



Three Rivers District Council  
Three Rivers House  
Northway  
Rickmansworth  
Herts WD3 1RL  
Tel: (01923) 776611  
Fax: (01923) 896119

DX: 38271 Rickmansworth

**The Licensing Act 2003  
(Premises licences and club premises certificates) Regulations 2005  
Regulation 33, 34 and Schedule 12  
Part A**

**Premises Licence**

**Premises Licence Number**

19/00833/LAPLD1

**Part 1 – Premises Details**

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Anchor, Tap & Bottle  
142 Watford Road  
Croxley Green  
Rickmansworth  
Hertfordshire  
WD3 3BZ

**Telephone number**

07786 264315

**Where the licence is time limited the dates**

N/A

**Licensable activities authorised by the licence**

Retail Sale of Alcohol

**Times the licence authorises the carrying out of licensable activities**

Retail Sale of Alcohol

Mon, Tues, Weds, Thurs, Fri, Sat, Sun (Off sales)

09:00 - 22:30

Mon, Tues, Weds, Thurs, Fri, Sat, Sun (On sales)

11:00 - 22:00

**The opening hours of the premises**

Monday to Sunday

09:00 - 22:30

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol is supplied for consumption both on and off the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

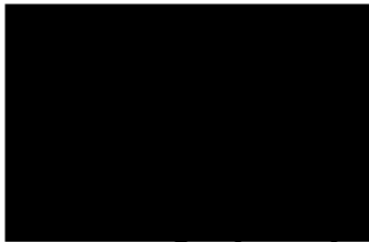
Mr Scott McGarvie  
36 Gonville Avenue  
Croxley Green  
Rickmansworth  
Hertfordshire  
WD3 3BY

Email scott@mcgarvie.org

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Scott McGarvie



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**



## **Annex 1 – Mandatory conditions**

### **For the purposes of this schedule**

"the act" means the Licensing Act 2003

"Anti-Social Behaviour" has the meaning given in Section 36 of the Anti-Social Behaviour Act 2003;

"Disability" has the meaning given in section 1 of the Disability Discrimination Act 1995;

"Relevant Premises" has the meaning given in paragraphs (a) and (b) of the definition in section 153(4) of the Act (the relevant parts of which are attached to this licence).

### **Mandatory Condition - s19 of the Licensing Act 2003**

No supply of alcohol may be made under the premises licence;

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made by person who holds a personal licence.

### **MANDATORY CONDITIONS SPECIFIED BY THE LICENSING ACT 2006 (MANDATORY LICENSING CONDITIONS) ORDER 2010 AS AMENDED BY THE LICENSING ACT 2003 (MANDATORY CONDITIONS) (AMENDMENT) ORDER 2014:**

#### **Mandatory Condition 1**

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;<sup>1</sup> A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

**Mandatory Condition 2**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

**Mandatory Condition 3**

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

**Mandatory Condition 4**

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

**Mandatory Condition 5**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(a);
- (b) "permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(a).

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 – Conditions consistent with the Operating Schedule**

1. The licence holder, DPS and all staff will constantly assess any risks to the licensing objectives and will work in partnership with the authorities and locals in this respect. The contact details of the DPS will be available to staff and authorities at all times.
2. All staff will be fully authorised to sell alcohol and a written notice of authority will be kept available for inspection by an authorised officer.
3. All staff will be fully trained and equipped for their tasks. This training will include security issues such as how to identify and refuse service to customers that are drunk or appear to be drunk. All staff training will be recorded and the records be made available for inspection by an authorised officer.
4. Management and staff will have an effective policy to maintain a safe venue for customers and staff. Any risk to safety will be assessed before the premises is opened to the public each day and also throughout the hours of operation.
5. The DPS will liaise with the responsible authorities to ensure that all aspects of the licensing objectives are adhered to.
6. The entrance and walkways are to be kept free from obstruction.
7. Appropriate firefighting equipment will be installed and maintained, and staff will be trained in its use.
8. Effective lighting will be maintained and operated to ensure the safety of all public and staff.
9. The premises will have CCTV installed and operating correctly to the manufacturer's instructions. The CCTV will cover all entrances and exits, and all areas where a licensable activity takes place while the premises is open to the public. All footage must be date and time stamped to the correct time, and must be retained for a period not less than 28 days. The picture must be clear enough to identify people's facial features. A person trained in the use of and operation of the CCTV must be in attendance at the premises at all times and must be able to fully operate the CCTV system to be able to download at the time of the visit onto a CD/DVD/USB stick any information requested by any responsible authority. Clear signage must be displayed at the entrances and exits indicating that CCTV is in operation. Weekly checks must be made of the operation of the CCTV system to ensure that it is working correctly and such checks are to be recorded in a register which is to be signed by the person conducting the check. This record must be kept fully updated at all times and remain on the premises for inspection at the time of visit by any responsible authority.
10. An incident register of all occurrences and ejections from the premises must be maintained at the premises and any details of any incidents of crime or disorder or misuse of drugs offences must be recorded. The register must be produced and made available at the time of the visit to any responsible authority.
11. Staffing levels must be maintained appropriately to ensure adequate security.
12. Alcohol will not be allowed to leave the premises in open bottles or containers.
13. The premises has a zero-tolerance to drugs policy in place.
14. The premises and public areas nearby will be kept free from litter associated with the operation of the business.
15. Any noise, vibrations, smells, light pollution and any other potential nuisance will be monitored and kept to an acceptable level.
16. A notice advising customers to leave the premises quietly and respect the needs of residents must be displayed at each of the exits of the premises as well as at the outside smoking area.

17. All deliveries and waste removal will be undertaken at a times and in a manner that does not cause disturbance.
18. No inappropriate promotions, activities will take place on the premises or be tolerated
19. The premises will operate a Challenge 25 Policy for sales of alcohol. Only appropriate forms of ID such as photographic driving licence, passport or proof of age card with PASS hologram will be accepted for proof of age. Signage advising of the Challenge 25 Policy will be prominently displayed at the premises.
20. Prior to selling alcohol all persons involved in the sale of alcohol and age restricted products who are not the holder of a personal licence must receive initial and regular twelve monthly refresher training by the DPS or an external training provider with regards to the law in relation to the sale of alcohol and age restricted products. Such training must be recorded and kept up to date, these records must be made available at the time of the visit of any responsible authority. Eighteen months of records must be retained.
21. A refusals registers with details of all refusals must be maintained at the premises. The register may be contained on the till but must contain details of the staff member who refused the sale. The refusals register or a print out of the till refusal log must be produced and made available for inspection at the time of the visit by any responsible authority.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

### **Annex 4 – Plans**

As per variation application granted 03.02.2020 – drawing no 2074/1 dated July 2019

### **Amendments –**

03/02/2020 – Variation to plan to include front outside area and increase to licensable hours and opening hours



Three Rivers District Council  
Three Rivers House  
Northway  
Rickmansworth  
Herts WD3 1RL  
Tel: (01923) 776611  
Fax: (01923) 896119

DX: 38271 Rickmansworth

## The Licensing Act 2003 Part B Premises Licence Summary

**Premises Licence Number**

19/00833/LAPLD1

### Part 1 – Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Anchor, Tap & Bottle  
142 Watford Road  
Croxley Green  
Rickmansworth  
Hertfordshire  
WD3 3BZ

**Telephone number**

07786 264315

**Where the licence is time limited the dates**

**Licensable activities authorised by the licence**

Retail Sale of Alcohol

**Times the licence authorises the carrying out of licensable activities**

Retail Sale of Alcohol	Mon, Tues, Weds, Thurs, Fri, Sat, Sun (Off sales)	09:00 - 22:30
	Mon, Tues, Weds, Thurs, Fri, Sat, Sun (On sales)	11:00 - 22:00

**The opening hours of the premises**

Monday to Sunday                      09:00 - 22:30

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol is supplied for consumption both on and off the premises



**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**  
Mr Scott McGarvie

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**  
Mr Scott McGarvie

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Scott McGarvie  
[REDACTED]