

# Appendix 1 – Service Restoration Priority Ratings 4 and 5

## Service Recovery

### 1. Executive Summary

The purpose of this document is to identify the Council Services currently identified as priority 4 and 5. Work around priorities 1 to 3 has previously been submitted to Policy and Resource Covid-19 Sub Committee.

Services have detailed activity within their service area under 5 priorities set out below. This information has been collated to provide a basis for decisions to be taken to put Service Restoration in priority order, so that Council resources can be managed appropriately.

- **Priority 1:** Statutory Service / Impact on Vulnerable People
- **Priority 2:** Statutory Service / Contract Implications / Significant Financial Impact
- **Priority 3:** Statutory Service (minor impact) / Significant Reputation Impact / Financial Impact
- **Priority 4 and 5:** Discretionary Services if not covered above

As detailed in Section A, there were a minimal number of priority 4 and 5 services that needed to be delivered to the community. Often, these were in response to changing government guidance, needs of our residents and staff welfare.

### Section A - Services that have continued to operate during Covid-19 or now operating under priority 4 and 5 rating

PRIORITY 4 & 5	
Environmental Protection	Football pitch hire – although the season ended early due to COVID, football can now resume and therefore Grounds are preparing the pitches and clubs are applying for pitches for the season ahead.
	Outreach and awareness – awareness has continued via social media
	Grounds Maintenance - bowling greens
	Pest control – external visits have been restored by WBC

Regulatory Services	Verge Hardening Programme
	Delivering Sustainable Travel (Sustainable Travel Planning)
	Development Management – Duty Planner Service. Operating by phone/virtually. No current proposals to reintroduce face to face service currently.
Community Partnerships	Consultation Work, Abbots Langley Youth Project Grant, Roundabout Transport SLA, Grant Finder, CCTV Capital Grant, Community Grant Capital Budget, Community Grant revenue budget
Housing	Affordable Housing Development
Human Resources (HR)	All aspects of HR – payroll, provision of HR advice, guidance documents, eLearning, recruitment, provision of management information, Learning and development (virtual training courses); policy updates, Pensions advice, starters and leavers details, on-line induction/on-boarding information etc.
Trees and Landscapes	Project based work such as Horses’ Field
Leisure Development	Outdoor Sports Development Programme – external providers of tennis coaching through hire of grounds and partnership work.

## Section B - Services that are not operating under 4 and 5 rating

Service		Timescale on planning - if required	Ideal commencement of service	Notes / Comments
Environmental Protection	Community toilets – some remain closed		TBC	These are largely external non Council sites so will be accessible as and when the sites open
	Outreach and awareness – outreach such as community events and school visits remain suspended		TBC	This isn’t under Council control and is reliant on lifting of restrictions by the Government

	Pest control – internal visits remain suspended		TBC	This contract is with Watford Borough Council and presently there is no date of when these visits will commence
	Textiles kerbside collection		TBC	A report is being prepared for Senior Leadership Team regarding recommencement of this service
<b>Leisure Management Facilities</b>	Free swimming for over 60's and under 19's (during Easter and summer holidays only)		April 2021	
<b>Leisure Development</b>	Play Rangers in the Community	September 2020	October 2020	
	All About Me – Relax Kids (Mental Health project for children and young people)	September 2020	October 2020	
	Be Creative	Oct/Nov 2020	January 2021	A shorter 6 week term could be planned in to start in November, hire space depending
	Artistsmeet	September 2020	October 2020	Exhibitions tentatively pencilled in already for October and November – subject to Watersmeet opening
	Back to Netball William Penn	Sept/Oct 2020	Oct/Nov 2020	Subject to sports hall availability. Could move venue to LCP outdoor courts

	Walking Netball William Penn	Sept/Oct 2020	Oct/Nov 2020	Subject to sports hall availability. Could move venue to LCP outdoor courts
	Junior Netball Clement Danes	Sept/Oct 2020	Oct/Nov 2020	Move to outdoor courts at school
	Back to Netball Clement Danes	Sept/Oct 2020	Oct/Nov 2020	Move to outdoor courts at school
	Netball Now Reach Free	Sept/Oct 2020	Oct/Nov 2020	Move to outdoor courts at school
	Moving Mums Stroller Fitness	October 2020	November 2020	Takes place outside. Can run in small groups
	Moving Mums Boxing Fit	October 2020	November 2020	Takes place outside. Can run in small groups
	Moving Mums Baby Yoga	October 2020	November 2020	Takes place outside. Can run in small groups
	Moving Mums Boxing Fit	October 2020	November 2020	Takes place outside. Can run in small groups
	Moving Mums Baby Yoga	October 2020	November 2020	Takes place outside. Can run in small groups
	Learn to Run Croxley	October 2020	November 2020	Takes place outside. Can run in small groups
	Learn to Run Aquadrome	October 2020	November 2020	Takes place outside. Can run in small groups

Learn to Run South Oxhey	October 2020	November 2020	Takes place outside. Can run in small groups
Junior parkrun (Hire of Grounds)	September 2020	October 2020	Subject to new risk assessment and approval by senior management
South Oxhey parkrun (Hire of Grounds)	September 2020	October 2020	Subject to new risk assessment and approval by senior management
Rickmansworth parkrun (Hire of Grounds)	September 2020	October 2020	Subject to new risk assessment and approval by senior management
Mill End Youthy	October 2020	Friday 6 November 2020	
Active Development programme	Beginning October 2020	Mid/Late October 2020	
Swimming for Stroke	Beginning October 2020	Mid/Late October 2020	Instructor and venue in place
Dance for Parkinson's	Beginning October 2020	Mid/Late October 2020	Instructor and venue in place
Photography Walks	November 2020	February 2021	
Get Set Programme (for adults with a disability)	Oct 2020	November 2020	
Denham Way play area and funding application	October 2020	December 2020	
Wider work on Eastbury Recreation Ground	January 2021	April 2021	
Sk8 Camps	January 2021	April 2021	Would not run until Easter holidays 2021
Supervised Skate Sessions	January 2021	April 2021	Would not run until Easter holidays 2021
Play Rangers in Schools	October 2020	January 2021	

	Making It Mini	January 2021	March 2021	Allow current settling in period and for family centres to deliver face to face
	Schools art projects (Magical Minds, Reach Free Film on youth crime)	December 2020/ January 2021	Feb/Mar 2021	Allow current settling in period and for schools to allow visitors
	Active Parks	February 2021	June 2021	Delivered during the summer months
	Sheltered Housing Scheme Project	December 2020	January 2021	Key Priority as part of service plan, however given the nature of attendees and the reluctance of venues for external visitors delivery will be delayed until guidance changes for care homes
	Play with Care (intergenerational project working with schools and care homes)	January 2021	March 2021	Subject to government guidance around children visiting care homes
	Eastbury Tennis	December 2020	January 2021	Takes place outside. End of tennis season so not as urgent. Small group sessions over winter run by community tennis provider
	Maple Cross Tennis	December 2020	January 2021	Takes place outside. End of tennis season

				so not as urgent. Small group sessions over winter run by community tennis provider
	South Oxhey Tennis	December 2020	January 2021	Takes place outside. End of tennis season so not as urgent. Small group sessions over winter run by community tennis provider
	Review of Outdoor Gym Equipment	January 2021	April 2021	This will need to form part of the capital programme and bid process
<b>Trees and Landscapes</b>	Park Ranger nature programme, including walks and talks. Annual Christmas Carol event at Leavesden Country Park – The organisation who holds this event has recently cancelled it.	January 2021	April 2021	Currently there is not anyone in post to deliver these
<b>Watersmeet</b>	Venue Hire - Priority 4 justification: Although there are financial implications, a significant number of hirers have postponed their events to late 2020 or 2021	3 weeks on site (from 12 October 2020)	From Monday, 2 November 2020	Venue would be available from 2 November but would depend on bookings as to when first hire would be
	Co-promoted Live Shows Programme - Priority 4 justification: Although there are financial implications, it is expected that customer demand will be low over next few months and therefore potentially not cover costs	3 weeks on site (from 12 Oct)	From Mon 2 November 2020 (note first performances may be later depending on show availability)	If Recovery grant application successful then from November 2020. If unsuccessful then from January 2021.

<b>Legal</b>	Priority 4 and 5 category includes routine advice where there is no urgency, no financial implications is purely discretionary and not covered above		October 2020	
<b>Regulatory Services</b>	Licences for taxi vehicles and driver renewals have continued to be processed but no formal badges/plates have been issued since March as they require collection due to their size. Drivers/vehicles are failing to display up to date information on their licenced status and as the months progress there is concern this raises a public safety concern. To enable collection of badges/plates face to face collection at the Council offices need to re commence. A risk assessment is currently being prepared.		October 2020 or as soon as feasibly possible to reduce public safety concerns.	Risk Assessment and procedure currently being prepared.