

**POLICY AND RESOURCES COMMITTEE
WORK PROGRAMME**

No.	Item to be considered	Link to Strategic Plan	Date of Next Meeting	Purpose of the Report	How the work will be done	Responsible Officer	Outcome Expected
1.	Performance Report		Reported via MIB	Performance report update	Written Report	Performance and Projects Officer	Report to note, this will be reported via the Members' Information Bulletin
2.	Budget Monitoring Report		5 November 2018	To monitor the budgetary situation for services	Written Report	Director of Finance/Head of Finance	To consider the report and make any recommendations to Council
3.	Enforcement Policy report, including littering update,		5 November 2018	To receive a report	Written Report	Environmental Strategy Manager	To make recommendations to Council
4.	Review of Strategic Risks		5 November 2018	To receive a report	Written Report	Emergency Planning and Risks Manager	To consider the recommendations
5.	Blue Badge Holder parking		5 November 2018	To receive a report.	Written report	Head of Regulatory Services	To consider the recommendations.
6.	Member Training		5 November 2018	To receive an update on Member training	Written Report	Principal Committee Manager	To consider any recommendations

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7.	Community Infrastructure Levy (CIL) once the Government have reviewed CIL		Future meeting	To receive a report	Written report	DCES	To consider any recommendations
8.	Write offs over £3k		10 December 2018	To receive a report	Written Report	Revenues Manager/Head of Revenue and Benefits	To consider the recommendations
9.	Draft Service Plans 2019-2022 and Strategic Plan 2019-2022	3.1.1/3.1.1.1 3.3.4/3.3.4.1	10 December 2018	To consider service plans for the heads of service that report to the committee	Written Report	Heads of Service who report to Committee	Agree the service plans for approval following approval of the budget by Council.
10.	Strategic, Service and Financial Planning 2018-2021 to include Fees and charges		22 January 2019	To receive a report	Written Report	DoF and Service Heads	To recommend the budget to Council
11.	Asset Register		11 March 2019	To consider a report on the asset register	Written Report	Property Services and Finance	To consider any recommendations
12.	Final Service Plans 2018-2021 and Strategic Plan 2019-2022	3.1.1/3.1.1.1 3.3.4/3.3.4.1	11 March 2019	To consider service plans for the heads of service that report to the committee	Written Report	Heads of Service who report to Committee	Agree the service plans for approval following approval of the budget by Council.

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13.	Budget Outturn report		June 2019	To receive a report	Written Report	Head of Finance	To consider the recommendations
14.	Draft Strategic Plan and Financial planning		September 2019	To receive a report	Written Report	Director of Finance/Head of Community Partnerships	To receive a report
15.	Member Training		June 2019	To receive an update on Member training	Written Report	Principal Committee Manager	To consider any recommendations
16.	Calendar of meetings 2019/20		September 2019	To receive a report	Written report	Principal Committee Manager	To recommend the calendar to Council