

Street Naming and Numbering: Charges 2019 (updated March 2019)

The allocation of a new name or number is free of charge. Please see document on website relating to the duty of local authorities with regards to street naming and numbering.

Once the number/name has been allocated, there is a charge to notify statutory undertakers and other interested parties, such as Royal Mail and emergency services. Notification will also include other statutory undertakers and internal departments of the Council such as Council Tax/Non Domestic Rates, Elections and Waste Management.

When multiple Plots are mentioned, please note that the fee is a *total* price for the number of plots and not the fee for *individual* plots within that range.

Service	Existing Fees	New Fees April 2019	Guidance
New postal numbers only	1 plot = £100 2 plots = £200 3-5 plots = £225 6-10 plots = £300 11-20 plots = £350 21-25 plots = £400 26-50 plots = £450 51-75 plots = £500 76-100 plots = £600 101-150 plots = £700 151-250 plots = £800 Over 251 plots = £800 (plus £10 per unit thereafter)	1 plot = £102.50 2 plots = £205 3-5 plots = £231 6-10 plots = £307.50 11-20 plots = £358.75 21-25 plots = £410 26-50 plots = £461.25 51-75 plots = £512.50 76-100 plots = £615 101-150 plots = £717.50 151-250 plots = £820 Over 251 plots = £820 (plus £10.25 per unit thereafter)	Any new development that requires postal numbers
New street and/or block names and postal numbers	£200 per new street name, plus fee for postal numbers as above. No charge for block names	£205 per new street name, plus fee for postal numbers as above. No charge for block names	New street names should have local or historical connections. New block names should reflect the character of the locality. Please contact the Land and Property Information Team should you require assistance.
Conversion/subdivision or renumbering (that requires new postal numbers)	1 plot = £100 2 plots = £200 3-5 plots = £225 6-10 plots = £300 11-20 plots = £350 21-25 plots = £400 26-50 plots = £460 51-75 plots = £500 76-100 plots = £600 101-150 plots = £700 151-250 plots = £800	1 plot = £102.50 2 plots = £205 3-5 plots = £231 6-10 plots = £307.50 11-20 plots = £358.75 21-25 plots = £410 26-50 plots = £461.25 51-75 plots = £512.50 76-100 plots = £615 101-150 plots = £717.50	Any property that changes and requires new postal numbers.

	Over 251 plots = £800 (plus £10 per unit thereafter)	151-250 plots = £820 Over 251 plots = £820 (plus £10.25 per unit thereafter)	
Adding/removal or amendment of a house/business name	£100 per property	£102.50 per property	Formal notification for changes to relevant statutory undertakers (Royal Mail, emergency services etc.)
Re-issue of an official naming or numbering statement	£25	£26	Notification previously issued by the Council and sent to relevant statutory undertakers (Royal Mail, emergency services etc.)
Changing an existing street name	Individually charged dependent on necessary workload and associated costs	Individually charged dependent on necessary workload and associated costs	Consultation with all residents/owners within the street is required, with the majority being in favour of the change