

POLICY AND RESOURCES COMMITTEE - 7 DECEMBER 2020

PART I – NOT DELEGATED

9. STRATEGIC, SERVICE AND FINANCIAL PLANNING 2021-2024 (DoF/DCES)

1. Summary

1.1 This report enables the Committee to comment on its draft service plans and the growth bids from the Service Committees.

2. Details

Strategic Priorities

2.1 At its meeting on 7 September 2020 (Minute PR47/20 refers) the Policy and Resources Committee agreed the process whereby the strategic, service and financial plans for the period 2021-2024 would be agreed.

2.2 At this meeting, officers advised the Policy and Resources Committee of the four strategic priorities:

- Housing and Thriving Communities
- Sustainable Environment
- Successful Economy
- High Performing, Financially Independent Council

Service Plans

2.3 Attached at Appendix 1 is the draft service plan(s) for the service(s) that report to this Committee. Members are asked to note that not all sections of a service plan are applicable to the Committee to which it is presented (for example the Environmental Protection and the Environmental Health Service Plan has different performance indicators which apply to different committees).

2.4 Heads of Service will attend the meeting to answer questions on their plans. The Committee is asked to comment on the content of the plans. The final version of the service plans will come back to the Committee in March 2021 for approval to Council.

2.5 Heads of Service reporting to P&R have produced their growth bids for any revenue and capital growth items and these were presented to the November P&R Committee.

2.6 Appendix 2 to the report is the Service Committee growth bids with the officer scores for these attached at Appendix 3 along with the scoring criteria. The Committee is asked to comment on the growth bids.

3. Options/Reasons for Recommendation

3.1 The recommendations enable the Committee to comment on the draft service plans and the Service Committee growth bids.

4. Policy/Budget Reference and Implications

4.1 The recommendations in this report are not within the Council's agreed policy and budgets. Consultation with Committees forms part of the Budget and Policy Framework Procedure Rules under Part 4 of the Council's Constitution.

5. **Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Communications & Website, Risk Management and Health & Safety Implications**

5.1 Included in the appendices to this report.

6. **Risk Management and Health & Safety Implications**

6.1 These are contained within the draft service plans. There are no risks associated with the decisions members are being asked to make in relation to this report.

7. **Recommendation**

7.1 That the Committee comment on the draft service plans attached at Appendix 1 and receive the final service plans in March 2020 for recommendation to Council.

7.2 That the Committee comment on the Service Committee growth bids contained within Appendix 2 for consideration by Council as part of the budget setting process.

Report prepared by: Gordon Glenn – Performance and Projects Manager

Data Quality

Data sources: Data sources are specific to each service plan and mainly comes from Performance Indicators and the Corporate Framework

Data checked by: Gordon Glenn– Performance and Projects Manager

1	Poor	
2	Sufficient	✓
3	High	

Background Papers

Report to the Policy and Resources Committee – Strategic, Service and Financial Planning 2021-2024 – 7 September 2020

APPENDICES / ATTACHMENTS

- 1 *Draft Service Plans 2021-2024*
- 2 *Service Committee revenue or capital growth items*
- 3 *Officer PID scores and scoring criteria*