

ANNUAL COUNCIL – 24 MAY 2022

PART I

25. APPOINTMENT OF OTHER COUNCIL BODIES (CED)

1. Summary

- 1.1 To appoint a representative on or reconstitute the other Council bodies as detailed in Paragraph 2.1 of the report.

2. Details

- 2.1 Council is asked to appoint a representative on or reconstitute the following other Council bodies:-

West Herts Crematorium
Three Rivers Community Safety Partnership Board
Three Rivers Local Strategic Partnership
Community Safety Board (Police and Crime Commissioner)
Environmental Forum
Pensioners' Forum
Youth Council
Internal Complaints Panel
Staff Employer Forum
South Oxhey Community Board
Shareholder and Commercial Ventures Panel

2.2 West Herts Crematorium

- 2.2.1 Council are asked to appoint a representative to the West Herts Crematorium Joint Committee as the current appointment is due to end in June 2022. The appointment will be for three years until June 2025.

2.3 Three Rivers Community Safety Partnership Board

- 2.3.1 The Board leads the Community Safety Partnership and makes strategic decisions concerning community safety. It is a function requiring the appointment of one Member, who is the Lead Member for Community Safety and Partnerships and who is also Chair of the Community Safety Board.

2.4 Three Rivers District Local Strategic Partnership

- 2.4.1. The Local Strategic Partnership (LSP) produces the Community Strategy for Three Rivers and ensures that the vision is achieved. The LSP consists of key organisations that deliver services across the District (Police, Herts Valleys Clinical Commissioning Group, Hertfordshire County Council, Parish Councils, Thrive Homes, Watford Community Housing Trust, West Herts College, Job Centre Plus, Citizens Advice Bureau, Hertfordshire Chamber of Commerce and Three Rivers District Council). Both the LSP Board and Community Safety Board meetings are co-joined. A change to the Terms of Reference of the LSP Board was agreed by them in (October 2020) and that the Chair of the Community Safety Board should automatically have a seat on the LSP Board, the current Chair of the Board being the Lead Member for Community Safety and Partnerships. The Council are required to appoint 2 Members to the Board.

2.5 Police and Crime Commissioner - Community Safety Board

2.5.1 The Community Safety Board is a quarterly forum chaired by the Police and Crime Commissioner. The key functions of the Board are to provide oversight of countywide community safety related strategies and as an advisory board on community safety activities. The Members of the Board are representatives from each of the following bodies from within Hertfordshire:

- . Police and Crime Commissioner
- . Constabulary
- County Council and all District/Borough Councils (one elected member and one officer from each council)
- . County Community Safety Unit
- . Fire
- . Probation
- . Clinical Commissioning Groups
- . Public Health
- . Youth Justice

The Member appointed should be the Lead Member for Community Safety and Partnerships. For the appointment to the Police and Crime Scrutiny Panel see agenda Item 27.

2.6 **Environmental Forum**

2.6.1 The Forum meets three times a year, with terms of reference to meet with voluntary organisations and other interested groups, to discuss environmental initiatives as proposed or currently undertaken by those organisations and groups; to consider relevant reports by the Council and the organisations and to make recommendations for action to the relevant Committee.

2.6.2 Membership - Council are asked to appoint 9 Members to the Forum (5 Liberal Democrats, 3 Conservative and 1 Labour).

2.6.3 Council is asked to appoint the Chair of the Forum and Vice Chair of the Forum (subject to the earlier recommendation from P&R Committee being agreed).

2.7 **Pensioners' Forum**

2.7.1 The Pensioners' Forum features presentations and debate on local issues. Speakers and topics are chosen by the pensioners themselves and there is an opportunity to raise any local issues they wish. Forum meetings sometimes include consultations relevant to pensioners. The forum is open to all pensioners in the District.

2.7.2 Membership - Council agreed that the Forum be open to all Members to attend.

2.8 **Youth Council**

2.8.1 The Youth Council is there for anyone in full time primary or secondary education in Three Rivers and surrounding areas.

2.8.2 The key aim is facilitating school students and school Councillors in playing an active role in society as per the Citizenship curriculum. This means debating issues, driving change and letting young people lead. The Youth Council has a voice and the Council want young people to tell us what they are interested in. The Youth Council in partnership with the Three Rivers Primary Schools Consortium had over 200 school Councillors from 15 schools take part in a big debate driven by their own ideas of what they wanted to discuss. The Council has also worked with several schools helping to set up a constitution and

facilitating debates. The key to the success of the Three Rivers Youth Council is having a strong working partnership.

2.8.3 Membership

To be one Member from each Group.

2.9 **Internal Complaints Panel**

2.9.1 The Panel's role is to consider complaints, especially where there was a difference of opinion on the level of local settlement, which might be appropriate. A minimum of three Members are required to make a decision and the Panel has authority to settle amounts up to a maximum of £500.

2.9.2 Membership

It is proposed the membership be (3 Liberal Democrats, 1 Conservative and 1 Labour).

2.10 **Staff Employer Forum**

2.10.1 This Forum considers matters between employees and elected Members of the Council and makes recommendations/gives advice to the Policy and Resources Committee which, if necessary, refers the matter to Council.

2.10.2 Membership

Annual Council are asked to agree the appointments to this body of (3 Liberal Democrats, 1 Conservative and 1 Labour). Members are reminded that the provisions of the Local Government and Housing Act 1989 exclude those Members who are local authority employees (including teachers) and those Members who are trade union officials, whose union has Members in Local Government, from being involved in negotiations with staff. Such Members should not be appointed to this Forum. As the Forum is advisory, it is not subject to proportionality.

2.11. **South Oxhey Community Board**

2.11.1 The South Oxhey Community Board is run and organised by Countryside/Home Group. Council are asked to appoint one Member from each Group to the Board, a total of 3 Members are required.

2.12 **Shareholder and Commercial Ventures Scrutiny Panel**

2.12.1 The Panel was established by Full Council in July 2021 with a membership of 3 Liberal Democrats, 1 Conservative and 1 Labour. Council are asked to re-establish the Panel with the membership not changing.

2.13 Details of Groups which have been disbanded, no longer meet or where an appointment is not required are provided in Appendix 1 of the report.

3. **Financial Implications**

3.1 Budgetary provision exists for Members' expenses to be paid in respect of those bodies which are on the approved list of meetings.

4. **Legal Implications**

4.1 Proportionality legislation does not apply to these bodies.

5. **Recommendation**

- 5.1 That the Council agrees to appoint a representative on or reconstitute the other Council bodies as detailed in Paragraph 2.1 with terms of reference as detailed, appoints Members to serve thereon and agrees the Chair/Vice Chair of the body where appropriate.

Report prepared by: Sarah Haythorpe, Principal Committee Manager.

Data sources:

Annual Council papers and minutes May 2021

Data checked by: Ciara Feeney, Solicitor to the Council

1	Poor	
2	Sufficient	✓
3	High	

Background Papers – none

Appendix 1 - Disbanded Groups/Groups which no longer meet/where an appointment is not required

Council decided to withdraw from the Housing and Regeneration Initiative (HARI) in December 2014 (Minute PR54/14) therefore no appointment is required.

The Watford and Three Rivers Health Partnership Executive Group, Editorial Working Party, Parking Services Working Party, Constitution Working Party and Local Plan Working Party have disbanded. The sub-committees for the Constitution, Local Plan and Equalities will be established by the Policy and Resources Committee.

The Joint Meeting with the Parish Councils, South Oxhey Scrutiny Panel and Property Scrutiny Panel no longer meet.

The Community Safety Co-ordinating Group carries out functions which are delegated by the Community Safety Board by managing, co-ordinating and tasking the work of the Partnership concerned with the delivery of the Community Safety Strategy and Action Plan. It reports to the Community Safety Board. Previously, the Leader of the Council has been the appointed representative on this Group but last year it was agreed that there would no longer be representation on the group by a Councillor. It was highlighted by the Police that as the coordinating group is an officer working group it is not appropriate for a political representative to be appointed at this level, the new Terms of Reference were agreed by the Co-ordinating group and the Community Safety Board and reflected this change in membership. Therefore no appointment is required.