



Taxi/Private Hire Licence Photo Guidance

Please submit 2 recent passport-sized photographs of yourself. If the photographs you supply are not suitable, your application may be delayed. Please follow the instructions below carefully so you can get it right first time.

Your photographs must:

- Be taken against a clear, neutral coloured background with no other objects or people
- Be coloured, clear and in sharp focus
- Be a recent photograph (taken in the last 6 months)
- Not be torn, creased, or marked Please make sure:
- Your face is not marked or obstructed with a staple or cello tape
- You are facing forward and looking straight at the camera (no selfies)
- You present a full head shot from top of hair to bottom of neck
- Your eyes are open and clearly visible (no sunglasses or tinted glasses and no hair across the eyes)
- Show your full face, without any head coverings, unless worn for religious beliefs