

Reference number:

Local Licensing Authority
Three Rivers House
Northway
Rickmansworth
Hertfordshire WD3 1RL
Tel.: 01923 776611
Fax.:01923 896119



**Licensing Act 2003
Premises licence summary**

Premises licence number	Prem/369/08
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Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
Rickmansworth School Scots Hill	
Post town Rickmansworth	Post code WD3 3AQ
Telephone number 01923 773296	

Where the licence is time limited the dates
Not Applicable

Licensable Activities authorised by the licence
The Performance of Plays
The Playing of Live Music
The Playing of Recorded Music
The Performance of Dance
Anything of a similar description to Live/Recorded Music and Dance
The Provision of facilities for Making Music
The Provision of facilities for Dancing
The Provision of facilities for entertainment of a similar description to making music and dancing.

The times the licence authorises the carrying out of licensable activities

The Performance of Plays

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

The Playing of Live Music

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

The Playing of Recorded Music

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

The Performance of Dance

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

Anything of a similar description to Live/Recorded Music and Dance

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

The Provision of facilities for Making Music

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

The Provision of facilities for Dancing

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

The Provision of facilities for entertainment of a similar description to making music and dancing.

Monday to Saturday 14:00 – 22-45 hours
Non-Standard timings: None

All of the above activities to take place inside the premises only, in the areas designated for licensable activities i.e. the Dance Studio, the Drama Studio and Assembly Hall (including the stage).

The opening hours of the premises

Monday to Saturday:- The Licensed Premises to be closed to pupils (not taking part in performances) and members of the public who have attended performances, no later than 23.00 hours.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Not applicable

Name, (registered) address of holder of premises licence

The Trustees of Rickmansworth School Foundation
Rickmansworth School
Scots Hill
Rickmansworth
Hertfordshire
WD3 3AQ

Registered number of holder, for example company number, charity number (where applicable)

Registered Charity No. 1081161

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

Not applicable

State whether access to the premises by children is restricted or prohibited

Not applicable

Annex 1 - Mandatory conditions

None

Annex 2 - Conditions consistent with the Operating Schedule

a) General – all four licensing objectives (b,c,d,e,):

- During the school year various performance, dance and musical productions are put on for educational purposes and for invitation to parents/friends to attend.
- The licence holder will uphold the provisions in the following sections, to promote safe and enjoyable entertainment.

b) The prevention of crime and disorder:

- Every school event must be attended by parents or teachers.
- External events must always have a caretaker on duty.
- Adequate external lighting must be provided.
- The premises must be monitored by C.C.T.V.

c) Public safety:

- Internal emergency lighting must be provided.
- Fire exits must be provided and signed.
- Electrical appliances kept on the premises must be tested annually.
- Fire extinguishers must be in place on the premises and checked annually.
- The fire alarm system installed, to be checked annually.

d) The prevention of public nuisance:

- A caretaker must be on site for all events.
- Parent/Teachers must be on site as appropriate.
- There must be adequate on site parking provided.
- Noise pollution to neighbours must be minimised.
- Reasonable hours of use.

e) The protection of children from harm:

- Parent/Teachers to be in charge as appropriate for all school events

Annex 3 - Conditions attached after a hearing by the licensing authority

Determined on: 28 January 2008; and amended by the consent order of 15 May 2008, following an appeal by the applicant.

The Licensing Authority granted the application in respect of the Dance Studio, the Drama Studio and Assembly Hall and Stage (the Licensed Premises) in the following terms,

To permit the performance of plays, the playing of live and recorded music, the performance of dance, anything of a similar nature to live and recorded music and dance, the provision of facilities for making music, dance and anything of a similar nature between the hours of 14:00 and 22:45 hours Monday to Saturday.

Conditions

1. The Licensed Premises to be closed to pupils (not taking part in performances) and members of the public who have attended performances, no later than 23.00 hours after licensable activities have ended
2. Noise is not to be heard beyond the boundary of the School after 22-45 hours, when licensable activities are taking place.
3. At least one responsible person, authorised by the Trustees of the School, to be on the School premises whenever licensable activities are taking place to ensure all reasonable steps are taken to comply with Conditions 1 and 2.
4. Prominent clear and legible notices to be displayed at all exits of the Licensed Premises requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
5. The assembly hall curtain fitted to the wall closest to Scots Hill Close is to be closed whenever licensable activities are taking place in the assembly hall.
6. Persons attending licensable activities in the assembly hall must exit through the assembly hall exits on the side of the hall furthest away from Scots Hill Close, save for emergencies.
7. Licensable activities may take place on not more than 35 days in any calendar year, excepting any days covered by a Temporary Event Notice (TEN).
8. The provisions of the Operating Schedule

Annex 4 – Plans

As per the drawings submitted with the original application dated 5 December 2007.