

LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE

WORK PROGRAMME

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
Leisure						
1.	Budget Monitoring Report (Period 4)	13 October 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Leisure Management Contract Presentation	13 October 2021	Update on Leisure Management Contracts		Everyone Active & Leisure Contracts and Landscape Projects Officer	To note the presentation
3.	Watersmeet Presentation	24 November 2021	Update on Watersmeet Performance	Presentation	Watersmeet Venue Manager	To note the presentation and report.
4.	Budget Monitoring Report (Period 6)	24 November 2021	Present financial position	Written Report from Policy and Resources	Section Head Accountancy	To note action taken.
5.	Leisure Fees and Charges 2022/23	24 November 2021	To present the proposed fees and charges for 2021/22	Written Report	Leisure Contracts and Landscape Projects Officer	To recommend to P&R Committee

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
6.	Draft Service Plans – Leisure and Landscapes and any growth bids 2022-2025	24 November 2021	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services / Landscape and Leisure Development Manager	To note and comment on the Leisure and Landscapes draft Service Plan for 2022-25 and any growth bids.
7.	Physical Activity Strategy	24 November 2021	Recommendations and Health implications of the impact of COVID-19 on local community. With potential funding pots			
8.	Sustainable Tree Resilience strategy – Draft Strategy	24 November 2021	To present the final tree strategy following public consultation		Principal Trees & Landscape Officer	This Item will be presented at Policy and Resources Committee due to budget implications then to LEC Committee
9.	Final Service Plan – Leisure and Landscapes Services	16 March 2022	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services / Landscape and Leisure Development Manager	To recommend the Service plan for 2021-24

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
10.	Budget Monitoring Report – (Period 10)	16 March 2022	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
Environmental Services & Sustainability						
1.	Budget Monitoring Report (Period 4)	13 October 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Budget Monitoring Report (Period 6)	24 November 2021	Present financial position	Written report from P&R Committee	Section Head Accountancy	To note action taken.
3.	Draft Service Plan – Environmental Services and any growth bids	24 November 2021	To consider the draft Service Plan for the Lead Member’s functions and any growth bids	Written Report	Head of Community Services / Waste and Environment Manager	To note and comment on the draft Service Plan for 2021-24
4.	Environmental Services Fees and Charges 2022/23	24 November 2021	To receive the fees and charges for the review of Environmental Services to include: Garden Waste, Trade Waste and Clinical Waste	Written report	Waste and Environment Manager/Environmental Strategy Manager	To recommend to P&R Committee

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5.	Animal Activities Fees and Charges 2021/22	24 November 2021	To receive the fees and charges review for the services and animal activities	Written report	Animal Welfare & Licensing Inspector	To make recommendations to the Council for the budget.
6.	Biannual Update of the Climate Emergency Sustainability Strategy	tbc			Head of Community Partnerships	
7.	Final Service Plan – Environmental Services	16 March 2022	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services / Waste and Environment Manager	To recommend the Service plan for 2021-24
8.	Budget Monitoring Report – Period 10	16 March 2022	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
Community Safety and Partnerships						

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
1.	Budget Monitoring Report (Period 4)	13 October 2021	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Anti-Social Behaviour	13 October 2021	To receive a report	Written report	Head of Community Partnerships	To receive any recommendations.
3.	Budget Monitoring Report (Period 6)	24 November 2021	Present financial position	Written report from P&R Committee	Section Head Accountancy	To note action taken.
4.	Draft Service Plans – Community Partnerships Regulatory Services	24 November 2021	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Partnerships Head of Regulatory Services	To note and comment on the Environmental Services draft Service Plan for 2022-25 and any growth bids.
5.	Regulatory Fees and Charges for 2022/23	24 November 2021	For information and for audit trail	Written Report (includes fees and charges under the Deregulation Act 2015)	Commercial Standards Manager Head of Regulatory Service Management	To recommend the fees and charges to Council as part of the budget setting process

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6.	Citizen's Advice Service in Three Rivers Annual Report 2020/21	Citizen's Advice November 2021	For information	Presentation	CASTR	
7.	Service Level Agreements Review (every three years)	Citizens Advice - November 2022	For Information	Written Report	Head of Community Partnerships	
8.	Final Service Plan – Environmental Services	16 March 2022	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Service plan for 2021-24
9.	Budget Monitoring Report (Period 10)	16 March 2022	Present financial position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken