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# The Licensing Act 2003

## Part A

### Premises Licence

**Premises Licence Number**

21/00005/LAPL01

#### Part 1 – Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

8 Main Avenue

Moor Park

Northwood

Hertfordshire

HA6 2HJ

**Telephone number** None

**Where the licence is time limited the dates** N/A

**Licensable activities authorised by the licence**

Retail Sale of Alcohol

**Times the licence authorises the carrying out of licensable activities**

Retail Sale of Alcohol Monday to Sunday 08:00 - 20:00

**The opening hours of the premises**

Monday to Sunday 06:00 - 20:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol is supplied for consumption OFF the premises only

#### Part 2

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Sasikumar Rathinasingam

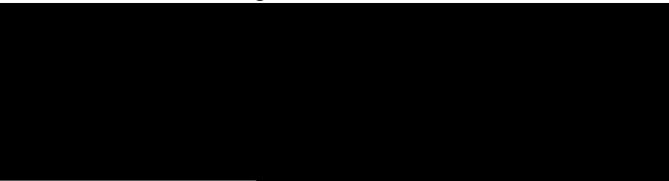
**Email:**

**Registered number of holder, for example company number, charity number (where applicable)**

N/A

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Sasikumar Rathinsingam



**Telephone number:**

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal licence number:



Licensing Authority:



Date of Issue 22 March 2021

Signed  
Kimberley Rowley  
Head of Regulatory Services



## **Annex 1 – Mandatory conditions**

For the purposes of this schedule "the act" means the Licensing Act 2003

"Anti-Social Behaviour" has the meaning given in Section 36 of the Anti-Social Behaviour Act 2003;

"Disability" has the meaning given in section 1 of the Disability Discrimination Act 1995;

"Relevant Premises" has the meaning given in paragraphs (a) and (b) of the definition in section 153(4) of the Act (the relevant parts of which are attached to this licence).

Mandatory Condition - s19 of the Licensing Act 2003

No supply of alcohol may be made under the premises licence;

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made by person who holds a personal licence.

**MANDATORY CONDITIONS SPECIFIED BY THE LICENSING ACT 2006 (MANDATORY LICENSING CONDITIONS) ORDER 2010 AS AMENDED BY THE LICENSING ACT 2003 (MANDATORY CONDITIONS) (AMENDMENT) ORDER 2014:**

### **Mandatory Condition 1**

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-

social behaviour or to refer to the effects of drunkenness in any favourable manner;1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

### **Mandatory Condition 2**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

### **Mandatory Condition 3**

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

### **Mandatory Condition 4**

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

### **Mandatory Condition 5**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(a);
- (b) "permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(a).

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Mandatory Condition 6 CCTV**

1. Premises licence holder must ensure that:

- a. CCTV cameras are located within the premises to cover all public areas including all entrances and.
- b. The system records clear images permitting the identification of individuals.
- c. The CCTV system is able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 31 days.
- d. The CCTV system operates at all times while the premises are open for licensable activities. All equipment must have a constant and accurate time and date generation.
- e. The CCTV system is fitted with security functions to prevent recordings being tampered with, i.e. password protected.
- f. There are members of trained staff at the premises during operating hours able to provide viewable copies on request to police or authorised local authority officers as soon as is reasonably practicable in accordance with the Data Protection Act 1998 (or any replacement legislation).

## **Annex 2 – Conditions consistent with the Operating Schedule**

1. CCTV cameras shall be located within the premises and outside the premises (to a range as recommended by the Police Licensing Officer) to cover all public areas including all entrances which shall record clear images permitting the identification of individuals
2. The CCTV system shall be able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 31 days
3. The CCTV system shall operate at all times while the premises are open for licensable activities. All equipment must have a constant and accurate time and date generation
4. The CCTV system shall be fitted with security functions to prevent recordings being tampered with (for example password protected)
5. There shall be members of trained staff at the premises during operating hours able to provide viewable copies on request to police or authorised officers as soon as is reasonably practicable in accordance with the Data Protection Act 1998 (or any replacement legislation)
6. A staff training scheme shall be used for all staff authorised to sell alcohol. The training will cover the importance of preventing under age sales and complying with licence conditions. Refresher training will be provided every 12 months, records will be kept and be made available to responsible authorities
7. All staff selling alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept in the shop for inspection
8. The DPS (designated premises supervisor) and staff will be vigilant and monitor the area immediately outside the shop with the aim of ensuring that youths do not cause annoyance by congregating
9. Spirits will be kept behind the counter
10. Any incidents of crime and disorder at or immediately outside the premises, witnessed by staff, will be recorded in an incident book kept at the premises. This book will be kept in the shop and available for inspection by authorised officers
11. The premises shall operate an alcohol refusals policy - alcohol will not be sold to;
  - (1) Any person recognised or identified as a street drinker (regardless of their level of intoxication at the time);
  - (2) Any person found to be drinking alcohol in the street;
  - (3) Any person who is drunk or appears to be drunk;
  - (4) Any person suspected of trying to buy alcohol for another person who is drunk or appears to be drunk;
  - (5) Any person unable to provide valid ID when requested by staff;
  - (6) Any person who is verbally or physically abusive towards staff or customers.
  - (7) To any person suspected of trying to buy alcohol for another person(s) who may be under age
12. A notice advising customers of the refusals policy shall be on display
13. Deliveries to the premises will be arranged so as not to cause any public nuisance to local residents
14. Notices shall be on display in the premises asking customers to leave the premises quietly
15. Staff will monitor the area immediately outside the premises on a regular basis to check for, and to properly dispose of, any litter from the premises
16. The shop shall adopt a Challenge 25 policy
17. Anyone who appears to be under 25 years old and attempts to purchase alcohol will be asked to prove

their age by producing an acceptable form of photographic ID such as a passport, photo driving licence, military ID and PASS accredited proof of age cards

18. Challenge 25 poster(s) shall be displayed clearly in the shop

19. A refusals register (for the sale of alcohol) will be kept and be available for inspection by authorised officers on request

20. Notices shall be displayed in the premises where they can be seen clearly to advise customers that it is unlawful for persons under 18 to purchase alcohol or for any persons under 18 years of age.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

Determined 16 March 2021:

1. Amendments agreed at 1 and 2 of the Operating Schedule were accepted.

### **Annex 4 – Plans**

As per the plan attached.