

## THREE RIVERS DISTRICT COUNCIL

At a meeting of the **Licensing Committee** held in the Penn Chamber, Three Rivers House, Rickmansworth, on Wednesday 6 December 2017 from 8.44 pm to 8.55pm.

Present: Councillors Steve Drury (Chairman), Martin Trevett (Vice-Chairman), Eric Bishop, Valerie Coltman, Heather Kenison, Stephen King, Joy Mann, Sarah Nelmes, Ralph Sangster, Roger Seabourne and Alison Wall.

Officers: Brad Wheeler, Licensing Officer  
Sherrie Ralton, Committee Manager

Also in attendance Alexandra Reynolds – Assistant Licensing Officer

### **LC06/17 MINUTES**

The minutes of the Licensing Committee meeting held on 14 June 2017 were agreed as a correct record and were signed by the Chairman.

### **LC07/17 NOTICE OF OTHER BUSINESS**

There was none.

### **LC08/17 DECLARATION OF INTERESTS**

There were none.

### **LC09/17 REVIEW OF FEES AND CHARGES 2017 /18**

The report asked the Committee to consider a review of discretionary fees and charges, with any adjustments to take effect from 1 April 2018.

The Licensing Officer explained the reasons for not implementing an increase to non EHC fees as follows:

- 2.5% Increase would not cover the cost of advertising the increase of a number of the different licence types.
- As the Hackney Carriage and Private Hire fee review had started it could be classed as unlawful to increase fees for Hackney Carriage or Private Hire Licenses before the conclusion of the fee review.

The fees and charges relating to EHC functions were accepted into the Committee's budgets, to be recommended to the Policy and Resources Committee

The fees and charges relating to non EHC Licensing to be deferred until the March Committee Meeting.

RECOMMEND:-

- 1) That the fees and charges relating to EHC functions were accepted into the Committee's budgets, which are recommended to the Policy and Resources Committee and
- 2) The fees and charges relating to non EHC Licensing be deferred until the March Committee Meeting.

**LC10/17 LICENSING COMMITTEE WORK PROGRAMME**

Members considered the Committee's work programme.

Members asked for the Work Programme to mirror the Regulatory Services Work Programme.

As such that the following be added to the Licensing Committee work programme for March 2018:

- The Deregulation Act 2015 – Changes to taxi licensing procedures and fees – review of options following implementation of the new procedures in practice after one year (see minutes of September 2015)
- To undertake a full-scale review of these fees by November 2016 (see minutes of September 2015)

RESOLVED:-

Noted the items included in the work programme together with the additional items above.

**CHAIRMAN**