

**POLICY AND RESOURCES COMMITTEE  
WORK PROGRAMME**

<b>No.</b>	<b>Item to be considered</b>	<b>Link to Strategic Plan</b>	<b>Date of Next Meeting</b>	<b>Purpose of the Report</b>	<b>How the work will be done</b>	<b>Responsible Officer</b>	<b>Outcome Expected</b>
1.	Performance Report		Reported via MIB	Performance report update	Written Report	Performance and Projects Manager	Report to note, this will be reported via the Members' Information Bulletin
2.	Property Investment and Asset Management Strategy		To be reported to Full Council – 25 February 2020	To consider a report on the asset strategy	Written Report	Property Services and Finance	To consider any recommendations
3.	Budget Monitoring Report		9 March 2020	To monitor the budgetary situation for services		Director of Finance/Head of Finance	To consider the report and make any recommendations to Council
4.	Final Service Plans 2020-2023	3.1.1/3.1.1.1 3.3.4/3.3.4.1	9 March 2020	To consider service plans for the heads of service that report to the committee	Written Report	Heads of Service who report to Committee	Recommend the Strategic plan and service plans for approval following approval of the budget by Council.
5.	Member Training		15 June 2020	To receive a report	Written report	Principal Committee Manager	To consider any recommendations
6.	Appoint to the Sub-Committees of P&R		15 June 2020	To receive a report	Written Report	Principal Committee Manager	To consider the recommendations

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7.	Budget Outturn report 2019/20		15 June 2020	To receive a report	Written Report	Head of Finance	To consider the recommendations
8.	Draft Corporate Framework and Financial planning 2021-2024		7 September 2020	To receive a report	Written Report	Director of Finance/Head of Community Partnerships	To receive a report
9.	Budget Monitoring Report		7 September 2020	To monitor the budgetary situation for services		Director of Finance/Head of Finance	To consider the report and make any recommendations to Council
10.	Calendar of meetings 2022/23		7 September 2020	To receive a report	Written report	Principal Committee Manager	To recommend the calendar to Council
11.	Review of Strategic Risks		2 November 2020	To receive a report	Written Report	Emergency Planning and Risks Manager	To consider the recommendations
12.	Draft Corporate Framework, Draft Service Plans and Growth Bids 2021-2024		7 December 2020	To receive a report	Written Report	Director of Finance/Head of Community Partnerships	To receive a report

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13.	Business Rate Pooling 2021/22		7 December 2020	To seek approval to enter into a business rates pool with Hertfordshire County Council (HCC) and a number of other districts within the County for 2020/21.	Written Report	DoF	To recommend to Council.
14.	Financial Planning 2021-2024 to include Fees and charges		25 January 2021	To receive a report	Written Report	DoF and Service Heads	To recommend the budget to Council
15.	Community Infrastructure Levy (CIL) once the Government have reviewed CIL		Future meeting	To receive a report	Written report	DCES	To consider any recommendations