

AUDIT COMMITTEE – 23 MARCH 2021

PART I – DELEGATED

11. COMMITTEE'S WORK PROGRAMME (DoF)

1 Summary

1.1 To review and make necessary changes to the Audit Committee's Work Programme.

2. Details

2.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year are shown below.

Date	Reports	Officer Responsible
	<u>Financial Year 2021 /22</u>	
27 July 2021	<ul style="list-style-type: none"> ▪ SIAS Annual Assurance Statement & Internal Audit Annual Report 2020/21 ▪ SIAS Board Annual Report ▪ Treasury Management Annual Report 2020/21 ▪ External Auditor Audit Plan 2020/21 ▪ External Auditors Report and Approval of the 2020/21 Statement of Accounts and Annual Governance Statement 2020/21 ▪ <i>Standing items</i> 	<ul style="list-style-type: none"> ▪ Client Audit Manager ▪ Client Audit Manager ▪ Head of Finance ▪ External Auditor ▪ External Auditor
30 September 2021	<ul style="list-style-type: none"> ▪ Risk Management Strategy ▪ Standing items 	<ul style="list-style-type: none"> ▪ Emergency Planning & Risk Manager
7 December 2021	<ul style="list-style-type: none"> ▪ Treasury Management Mid-Year Report 2021/22 ▪ Draft Treasury Management Strategy 2022/23 ▪ External Annual Audit Letter ▪ <i>Standing items</i> 	<ul style="list-style-type: none"> ▪ Head of Finance ▪ Head of Finance ▪ External Auditor
29 March 2022	<ul style="list-style-type: none"> ▪ External Audit Update 2021/22 ▪ Accounting Policies 2021/22 ▪ SIAS Internal Audit Plans 2022/23 ▪ External Auditor Audit Plan 2021/22 ▪ Fraud Annual Report ▪ <i>Standing Items</i> 	<ul style="list-style-type: none"> ▪ External Auditor ▪ Head of Finance ▪ Client Audit Manager ▪ External Auditor ▪ Fraud Manager

Standing items are: -

- *SIAS Internal Audit Progress Report*
- *Financial and Budgetary Risks*
- *Committee Work programme*

2.2 The annual statement accounts for the financial year 2020/21 are to be produced and signed by the Council's Chief Financial Officer by 31 May. The audited accounts need to be agreed and signed by Committee by 31 July.

3 Options/Reasons for Recommendation

3.1 The recommendation allows the Committee to determine its work programme.

4 Policy/Budget Implications

4.1 The recommendations in this report are within the Council's agreed policy and budgets.

5 Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Website and Risk Management Implications

5.1 None specific.

6 Recommendation

6.1 That the Committee consider and makes necessary changes to its Work Programme.

Background Papers

Reports and minutes – Audit Committee

Report prepared by: Angela George – Interim Head of Finance