



<b>FOR OFFICE USE ONLY</b>
Licence No:
Uniform Ref:
Issued Date:
Expiry Date:
Receipt No:
Method of Payment:
Fee Paid:
Date Received:
Payee Name:

Updated 01.04.2020

**APPLICATION FOR REPLACEMENT  
PRIVATE HIRE/HACKNEY CARRIAGE DRIVER LICENCE  
and/or BADGE**

This form is to replace a lost, stolen or damages driver licence and/or badge. Please complete **all** sections of the application form. Incomplete applications will be invalid. The form must be returned with the required fee. Please note that only card payments are accepted.

**Fee(s):**

Badge	£20.00
Licence (paper part)	£10.00

Please allow up to 3 working days to process and reissue a licence and/or badge providing the application is complete and the fee has been made.

A licensed driver cannot work as a private hire/Hackney Carriage driver if they do not wear their badge due to it being lost, stolen or damaged. They must wait for a new badge to be issued.

<b>Type of licence</b>	PH <input type="checkbox"/> HC <input type="checkbox"/>	<b>Badge number</b>	
<b>Surname:</b>			
<b>Forename(s):</b>			
<b>Address:</b>			
<b>Tel No:</b>			
<b>Email Address:</b>			

<b>Reason for replacement:</b> <i>(Please provide reason for replacement required and all details surrounding loss of licence/plate(s))</i>	
<b>If stolen please provide crime reference number:</b>	

**Signature:**

**Name:**

**Date:**