

POLICY AND RESOURCES COMMITTEE – 14 JUNE 2021

PART I - DELEGATED

11. EXEMPTION FROM PROCUREMENT PROCEDURE RULES – DUMPER TRUCK FOR WOODCOCK HILL CEMETERY (DCES)

1. Summary

1.1 To advise Members that an exemption to the Procurement process was approved by the Director of Community and Environmental Services under the Exceptional Circumstances exemption as permitted by the Council's Constitution.

2. Details

2.1 An exemption may be considered by the Chief Executive or a Director in exceptional circumstances. This applies in the case of a replacement Dumper Truck for Woodcock Hill Cemetery.

2.2 Once approved, a report to the Policy and Resources Committee must detail the actions taken. This report is for information only to comply with the requirements of the Constitution.

2.3 The exemption was given to purchase a Dumper Truck as the previous one was stolen from the Cemetery and it was reported immediately to the Police and the Council's insurance.

2.4 This vehicle is a 1 Tonne Dumper that is used to remove spoil from the grave side and with a high lift can empty straight into a skip. There is urgency in purchasing this machine due to delaying the opening of the next grave.

2.5 The machine is a specialist piece of equipment with a limited market.

2.6 The quotation was what was expected and was met by the Grounds Maintenance budget

3. Options and Reasons for Recommendations

3.1 The Constitution requires that a report is taken to the Policy and Resources Committee on the action taken in the event that an exemption to the procurement process is approved by the Chief Executive or a Director. This exemption is based upon the "Limited Market" exemption set out in the Contracts Procedures Rules, evidence being that set out at 2.3 to 2.6 above.

4. Policy/Budget Reference and Implications

4.1 The recommendations in this report are set out in Part 4 of the Council's Constitution.

5. Financial

5.1 None specific as purchase was made within existing budgets.

6. Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Public Health, Customer Services Centre, Communications & Website, Risk Management and Health & Safety Implications

6.1 None Specific.

7. Recommendation

7.1 That the Policy and Resources Committee note the action taken.

Report prepared by: Ray Figg – Head of Community Services

Malcolm Clarke – Waste and Environment Manager

Data Quality

Data sources: not applicable

Background Papers

The Council's Constitution: Part 4 – Contracts Procedure Rules

APPENDICES / ATTACHMENTS

None