

AUDIT COMMITTEE – 11 JULY 2019

PART I – DELEGATED

7. COMMITTEE'S WORK PROGRAMME (DoF)

1 Summary

1.1 To review and make necessary changes to the Audit Committee's Work Programme.

2. Details

2.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year 2018/19 and 2019/20 are shown below (*Italics denotes Standing Items*):

Date	Reports	Officer Responsible
	<u>Financial Year 2019/20 and 2020 /21</u>	
23 July 2019	<ul style="list-style-type: none"> ▪ Annual Governance Statement 2018/19 ▪ External Auditors Report and Approval of the 2018/19 Statement of Accounts ▪ Fraud Annual Report 2018/19 ▪ Treasury Management Annual Report 2018/19 ▪ <i>Internal Audit Progress Report</i> ▪ <i>Committee's Work Programme</i> 	Head of Finance Ernst & Young Fraud Manager Head of Finance Client Audit Manager Committee Manager
26 September 2019	<ul style="list-style-type: none"> ▪ SIAS Board Annual Report 2017/18 ▪ Risk Management Strategy ▪ Annual Review of Risk Management Arrangements ▪ SIAS Audit Charter and Terms of Reference Review amendments to be agreed. ▪ Internal Audit Progress Report ▪ Financial and Budgetary Risks ▪ Committee's Work Programme 	Client Audit Manager }Emergency Planning }& Risk Manager Client Audit Manager Client Audit Manager Head of Finance Committee Manager
4 December 2018	<ul style="list-style-type: none"> ▪ Treasury Management Mid-Year Report 2019/20 ▪ Risk Management Strategy 	Head of Finance Emergency Planning & Risk Manager

	<ul style="list-style-type: none"> ▪ Draft Treasury Management Strategy 2019/20 ▪ <i>Internal Audit Progress Report</i> ▪ <i>Financial and Budgetary Risks</i> ▪ <i>Committee's Work Programme</i> 	<p>Head of Finance</p> <p>Client Audit Manager</p> <p>Head of Finance</p> <p>Committee Manager</p>
24 March 2020	<ul style="list-style-type: none"> ▪ External Audit Update 2019/20 ▪ Accounting Policies 2019/20 ▪ SIAS Internal Audit Plans 2020/21 ▪ External Auditor Audit Plan 2020/21 ▪ <i>Internal Audit Progress Report</i> ▪ <i>Financial and Budgetary Risks</i> ▪ <i>Committee's Work Programme</i> 	<p>Ernst & Young</p> <p>Head of Finance</p> <p>Client Audit Manager</p> <p>Ernst & Young</p> <p>Client Audit Manager</p> <p>Head of Finance</p> <p>Committee Manager</p>

2.2 The annual statement accounts for the financial year 2018/19 are to be produced and signed by the Council's Chief Financial Officer by 31 May. The audited accounts need to be agreed and signed by Committee by 31 July each year.

3 Options/Reasons for Recommendation

3.1 The recommendation allows the Committee to determine its work programme.

4 Policy/Budget Implications

4.1 The recommendations in this report are within the Council's agreed policy and budgets.

5 Financial, Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Website and Risk Management Implications

5.1 None specific.

6 Recommendation

6.1 That the Committee consider and makes necessary changes to its Work Programme.

Background Papers

Reports and minutes – Audit Committee

Report prepared by: Alison Scott – Head of Finance