

Appendix C

STREET NAMING AND NUMBERING CHARGES FROM 1 APRIL 2020

The *allocation* of a new name or number is free of charge. Once the number/name has been allocated, there is a charge to notify statutory undertakers and other interested parties, such as Royal Mail and emergency services. Notification will also include other statutory undertakers and internal departments of the Council such as Council Tax/Non Domestic Rates, Elections and Waste Management.

When multiple Plots are mentioned, please note that the fee is a *total* price for the number of plots and not the fee for *individual* plots within that range.

Service	Fees April 2020 Fees April 2021 in red	Guidance
New postal numbers only	1 plot = £106.50 (£110) 2 plots = £213 (£220) 3-5 plots = £240 (£247) 6-10 plots = £320 (£330) 11-20 plots = £373 (£384) 21-25 plots = £426.50 (£439) 26-50 plots = £480 (£494) 51-75 plots = £533 (£549) 76-100 plots = £639.50 (£638.50) 101-150 plots = £746 (£768) 151-250 plots = £853 (£878.50) Over 251 plots = £853 (plus £10.50 per unit thereafter) (£878.50 plus £11 per unit thereafter)	Any new development that requires postal numbers FEES ARE NOT SUBJECT TO VAT
New street and/or block names and postal numbers	£213 per new street name, plus fee for postal numbers as above. No charge for block names (£218)	New street names should have local or historical connections. New block names should reflect the character of the locality. Please contact the Land and Property Information Team should you require assistance.
Conversion/subdivision or renumbering (that requires new postal numbers)	1 plot = £106.50 (£110) 2 plots = £213 (£220) 3-5 plots = £240 (£247) 6-10 plots = £320 (£330) 11-20 plots = £373 (£384) 21-25 plots = £426.50 (£439) 26-50 plots = £480 (£494)	Any property that changes and requires new postal numbers.

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Adding/removal or amendment of a house/business name	£106.50 per property (£110)	Formal notification for changes to relevant statutory undertakers (Royal Mail, emergency services etc.)
Re-issue of an official naming or numbering statement	£27 (£28)	Notification previously issued by the Council and sent to relevant statutory undertakers (Royal Mail, emergency services etc.)
Changing an existing street name	Individually charged dependent on necessary workload and associated costs	Consultation with all residents/owners within the street is required, with the majority being in favour of the change