

**INFRASTRUCTURE, HOUSING AND ECONOMIC DEVELOPMENT COMMITTEE -  
21 SEPTEMBER 2021**

**PART I - DELEGATED**

**6. TEMPORARY ACCOMMODATION PLACEMENT POLICY UPDATE  
(DCES)**

**1 Summary**

1.1 The Temporary Accommodation Placement Policy sets out to ensure the Council meets its statutory obligations and in particular the criteria used when considering out of district placements. This was previously agreed at Policy and Resources Committee in November 2016 and then by Infrastructure, Housing and Economic Development Committee in January 2019.

1.2 It has been almost three years since the policy was previously reviewed and so it has been necessary to undertake a review and update accordingly. The updated Temporary Accommodation Placement Policy can be found in Appendix One.

**2 Details**

2.1 The current Temporary Accommodation Placement Policy has been reviewed and requires only minor amendments.

2.2 Minor amendments to the policy include:

2.2.1 Addition of the Homelessness (Suitability of Accommodation) (England) Order in section 2.10;

2.2.2 Placements into B&B accommodation for families and 16/17 year olds to be authorised by the Housing Supply Manager (section 4.2);

2.2.3 Personal circumstances of the household will be taken into account when considering the size and condition of a property in relation to the suitability of a temporary accommodation placement (section 5.1.2).

2.3 There are some wording changes but no other changes required to the policy that was previously agreed by Infrastructure, Housing and Economic Development Committee on 8 January 2019.

**3 Options and Reasons for Recommendations**

3.1 It is recommended that the Committee agree the updated Temporary Accommodation Placement Policy to ensure Council compliance with relevant legislation.

**4 Policy/Budget Reference and Implications**

4.1 The recommendations in this report are within the Council's agreed policy and budgets.

4.2 The recommendations in this report relate to the achievement of the following performance indicators.

- 4.2.1 HN01 - Maximum number of households living in temporary accommodation on the last day of the quarter (snapshot)
- 4.2.2 HN02 – Maximum number of families in bed and breakfast accommodation for more than six weeks
- 4.2.3 HN03 – Maximum number of households in temporary accommodation throughout the year

**5 Financial, Staffing, Environmental, Community Safety, Public Health, Customer Services Centre, Communications & Website, Risk Management and Health & Safety Implications**

5.1 None specific.

**6 Legal Implications**

6.1 It is recommended that the Committee agree the updated Temporary Accommodation Placement Policy to ensure Council compliance with relevant legislation.

**7 Equal Opportunities Implications**

7.1 Relevance Test

Has a relevance test been completed for Equality Impact?	Yes
Did the relevance test conclude a full impact assessment was required?	No

7.2 The relevance test showed that a full impact assessment was not required as sufficient provision is made within the policy to address relevant points. The relevance test completed in 2018 still applies as no other changes have been made to the policy except for those listed at 2.2 and 2.3 above.

**8 Risk and Health & Safety Implications**

8.1 The Council has agreed its risk management strategy which can be found on the website at <http://www.threerivers.gov.uk>. In addition, the risks of the proposals in the report have also been assessed against the Council’s duties under Health and Safety legislation relating to employees, visitors and persons affected by our operations. The risk management implications of this report are detailed below.

8.2 The subject of this report is covered by the Housing Services service plan. Any risks resulting from this report will be included in the risk register and, if necessary, managed within this/these plan(s).

**9 Recommendation**

9.1 That the Committee agree the updated Temporary Accommodation Placement Policy to ensure compliance with relevant legislation.

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**Data Quality**

Data sources: none

Data checked by: n/a

Data rating: n/a

<b>1</b>	<b>Poor</b>	<b>n/a</b>
<b>2</b>	<b>Sufficient</b>	<b>n/a</b>
<b>3</b>	<b>High</b>	<b>n/a</b>

**Background Papers****APPENDICES / ATTACHMENTS**

Appendix One: Temporary Accommodation Placement Policy