Lloyd

**Pensioners' Forum**

Open to all Members to attend

**Youth Council – 3 (one Member from each Group)**

Liberal Democrat: Councillor Jon Tankard

Conservative Group: Councillor Ciaran Reed

Labour Group: Councillor Stephen Cox

**Internal Complaints Panel – 5**

Liberal Democrats 3: Reserve Position

Conservative Group 1: Reserve Position

Labour Group 1: Reserve Position

**Staff Employer Forum - 5**

Liberal Democrats 3: Councillors (names to be notified to the Chief Executive prior to the meeting)

Conservative Group 1: (name to be notified to the Chief Executive prior to the meeting)

Labour Group 1: (name to be notified to the Chief Executive prior to the meeting)

**South Oxhey Community Board (run/organised by Countryside/Home Group) –**

Liberal Democrats 1: Councillor Andrew Scarth

Conservative 1: Councillor David Coltman

Labour 1: Councillor Joan King

**Shareholder and Commercial Ventures Board**

Liberal Democrats 3: Councillors Stephen Giles-Medhurst, Keith Martin and Sarah Nelmes

Conservative 1: Councillor Abbas Merali

Labour 1: Councillor Stephen Cox

RESOLVED:

That the appointments to the Other Council bodies be agreed.

**CL26/22 LOCAL AREA FORUM CHAIR/VICE CHAIR 2022/23**

Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below:

RESOLVED:

| <b>Area Forum</b>           | <b>Chair</b>  | <b>Vice-Chair</b> |
|-----------------------------|---------------|-------------------|
| Chorleywood and Sarratt (*) | Raj Khiroya   | Phil Williams     |
| Rickmansworth (*)           | Sarah Nelmes  | Tony Humphreys    |
| Watford Rural (*)           | Andrew Scarth | Keith Martin      |

The voting for the nominations being 20 For the Liberal Democrat Nominations, 11 For the Conservative nominations and 2 Abstentions:

The following nominations for Chair and Vice Chair did not exceed the number of vacancies and were agreed by general assent by Council

|                |                 |                        |
|----------------|-----------------|------------------------|
| Croxley Green  | Steve Drury     | Paul Rainbow           |
| Abbots Langley | Matthew Bedford | Stephen Giles-Medhurst |

RESOLVED:

That the appointments to the Chair and Vice Chair of the Local Forums for 2022/23 be agreed.

**CL27/22 APPOINTMENTS TO OUTSIDE BODIES**

Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below.

RESOLVED:

That the Council representatives to the Outside Bodies be as set out below for 2022/23:

|   |   |
|---|---|
| Chilterns Conservation Board (*)  | Councillor Jon Tankard  |
| Denham Aerodrome Consultative Committee (*)   | Councillor Raj Khiroya  |
| Hertfordshire Building Preservation Trust Ltd   | Councillor Jon Tankard  |
| HCC Health Scrutiny Committee (*)   | Councillor Stephanie Singer   |
| Three Rivers Museum Trust (*)   | Councillor Stephanie Singer   |
| New Agreement Traffic Management Act 2004 Adjudication Joint Committee (PATROLAJC)(*) | Councillor Paul Rainbow with Councillor Stephen Giles-Medhurst as substitute Member |
| Hertfordshire Police and Crime Scrutiny Panel (*)                                     | Councillor Andrew Scarth with substitute Member Councillor Sarah Nelmes             |
| Hertfordshire Armed Forces Covenant (*)   | Councillor Jon Tankard  |
| Herts Climate Change and Sustainability Partnership (*)                               | Councillor Phil Williams  |
| Herts Growth Board (*)  | Councillor Sarah Nelmes with substitute Member Councillor Stephen Giles-Medhurst    |
| South West Herts Strategic Planning Members Group (SPMG)                              | Councillor Stephen Giles-Medhurst with substitute Member Councillor Matthew Bedford |



|   |                         |
|---|-------------------------|
| Watford and Three Rivers Trust (observer rep) (*) | Councillor Sara Bedford |
|---|-------------------------|

The voting for the nominations being 20 For the Liberal Democrat Nominations, 11 For the Conservative nominations and 2 Abstentions:

The following outside bodies' nominations did not exceed the number of vacancies and were agreed by general assent by Council.

|  |   |
|--|---|
| East of England LGA                                  | Councillor Sarah Nelmes   |
| Herts Waste Partnership                              | Councillor Phil Williams with substitute Member Councillor Stephen Giles-Medhurst |
| LGA General Assembly                                 | Councillor Sarah Nelmes with substitute Member Councillor Stephen Giles-Medhurst  |
| Moor Park Mansion Heritage Foundation Trust          | Councillors Stephanie Singer, Reena Ranger and Stephen King                       |
| Abbots Langley Community Centre-Management Committee | Councillor David Major  |

A division took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below for items 28 to 30.

The voting for the nominations being 20 For the Liberal Democrat Nominations, 11 For the Conservation Nominations and 2 Abstentions:

**CL28/22 PENSIONERS CHAMPION (\*)**

RESOLVED:

That Councillor Keith Martin be appointed the Member Champion for 2022/23.

**CL29/22 YOUNG PERSONS' CHAMPION (\*)**

RESOLVED:

That Councillor Jon Tankard be appointed the Young Persons' Champion for 2022/23

**CL30/22 MEMBER TRAINING CHAMPION (\*)**

RESOLVED:

That Councillor Sarah Nelmes be appointed the Member Training Champion for 2022/23.

**CL31/22 INDEPENDENT PANEL ON MEMBERS' ALLOWANCES**

RESOLVED:

Agreed by general assent to reconstitute the above Panel to review Members' allowances. By statute, all appointments must be external to the Council and recommended that the Chief Executive makes the appointments.

**CHAIR OF COUNCIL**