

Reference number:

**Local Licensing Authority**  
Three Rivers House  
Northway  
**Rickmansworth**  
Hertfordshire WD3 1RL  
Tel.: 01923 776611  
Fax.:01923 896119



**Licensing Act 2003  
Premises licence summary**

<b>Premises licence number</b>	<b>Prem/139/06</b>
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Premises details

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
The Royal Masonic School for Girls Rickmansworth Park	
<b>Post town</b> Rickmansworth	<b>Post code</b> WD3 4HF
<b>Telephone number</b> 01923 773168	

<b>Where the licence is time limited the dates</b>
N/A

<b>Licensable Activities authorised by the licence</b>
The performance of plays
The playing of live music
The playing of recorded music
The performance of dance
Anything of a similar description to Live/Recorded Music and Dance
The provision of facilities for making music
The provision of facilities for dancing
The provision of facilities for entertainment of a similar description to making music and dancing.
The supply of alcohol

## **The times the licence authorises the carrying out of licensable activities**

### **The performance of plays:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

### **The playing of live music:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

### **The playing of recorded music:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

### **The performance of dance:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

### **Anything of a similar description to live/recorded music and dance:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

### **The provision of facilities for making music:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

### **The Provision of facilities for dancing:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

### **The Provision of facilities for entertainment of a similar description to making music and dancing:**

Monday to Friday	18:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

**The Supply of Alcohol:**

Monday to Friday	12:00 – 22:30
Saturday	12:00 – 01:00
Sunday	18:00 – 22:00

Non Standard timings: The supply of alcohol will only be provided on the occasions where the school undertake the events allowed under the premises licence and not on a regular basis.

**The opening hours of the premises**

Monday to Friday	12:00 – 23:00
Saturday	12:00 – 01:30
Sunday	18:00 – 23:00

Non Standard timings: None

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On the premises only

**Name, (registered) address of holder of premises licence**

The Royal Masonic School for Girls  
Rickmansworth Park  
Rickmansworth  
Hertfordshire  
WD3 4HF

**Registered number of holder, for example company number, charity number (where applicable)**

Company Number: 1339867

Charity No. 276784

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Jane Horsnell

**State whether access to the premises by children is restricted or prohibited**

Restricted.

## **Annex 1 - Mandatory conditions**

1. No supply of alcohol may be made under the premises licence:
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.  
  
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
  
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
  - (b) an ultraviolet feature.
6. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
8. For the purposes of the condition set out in paragraph 7 —
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula —
 
$$P=D+(D \times V)$$
- where —
- (i) P is the permitted price,
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
    - (i) the holder of the premises licence,
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
9. Where the permitted price given by paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

10. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 8 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 - Conditions consistent with the Operating Schedule, as amended by the minor variation of 12<sup>th</sup> April 2012 at paragraph d.**

### **a) General – all four licensing objectives (b,c,d,e):**

The school has only applied for a premises licence for selected events being held at the school, which are almost always attended by known audience/attendees, therefore no extra measures are considered necessary, other than those already in place. As the premises is a girls school obviously there are security measures in place for the protection of the girls attending the school and this situation will be maintained.

### **b) The prevention of crime and disorder:**

- A security guard shall be on duty every evening and staff shall be on site at all times.

### **c) Public safety:**

- There is a full health and safety policy in place.
- Regular fire risk assessments and inspections are carried out.
- All the relevant public liability insurances are held.

### **d) The prevention of public nuisance- as amended by minor variation of 12<sup>th</sup> April 2012:**

- The perimeter of the site will be patrolled to monitor the volume of music to prevent any disturbance to any residential premises.

### **e) The protection of children from harm:**

## **Annex 3 - Conditions attached after a hearing by the licensing authority**

Not applicable

## **Annex 4 – Plans**

1. As per the original application dated 6 January 2006, Mark Hall –D2860/D/02, Great Hall - D2860/C/02, and Dining Hall - Drawing not numbered.
2. Two further plans lodged as a result of the minor variation of 12<sup>th</sup> April 2012, one showing the boundary of the licensing area and the other denoting the areas where various activities will be carried out, neither drawing numbered.

## **Amendments:**

12/04/2012 – Minor variation for recorded music and performance of dance and hours for all regulated entertainment regularised. New additional mandatory conditions added.

27/03/2017 – Variation of DPS from Mr James William Squire Green