

## AUDIT COMMITTEE – 11 NOVEMBER 2020

### PART I – DELEGATED

#### 9. COMMITTEE'S WORK PROGRAMME (DoF)

##### 1 Summary

1.1 To review and make necessary changes to the Audit Committee's Work Programme.

##### 2. Details

2.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year are shown below.

Date	Reports	Officer Responsible
	<b><u>Financial Year 2020 /21</u></b>	
23 November 2020	<ul style="list-style-type: none"><li>▪ External Auditors Report and Approval of the 2019/20 Statement of Accounts</li><li>▪ External Annual Audit Letter</li></ul>	External Auditor
23 March 2021	<ul style="list-style-type: none"><li>▪ External Audit Update 2020/21</li><li>▪ Accounting Policies 2020/21</li><li>▪ SIAS Internal Audit Plans 2021/22</li><li>▪ External Auditor Audit Plan 2021/22</li><li>▪ Fraud Annual Report 2020/21</li><li>▪ External Audit Certification Work Report 2020/21</li><li>▪ Standing Items</li></ul>	External Auditor Head of Finance Client Audit Manager External Auditor Fraud Manager External Auditor

Standing items are: -

- SIAS Internal Audit Progress Report
- Financial and Budgetary Risks
- Committee Work programme

2.2 The annual statement accounts for the financial year 2019/20 are to be produced and signed by the Council's Chief Financial Officer by 31 August. The audited accounts need to be agreed and signed by Committee by 30 November.

##### 3 Options/Reasons for Recommendation

3.1 The recommendation allows the Committee to determine its work programme.

##### 4 Policy/Budget Implications

4.1 The recommendations in this report are within the Council's agreed policy and budgets.

**5 Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Website and Risk Management Implications**

5.1 None specific.

**6 Recommendation**

6.1 That the Committee consider and makes necessary changes to its Work Programme.

**Background Papers**

Reports and minutes – Audit Committee

Report prepared by: Tina Stankley – Interim Head of Finance