

**LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE**  
**WORK PROGRAMME 15 JANUARY 2020**

<b>No.</b>	<b>Item to be considered</b>	<b>Date of Next Meeting</b>	<b>Purpose of the Report</b>	<b>How the work will be done</b>	<b>Responsible Officer</b>	<b>Outcome Expected</b>
<b>Leisure</b>						
1.	Budget Monitoring Report	11 March 2020	Present financial outturn position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Final Service Plans – Leisure and Landscapes	11 March 2020	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Leisure and Landscapes Service Plans for 2020-23
3.	Watersmeet Presentation	19 August 2020	Update on Watersmeet Performance	Written Report and Presentation	Watersmeet Venue Manager	To note the presentation.
4.	Leisure Management Contract Presentation	19 August 2020	Update on Leisure Management Contracts		Everyone Active & Leisure Contracts Officer	
5.	Leisure Fees and Charges 2021/22	25 November 2020		Written Report	Leisure Contracts Officer	

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6.	Draft Service Plans – Leisure and Landscapes and any growth bids	25 November 2020	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services	To note and comment on the Leisure and Landscapes draft Service Plan for 2021-24 and any growth bids.
<b>Environmental Services &amp; Sustainability</b>						
1.	Budget Monitoring Report	11 March 2020	Present financial outturn position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Final Service Plan – Environmental Services	11 March 2020	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Service plan for 2020-23
3.	Animal Activities Fees and Charges.	19 August 2020	To receive the fees and charges review for the services and animal activities	Written report	Animal Welfare & Licensing Inspector	To make recommendations to the Council for the budget.
4.	Green Expectations Report	TBC - No Sustainability Officer	To receive the annual action plan.	Written report	Sustainable Projects Officer	To consider the recommendations

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5.	Draft Service Plan – Environmental Services and any growth bids	25 November 2020	To consider the draft Service Plan for the Lead Member's functions and any growth bids	Written Report	Head of Community Services	To note and comment on the draft Service Plan for 2021-24
6.	Environmental Services Fees and Charges	25 November 2020	To receive the fees and charges for the review of Environmental Services to include: Garden Waste, Trade Waste and Clinical Waste		Waste and Environment Manager/Environmental Strategy Manager	
<b>Community Safety and Partnerships</b>						
1.	Budget Monitoring Report	11 March 2020	Present financial outturn position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Final Service Plans – Community Partnerships  Regulatory Services (food and licensing only)	11 March 2020	To consider the final Service Plans for the Lead Member's functions	Written Report	Head of Community Partnerships  Head of Regulatory Services	To recommend the Environmental Services and Community Partnerships Service Plan for 2020-23
3.	Annual Update following Pilot of Shepherd School Public Spaces Protection Order	11 March 2020	Report following the end of the project	Written report	Partnerships Manager	To consider any recommendations

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4.	Draft Service Plans – Community Partnerships  Regulatory Services	25 November 2020	To consider the draft Service Plan for the Lead Member’s functions and any growth bids	Written Report	Head of Community Partnerships  Head of Regulatory Services	To note and comment on the Environmental Services draft Service Plan for 2021-24 and any growth bids.
5.	Regulatory Fees and Charges for 2021/22	25 November 2020	For information and for audit trail	Written Report (includes fees and charges under the Deregulation Act 2015)	Commercial Standards Manager  Head of Regulatory Service Management	To recommend the fees and charges to Council as part of the budget setting process
7.	Service Level Agreements Review (every three years)	Citizens Advice - 25 November 2020	For Information	Written Report	Head of Community Partnerships	