

POLICY AND RESOURCES COMMITTEE – 2 NOVEMBER 2020

PART I – DELEGATED

6. MEMBERSHIP OF THE SUB-COMMITTEES OF POLICY AND RESOURCES COMMITTEE (CED)

1 Summary

1.1 To consider the membership of the four sub-committees of this Committee.

2 Detail

2.1 At the Constitution sub-committee meeting on 29 September 2020 the following information was provided by the Solicitor to the Council with regard to the membership of the four sub-committees of this Committee.

“Noted that in the past the P&R Committee as the Parent Committee sets up the sub-committees with its membership taken from the P&R Committee although any Member of the Council is able to substitute on the sub-committee. Legal advice had been checked and it would be possible to appoint other Members of the Council onto the sub-committees but it would be subject to Political Proportionality Rules. This would be for the P&R Committee to consider as the Parent Committee.

2.2 In light of this information the Committee are asked to consider if they wish to make any changes to the membership of the four sub-committees and appoint a member outside the Committee to be a member on any of the sub-committees.

2.3 The four sub-committees are: *Local Plan, Covid 19 Response, Equalities and Constitution* and all have the following membership:

9 Members with the political proportionality being 6, 2 and 1

2.4 The current membership of the four sub-committees is as follows:

Local Plan sub-committee

Councillors Sarah Nelmes, Steve Drury, Matthew Bedford, Stephen Cox, Stephen Giles-Medhurst, Chris Lloyd, Reena Ranger, Alison Wall and Phil Williams

Constitution sub-committee

Councillors Sarah Nelmes, Stephen Giles-Medhurst, Matthew Bedford, Stephen Cox, Steve Drury, Chris Lloyd, Alex Hayward, Paula Hiscocks and Phil Williams

Covid-19 Response sub-committee

Councillors Matthew Bedford, Stephen Giles-Medhurst, Stephen Cox, Paula Hiscocks, Chris Lloyd, Sarah Nelmes, Andrew Scarth, Roger Seabourne and Alison Wall

Equalities sub-committee

Councillors Stephen Giles-Medhurst, Sarah Nelmes, Matthew Bedford, Stephen Cox, Steve Drury, Alex Hayward, Reena Ranger Roger Seabourne and Phil Williams.

3 Options and Reasons for Recommendations

- 3.1 For the Committee to consider any changes to the membership of the four sub-committees and the appointment of any member(s) outside the Committee onto any of the sub-committees.

4 Policy/Budget Reference and Implications

- 4.1 The recommendations in this report are within the Council's agreed policy and budgets.

5 Financial, Equal Opportunities, Environmental, Community Safety, Public Health, Customer Services Centre, Risk Management and Health & Safety Implications

- 5.1 None specific.

6 Legal Implications

- 6.1 The Policy and Resources Committee have the power to set up sub-committees.
- 6.2 The membership has to be politically proportionate.
- 6.3 Council has already agreed that all Members can act as substitute Members although in view of the nature of the work of the Local Plan sub-committee it is of course desirable for there to be consistency within the attending membership. Substitutes should only be allowed in exceptional circumstances and not as a matter of course.

7 Equal Opportunities Implications

- 7.1 None specific.

8 Communications and Website Implications

- 8.1 Details of the meetings and agendas will be published for the sub-committees on the Council's website.

9 Risk Management and Health & Safety Implications

- 9.1 The Council has agreed its risk management strategy which can be found on the website at <http://www.threerivers.gov.uk>. In addition, the risks of the proposals in the report have also been assessed against the Council's duties under Health and Safety legislation relating to employees, visitors and persons affected by our operations. The risk management implications of this report are detailed below.
- 9.2 The subject of this report is covered by the Committee service plan. Any risks resulting from this report will be included in the risk register and, if necessary, managed within this service plan.
- 9.3 There are no risks to the Council in agreeing the recommendations.

10 Recommendation

- 10.1 To consider any changes to the membership of the four sub-committees and the appointment of any member(s) outside the Committee onto any of the four sub-committees.

Report prepared by: Sarah Haythorpe, Principal Committee Manager

Data Quality

Data sources:

Council Constitution

Constitution sub-committee – 29 September 2020

Data checked by: Anne Morgan, Solicitor to the Council

Data rating:

1	Poor	
2	Sufficient	√
3	High	

Background Papers

None