

## ANNUAL COUNCIL – 9 JUNE 2020

### 19. APPOINTMENT OF OTHER COUNCIL BODIES (CED)

#### 1. Summary

1.1 To reconstitute other Council bodies referred to in Paragraphs below of this report.

#### 2. Details

2.1 Council is asked to reconstitute the following bodies:-

Three Rivers Community Safety Partnership Board  
Three Rivers Community Safety Co-ordinating Group  
Three Rivers Local Strategic Partnership  
Community Safety Board  
Environmental Forum  
Pensioners' Forum  
Youth Council  
Internal Complaints Panel  
Editorial Working Party  
Staff Employer Forum  
South Oxhey Community Board

2.1.1 It should be noted that Council decided to withdraw from the Housing and Regeneration Initiative (HARI) in December 2014 (Minute PR54/14) therefore no further appointment is required.

2.1.2 The Watford and Three Rivers Health Partnership Executive Group, Parking Services Working Party, Constitution Working Party and Local Plan Working Party have disbanded. The sub-committees for the Constitution and Local Plan were established by the Policy and Resources Committee (January 2019) and the new Covid-19 Response sub-committee on 14 May 2020. The membership and appointments to these sub-committees will be agreed at the Policy and Resources Committee meeting on 15 June 2020.

2.1.3 As the Joint Meeting with the Parish Councils, South Oxhey Scrutiny Panel and Property Scrutiny Panel have not met it is not proposed to reconstitute these bodies at this time. If necessary P&R Committee can consider setting up a sub-committee to scrutinise property matters.

#### 2.1.4 West Herts Crematorium

Council have appointed Councillor David Major as the representative to West Herts Crematorium Joint Committee until June 2022.

#### 2.2 Three Rivers Community Safety Partnership Board and Coordinating Group

2.2.1 The Board leads the Community Safety Partnership and makes strategic decisions concerning community safety. It is a function requiring the appointment of one Member, last year's representative being the Lead Member for Community Safety and Partnerships.

2.2.2 The Community Safety Co-ordinating Group carries out functions delegated by the Community Safety Board by managing, co-ordinating and tasking the work of the Partnership concerned with the delivery of the Community Safety Strategy and Action Plan. It reports to the Community Safety Board. The Leader of the Council has been the appointed representative on this Group.

### 2.3 Three Rivers District Local Strategic Partnership

- 2.3.1. The Local Strategic Partnership (LSP) produces the Community Strategy for Three Rivers and ensures that the vision is achieved. The LSP consists of key organisations that deliver services across the District (Police, Herts Valleys Clinical Commissioning Group, Hertfordshire County Council, Parish Councils, Thrive Homes, Watford Community Housing Trust, West Herts College, Job Centre Plus, Citizens Advice Bureau, Hertfordshire Chamber of Commerce and Three Rivers District Council). Requires 2 Members to be appointed. The Leader of the Council and the Lead Member for Community Safety and Partnerships have been the appointed representatives.

### 2.4 Police and Crime Commissioner - Community Safety Board

- 2.4.1 The Community Safety Board is a quarterly forum chaired by the Police and Crime Commissioner. The key functions of the Board are to provide oversight of countywide community safety related strategies and as an advisory board on community safety activities. The Members of the Board are representatives from each of the following bodies from within Hertfordshire:

- . Police and Crime Commissioner
- . Constabulary  
County Council and all District/Borough Councils (one elected member and one officer from each council)
- . County Community Safety Unit
- . Fire
- . Probation
- . Clinical Commissioning Groups
- . Public Health
- . Youth Justice

The Member appointed should be the Lead Member for Community Safety and Partnerships. For the appointment to the Police and Crime Scrutiny Panel see agenda Item 21.

## **3. Environmental Forum**

- 3.1 The Forum meets three times a year, with terms of reference to meet with voluntary organisations and other interested groups, to discuss environmental initiatives as proposed or currently undertaken by those organisations and groups; to consider relevant reports by the Council and the organisations and to make recommendations for action to the relevant Committee.
- 3.2 Membership - Council are asked to appoint 8 Members to the Forum (4 Liberal Democrats, 3 Conservative, 1 Labour).
- 3.3 Council is asked to appoint the Chair of the Forum.

## **4. Pensioners' Forum**

- 4.1 The Pensioners' Forum features presentations and debate on local issues. Speakers and topics are chosen by the pensioners themselves and there is an opportunity to raise any local issues they wish. Forum meetings sometimes include consultations relevant to pensioners. The forum is open to all pensioners in the District.
- 4.2 Membership - Council agreed that the Forum be open to all Members to attend.

## **5. Youth Council**

5.1 The Youth Council is there for anyone in full time primary or secondary education in Three Rivers and surrounding areas.

5.2 The key aim is facilitating school students and school Councillors in playing an active role in society as per the Citizenship curriculum. This means debating issues, driving change and letting young people lead. The Youth Council has a voice and the Council want young people to tell us what they are interested in. The Youth Council in partnership with the Three Rivers Primary Schools Consortium had over 200 school Councillors from 15 schools take part in a big debate driven by their own ideas of what they wanted to discuss. The Council has also worked with several schools helping to set up a constitution and facilitating debates. The key to the success of the Three Rivers Youth Council is having a strong working partnership.

### 5.2 Membership

To be one Member from each Group.

## **6. Internal Complaints Panel**

6.1 The Panel's role is to consider complaints, especially where there was a difference of opinion on the level of local settlement, which might be appropriate. A minimum of three Members are required to make a decision and the Panel has authority to settle amounts up to a maximum of £500.

### 6.2 Membership

Last year Council agreed that the Panel should comprise six Members, two from each Group. This year it is proposed the same membership as the Staff Employer Forum (2 Liberal Democrats, 2 Conservative, 1 Labour and 1 Independent Councillor Group).

## **7. Editorial Working Party**

7.1 The role of the Working Party is to consider and critique the content and images relating to the Council's Three Rivers Times with authority being given to the Chief Executive to produce the e-newsletter, deal with distribution and decide on matters of budget in consultation with the Working Party. The Editorial Working Party will also be consulted on the content and images relating to the District Guide and A-Z directory of services together with the web strategy.

### 7.2 Membership

Council are asked to reappoint the Working Group to the proportionality provided above (3 Liberal Democrats, 1 Conservative, 1 Labour). The Working Party is not subject to proportionality.

## **8. Staff Employer Forum**

8.1 This Forum considers matters between employees and elected Members of the Council and makes recommendations/gives advice to the Policy and Resources Committee which, if necessary, refers the matter to Council.

### 8.2 Membership

Council on 15 April 2003 agreed that appointments to this body be made at Annual Council and six Members (2 Liberal Democrats, 2 Conservative, 1 Labour and 1 Independent Councillor Group) serve. Members are reminded that the provisions of the Local Government and Housing Act 1989 exclude those Members who are local authority

employees (including teachers) and those Members who are trade union officials, whose union has Members in Local Government, from being involved in negotiations with staff. Such Members should not be appointed to this Forum. As the Forum is advisory, it is not subject to proportionality.

**9. South Oxhey Community Board**

9.1 The South Oxhey Community Board is run and organised by Countryside/Home Group. Council are asked to appoint one Member from each Group to the Board, a total of 3 Members are required.

**10. Financial Implications**

10.1 Budgetary provision exists for Members' expenses to be paid in respect of those bodies which are on the approved list of meetings.

**11. Legal Implications**

11.1 Proportionality legislation does not apply to these bodies.

**12. Recommendation**

12.1 That the Council agrees to reconstitute the above bodies with terms of reference as detailed, appoints Members to serve thereon and agrees the Chairmanship of the body where appropriate.

Report prepared by: Sarah Haythorpe, Principal Committee Manager.

Data sources:

Annual Council papers and minutes 2018/19

Data checked by: Anne Morgan, Solicitor to the Council

1	Poor	
2	Sufficient	✓
3	High	

**Background Papers**

None