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# EXTRAORDINARY REGULATORY SERVICES COMMITTEE MEETING

## MINUTES

of a meeting held in the Penn Chamber, Three Rivers House, Rickmansworth, on Monday 15 October 2018 from 7.40pm to 7.45pm.

Councillors present: Councillors Steve Drury (Chairman), Martin Trevett (Vice-Chairman), Heather Kenison, Stephen King, Joy Mann, Keith Martin, Alex Turner.

Officers: Debra Sandling, Animal Welfare and Licensing Inspector  
Sherrie Ralton, Committee Manager

### **LC07/18 APOLOGIES FOR ABSENCE**

Councillors Roger Seabourne, Alison Wall, Ralph Sangster and Valerie Coltman

### **LC08/18 DECLARATIONS OF INTERESTS**

There was none.

### **LC09/18 CHANGES TO ANIMAL LICENSING LEGISLATION (DCES)**

The report advised Members of the reforms made in relation to the licensing of various animal-related establishments as a result of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.

To recommend to Council changes to the constitution and the scheme of delegation to reflect the legislative changes to animal welfare licensing.

The Animal Welfare and Licensing Inspector advised that the new regulations came into force on 1 October 2018 and superseded previous acts as shown in the report.

A Member asked for an amendment to the recommendation at item f) as follows:

that the Chief Executive be given delegated authority, in consultation with the Chairman and Spokesman of Regulatory Services Committee, to finalise all the necessary amendments.

This amendment was agreed by the Committee.

RESOLVED:

- 1) That the legislative changes introduced by the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 be noted.

RECOMMENDED TO COUNCIL:

- 2) That the Council agrees to make all the necessary amendments to the Constitution including in the Scheme of Delegation to Officers to provide
  - a) That the conditions of licensing are adopted and included in the Constitution.
  - b) That the necessary changes are made to the Council's Constitution to reflect the changes in the legislation.
  - c) That the Terms of Reference of Service Committees are updated as appropriate.
  - d) That where the constitution refers to Animal Control Enforcement Officer this to be changed to Animal Welfare and Licensing Inspector and all documents amended accordingly.
  - e) That Appeals from businesses disputing a star rating or a decision to vary, suspend or revoke a licence will be made to the Director of Community and Environmental Services who will have delegated authority to determine such appeals in accordance with the Regulations and the Scheme of Delegation, which will be amended accordingly, and
  - f) that the Chief Executive be given delegated authority, in consultation with the Chairman and the Spokesman of the Regulatory Services Committee, to finalise all the necessary amendments.

CHAIRMAN