

## AUDIT COMMITTEE

### PART I – DELEGATED

#### (10) COMMITTEE’S WORK PROGRAMME (DoF)

##### 1 Summary

1.1 To review and make necessary changes to the Audit Committee’s Work Programme.

##### 2. Details

2.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in the next 12 months are shown below.

Date	Reports	Officer Responsible
<b>Financial Year 2021 /22</b>		
30-Sep-21	<ul style="list-style-type: none"> <li>• SIAS Annual Assurance Statement &amp; Internal Audit Annual Report 2020/21</li> <li>• SIAS Board Annual Report</li> <li>• SIAS Internal Audit progress report 2021/22</li> <li>• Budget Monitoring Process</li> <li>• <i>Standing items</i></li> </ul>	<p>Client Manager</p> <p>Client Manager</p> <p>Client Manager</p> <p>Head of Finance</p>
07-Dec-21	<ul style="list-style-type: none"> <li>• Treasury Management Mid-Year Report 2021/22</li> <li>• Draft Treasury Management Strategy 2022/23</li> <li>• Approval of the 2019/20 Accounts &amp; External Auditors Report</li> <li>• <i>Standing items</i></li> </ul>	<p>Head of Finance</p> <p>Head of Finance</p> <p>External Auditor</p>
29-Mar-22	<ul style="list-style-type: none"> <li>• Approval of the 2020/21 Accounts &amp; External Auditors Report</li> <li>• Accounting Policies 2021/22</li> <li>• SIAS Internal Audit Plans 2022/23</li> <li>• External Auditor Audit Plan 2021/22</li> <li>• Fraud Annual Report</li> </ul>	<p>External Auditor</p> <p>Head of Finance</p> <p>Client Audit Manager</p> <p>External Auditor</p> <p>Fraud Manager</p>

	<ul style="list-style-type: none"> <li>• Strategic Risk Register External Annual Audit Letter 2019/20</li> <li>•</li> </ul> <ul style="list-style-type: none"> <li>▪ <i>Standing Items</i></li> </ul>	Emergency Planning and Risk Manager
<b>Financial Year 2022 /23</b>		
tbc- May- 22	<ul style="list-style-type: none"> <li>▪ External Annual Audit Letter 2020/21</li> <li>▪ External Audit Update 2021/22</li> <li>▪ Accounting Policies 2021/22</li> <li>▪ SIAS Internal Audit Plans 2022/23</li> <li>▪ External Auditor Audit Plan 2021/22</li> <li>▪ Fraud Annual Report</li> <li>▪ Strategic Risk Register</li> <li>▪ Approval of the 2020/21 Accounts &amp; External Auditors Report</li> <li>▪ <i>Standing Items</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ External Auditor</li> <li>▪ Head of Finance</li> <li>▪ Client Audit Manager</li> <li>▪ External Auditor</li> <li>▪ Fraud Manager</li> <li>▪ Emergency Planning and Risk Manager</li> </ul>

*Standing items are: -*

- *SIAS Internal Audit Progress Report*
- *Financial and Budgetary Risks*
- *Committee Work programme*

### **3 Options/Reasons for Recommendation**

3.1 The recommendation allows the Committee to determine its work programme.

### **4 Policy/Budget Implications**

4.1 The recommendations in this report are within the Council's agreed policy and budgets.

### **5 Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Website and Risk Management Implications**

5.1 None specific.

### **6 Recommendation**

6.1 That the Committee consider and makes necessary changes to its Work Programme.

#### **Background Papers**

Reports and minutes – Audit Committee

Report prepared by: Hannah Doney – Head of Finance