

**POLICY AND RESOURCES COMMITTEE
WORK PROGRAMME**

No.	Item to be considered	Link to Strategic Plan	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
1.	Performance Report		Reported via MIB	Performance report update	Written Report	Performance and Projects Manager	Report to note, this will be reported via the Members' Information Bulletin
2.	Corporate Framework		21 January 2020	To receive a report on the Corporate Framework	Written Report	Head of Community Partnerships	To recommend the Corporate Framework to Council
3.	Property Investment and Asset Management Strategy		21 January 2019	To consider a report on the asset strategy	Written Report	Property Services and Finance	To consider any recommendations
4.	Hertfordshire Growth Board Memorandum of Understanding (MoU)		21 January 2020	The report seeks agreement to a Memorandum of Understanding (MoU) jointly developed by all Hertfordshire Councils and the Local Enterprise Partnership (LEP).	Written Report	CEO	To make a recommendation to Council on agreement to the MoU
5.	Customer Experience Strategy		21 January 2020	To seek approval of the strategy.	Written Report	DoF/Head of Housing/Carl Harris	To recommend to Council.

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6.	Strategic, Service and Financial Planning 2020-2023 to include Fees and charges		21 January 2020	To receive a report	Written Report	DoF and Service Heads	To recommend the budget to Council
7.	To receive a petition		21 January 2020	To formally receive a petition on Community Infrastructure Levy	Petition	Principal Committee Manager	To receive the petition Under Rule 18
8.	Budget Monitoring Report		9 March 2020	To monitor the budgetary situation for services		Director of Finance/Head of Finance	To consider the report and make any recommendations to Council
9.	Final Service Plans 2020-2023 and Strategic Plan 2020-2023	3.1.1/3.1.1.1 3.3.4/3.3.4.1	9 March 2020	To consider service plans for the heads of service that report to the committee	Written Report	Heads of Service who report to Committee	Recommend the Strategic plan and service plans for approval following approval of the budget by Council.
10.	Member Training		15 June 2020	To receive a report	Written report	Principal Committee Manager	To consider any recommendations
11.	Appoint to the Sub-Committees of P&R		15 June 2020	To receive a report	Written Report	Principal Committee Manager	To consider the recommendations
12.	Budget Outturn report 2019/20		15 June 2020	To receive a report	Written Report	Head of Finance	To consider the recommendations

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13.	Draft Strategic Plan and Financial planning 2021-2024		7 September 2020	To receive a report	Written Report	Director of Finance/Head of Community Partnerships	To receive a report
14.	Budget Monitoring Report		7 September 2020	To monitor the budgetary situation for services		Director of Finance/Head of Finance	To consider the report and make any recommendations to Council
15.	Calendar of meetings 2022/23		7 September 2020	To receive a report	Written report	Principal Committee Manager	To recommend the calendar to Council
16.	Review of Strategic Risks		2 November 2020	To receive a report	Written Report	Emergency Planning and Risks Manager	To consider the recommendations
17.	Draft Corporate Framework, Draft Service Plans and Growth Bids 2021-2024		7 December 2020	To receive a report	Written Report	Director of Finance/Head of Community Partnerships	To receive a report
18.	Business Rate Pooling 2021/22		7 December 2020	To seek approval to enter into a business rates pool with Hertfordshire County Council (HCC) and a number of other districts within the County for 2020/21.	Written Report	DoF	To recommend to Council.

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19.	Community Infrastructure Levy (CIL) once the Government have reviewed CIL		Future meeting	To receive a report	Written report	DCES	To consider any recommendations