

**LEISURE, ENVIRONMENT AND COMMUNITY COMMITTEE
WORK PROGRAMME**

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
Leisure						
1.	Budget Monitoring Report	27 November 2019	Present financial outturn position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Leisure Fees and Charges 2020/21	27 November 2019		Written Report	Leisure Contracts Officer	
3.	Draft Service Plans – Leisure and Landscapes	27 November 2019	To consider the draft Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To note and comment on the Leisure and Landscapes draft Service Plan for 2020-23
4.	Final Service Plans – Leisure and Landscapes	11 March 2020	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Leisure and Landscapes Service Plans for 2020-23
5.	Watersmeet Presentation	19 August 2020	Update on Watersmeet Performance	Written Report and Presentation	Watersmeet Venue Manager	To note the presentation.

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
6.	Leisure Management Contract Presentation	19 August 2020	Update on Leisure Management Contracts		Everyone Active & Leisure Contracts Officer	
Environmental Services						
1.	Budget Monitoring Report	27 November 2019	Present financial outturn position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Draft Service Plan – Environmental Services	27 November 2019	To consider the draft Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To note and comment on the draft Service Plan for 2020-23
3.	Final Service Plan – Environmental Services	11 March 2020	To consider the final Service Plan for the Lead Member's functions	Written Report	Head of Community Services	To recommend the Service plan for 2020-23

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
4.	Animal Activities Fees and Charges.	19 August 2020	To receive the fees and charges review for the services and animal activities	Written report	Animal Welfare & Licensing Inspector	To make recommendations to the Council for the budget.
	Environmental Services Fees and Charges including	27 November 2019	To receive the fees and charges for the review of Environmental Services to include: Garden Waste, Trade Waste and Clinical Waste		Waste and Environment Manager/Environmental Strategy Manager	
5.	Green Expectations Report	TBC - No Sustainability Officer	To receive the annual action plan.	Written report	Sustainable Projects Officer	To consider the recommendations
Community Safety and Partnerships						
1.	Budget Monitoring Report	27 November 2019	Present financial outturn position	Written Report from Policy and Resources	Section Head, Accountancy	To note action taken
2.	Draft Service Plans – Community Partnerships	27 November 2019	To consider the draft Service Plan for the Lead Member's functions	Written Report	Head of Community Partnerships	To note and comment on the Environmental Services draft Service Plan for 2020-23
	Regulatory Services				Head of Regulatory Services	

No.	Item to be considered	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
3.	Regulatory Fees and Charges for 2020/21	27 November 2019	For information and for audit trail	Written Report (includes fees and charges under the Deregulation Act 2015)	Commercial Standards Manager Head of Regulatory Service Management	To recommend the fees and charges to Council as part of the budget setting process
4.	Service Level Agreements Review (every three years)	Citizens Advice - 27 November 2019	For Information	Written Report	Head of Community Partnerships	
5.	Final Service Plans – Community Partnerships Regulatory Services	11 March 2020	To consider the final Service Plans for the Lead Member's functions	Written Report	Head of Community Partnerships Head of Regulatory Services	To recommend the Environmental Services and Community Partnerships Service Plan for 2020-23
6.	School PSPO	7 October 2020	Report following the end of the project	Written report	Partnerships Manager	To consider any recommendations