

At a meeting of **ANNUAL COUNCIL** held in the Penn Chamber, Three Rivers House, Rickmansworth, on **Tuesday 22 MAY 2018** from 7.30pm to 8.22pm.

Present: Councillors Diana Barber (Chairman), Rupert Barnes, Matthew Bedford, Sara Bedford, Marilyn Butler, Joanna Clemens, David Coltman, Valarie Coltman, Stephen Cox, Steve Drury, Donna Duncan, Peter Getkahn, Stephen Giles-Medhurst, Alex Hayward, Paula Hiscocks, Margaret Hofman, Angela Killick, Chris Lloyd, David Major, Joy Mann, Alex Michaels, Sarah Nelmes, Reena Ranger, Ralph Sangster, David Sansom, Alison Scarth, Andrew Scarth, Roger Seabourne, Jon Tankard, Martin Trevett, Alex Turner, Kate Turner, Alison Wall and Phil Williams.

CL01/18 ELECTION OF CHAIRMAN OF THE COUNCIL

Councillor Martin Trevett proposed, seconded by Councillor Sara Bedford and it was unanimously:

RESOLVED:

That Councillor Phil Williams be elected to the office of Chairman of the Council for the Local Government Year 2018/19.

CL02/18 CHAIRMAN ELECT

The Chairman made the statutory declaration of acceptance of office and acknowledged the honour conferred and received the Chain of Office from the Retiring Chairman.

COUNCILLOR PHIL WILLIAMS IN THE CHAIR

CL03/18 VOTE OF THANKS TO RETIRING CHAIRMAN

Councillors Alex Hayward and Chris Lloyd thanked Councillor Diana Barber for her year of office as Chairman of the Council, and Councillor Stephen Cox thanked her for being a great ambassador in representing the community.

In response, Councillor Diana Barber thanked the Councillors for their kind words, as well as her Conservative colleagues for their support throughout the year. She also thanked the Officers, the Committee team, Sarah Haythorpe and particularly Mike Simpson for their support. She paid tribute to all the people and voluntary organisations she had worked with over the year. Her aim as Chairman had been to create an understanding of political similarities rather than differences and to achieve a greater mutual respect. There was now further opportunity with our new Chairman and newly elected Councillors to pull together for the benefit of the community. She offered her best wishes to Councillor Williams and Catherine, and to Councillor David Coltman and Councillor Valerie Coltman.

RESOLVED:

That the Council place on record its appreciation to Councillor Diana Barber for services rendered during her term of office as Chairman of the Council.

CL04/18 APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL

Councillor Alex Hayward proposed, seconded by Councillor Ralph Sangster, and it was unanimously agreed:

RESOLVED:

That Councillor David Coltman be elected to the Office of Vice-Chairman of the Council for the Local Government Year 2018/19.

CL05/18 VICE-CHAIRMAN ELECT

The Vice-Chairman made the Declaration of Acceptance of Office, to acknowledge the honour conferred and received the Chain of Office from the Chairman.

CL06/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Paula Hiscocks, Debbie Morris and Heather Kenison.

CL07/18 MINUTES

Minutes of the Council held on 20 February 2018 and the extraordinary meeting held on 19 March 2018 were agreed and signed by the Chairman of the Council.

CL08/18 ELECTION RETURN

All the Declarations of Office had been signed by all the Councillors elected.

RESOLVED:

That the Election Return be noted.

CL09/18 RECOMMENDATIONS OF THE POLICY AND RESOURCES COMMITTEE 19 MARCH 2018

Council considered the recommendations of the Policy and Resources Committee from its meetings held on 19 March 2018 as follows:

PR89/17 Budget Monitoring – Month 10 (January) – withdrawn as there was no decision to be made by Council

PR90/17 Strategic Plan

PR91/17 Service Planning 2018/21

Councillor Sara Bedford moved, duly seconded, the recommendations.

Councillor Matthew Bedford agreed to provide a written response to Councillor Alex Hayward confirming whether interest would be charged on the loan to Three Rivers Homes.

POST MEETING NOTE:

The loan does have interest attached and the interest is charged at two different rates:

- 2.5% for the social housing – 10 units social rents
- 4.8% for the rest – 5 Shared Ownership and 18 Market Rent

On being put to the Council the motions were declared CARRIED by the Chairman of the Council the voting being unanimous.

RESOLVED: -

That the recommendations of the Policy and Resources Committee be agreed, excluding Minute PR89/17 Budget Monitoring – Month 10 (January) as this Minute had been withdrawn.

That a written response be provided to Councillor Alex Hayward confirming whether interest would be charged on the loan to Three Rivers Homes. (See post meeting note above).

CL10/18 RECOMMENDATIONS OF THE SERVICE COMMITTEES

Councillor Alex Hayward asked a question with regard to Minute LW14/17 Leisure and Landscape if the parking would be adequate and if it would be free at the new South Oxhey Leisure Centre. Councillor Chris Lloyd advised that yes there would be adequate parking and yes it would be free.

Councillor Sara Bedford moved, duly seconded, the recommendations of the Service Committees.

Council considered the recommendations of the General Public Services and Community Safety Committee held on 8 March 2018.

GPS 28/17 SERVICE AND FINANCIAL PLANNING 2018-2021
GPS 30/17 SERVICE AND FINANCIAL PLANNING 2018-2021

That Council considered the recommendations of the Leisure, Wellbeing and Health Committee held on 14 March 2018.

LW39/17 SERVICE PLANNING 2018/19
LW41/17 SERVICE PLANNING 2018/21

That Council considered the recommendations of the Sustainable Development, Planning and Transport Committee held on 13 March 2018.

SD32/17 SERVICE AND FINANCIAL PLANNING 2018-2021
SD34/17 SERVICE AND FINANCIAL PLANNING 2018-2021
SD35/17 SERVICE AND FINANCIAL PLANNING 2018-2021

On being put to Council the motion was declared CARRIED by the Chairman of the Council.

RESOLVED:-

That the Service Plans from the Service Committees be approved.

CL11/18 THREE RIVERS LOCAL STRATEGIC PARTNERSHIP COMMUNITY STRATEGY 2018-23 ADOPTION

Councillor Sara Bedford moved, duly seconded, approval of the LSP Community Strategy 2018-23.

On being put to Council the adoption of the Three Rivers Local Strategic Partnership's Community Strategy 2018-23 was declared CARRIED by the Chairman of the Council the voting being unanimous.

RESOLVED:-

The adoption of the Three Rivers Local Strategic Partnership's Community Strategy 2018-23 be approved.

CL12/18 THREE RIVERS DISTRICT COUNCIL HEALTH AND SAFETY POLICY STATEMENT

With the consent of the Council, the Health and Safety Policy statement was signed by the Chairman of the Council and the Chief Executive.

CL13/18 CHAIRMAN'S ANNOUNCEMENTS

Councillor Phil Williams said what an honour it was to be appointed Chairman, particularly since he had only been a Councillor for 10 months and paid tribute to his brother Tim Williams and father Graham Williams.

He thanked the outgoing Chair, Diana Barber, and the Vice-Chair, Martin Brooks, and was looking forward to working alongside Councillor David Coltman as Vice-Chair. He would do his best to serve the community.

He had chosen two local charities to support, one of which was important to the late Councillor Ann Shaw, the Maple Cross and West Hyde Community Centre. Tony Coleman from "The Little House" was at the meeting tonight and had been a volunteer there for 12 years. The other charity was the Chorleywood Common Youth Football Club which was the largest youth football club in England outside an urban area. It had 700 children and only 9 pitches so they needed to travel to use other facilities. They were trying to have a new clubhouse and astro-turf pitch installed.

Councillors were reminded to attend the mandatory GDPR training on 4 and 6 June and IT training on 11 June.

CL14/18 AMENDMENTS TO THE LEAD MEMBER ROLES

Councillor Sara Bedford moved, duly seconded, the amendments to the Lead Member roles with the following changes:

Rivertech to remain within the remit of the Lead Member for Economic Development.

Leisure/Community Grants to remain within the remit of the Lead Member for Leisure.

On being put to the Council the amendments to the Lead Member roles with the changes above were declared CARRIED by the Chairman of the Council the voting being unanimous.

RESOLVED:

That the amendments be approved with the additional changes.

CL15/18 APPOINTMENT OF THE LEADER OF THE COUNCIL

Councillor Chris Lloyd proposed, seconded by Councillor Martin Trevett that Councillor Sara Bedford be appointed Leader of the Council.

RESOLVED:

Councillor Sara Bedford, Leader of the Council.

CL16/18 APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL

Councillor Sara Bedford proposed, seconded by Councillor Martin Trevett that Councillor Chris Lloyd be appointed Deputy Leader of the Council.

RESOLVED:

Councillor Chris Lloyd, Deputy Leader of the Council.

CL17/18 APPOINTMENT OF LEAD MEMBERS

That Lead Members be appointed as follows:

Lead Member	Area of Responsibility
Councillor Matthew Bedford	Resources and Shared Services
Councillor Stephen Giles-Medhurst	Economic Development
Councillor Martin Trevett	Infrastructure, and Planning Policy
Councillor Andrew Scarth	Housing
Councillor Chris Lloyd	Leisure
Councillor Alex Michaels	Environmental Services
Councillor Roger Seabourne	Community Safety and Partnerships

CL18/18 APPOINTMENT OF POLICY AND RESOURCES, PLANNING, REGULATORY SERVICES, LICENSING, INFRASTRUCTURE, HOUSING AND ECONOMIC DEVELOPMENT, LEISURE, ENVIRONMENT AND COMMUNITY, AUDIT, COUNCIL TAX SETTING COMMITTEES

CL18a/18 TO APPOINT TO THE POLICY AND RESOURCES COMMITTEE

Policy and Resources Committee - 15 Members

Liberal Democrats – 8 Members

Councillor Sara Bedford	Leader of the Council
Councillor Matthew Bedford	Resources and shared Services
Councillor Stephen Giles-Medhurst	Economic Development
Councillor Martin Trevett	Infrastructure and Planning Policy
Councillor Andrew Scarth	Housing
Councillor Chris Lloyd	Leisure
Councillor Alex Michaels	Environmental Services
Councillor Roger Seabourne	Community Safety and Partnerships

Conservative Group – 6 Members

Councillor Alex Hayward
Councillor Paula Hiscocks
Councillor David Sansom
Councillor Angela Killick
Councillor Rupert Barnes
Councillor Alison Wall

Labour Group – 1 Member

Councillor Stephen Cox

CL18b/18 TO APPOINT MEMBERS TO THE PLANNING, REGULATORY SERVICES, LICENSING, INFRASTRUCTURE, HOUSING AND ECONOMIC DEVELOPMENT, LEISURE, ENVIRONMENT AND COMMUNITY, AUDIT AND COUNCIL TAX SETTING COMMITTEES

Councillor Sara Bedford moved, duly seconded, an amendment with regard to the proportionality rules that Council agree to dis-apply proportionality rules to allow the Labour Group to have a seat on the Audit Committee for which Councillor Stephen Cox expressed his thanks.

On being put to Council the motion was declared CARRIED by the Chairman of the Council the voting being unanimous.

RESOLVED:

Planning Committee - 11 Members

Liberal Democrats – 6 Members
Councillors Sarah Nelmes, Chris Lloyd, Sara Bedford, Steve Drury, David Major, Peter Getkahn

Conservative Group – 4 Members
Councillors Debbie Morris, Reena Ranger, Alex Hayward, Diana Barber

Labour Group – 1 Member
Councillor Stephen King

Regulatory Services Committee – 11 Members

Liberal Democrats – 6 Members
Councillors Steve Drury, Martin Trevett, Keith Martin, Joy Mann, Alex Turner, Roger Seabourne

Conservative Group – 4 Members
Councillors Heather Kenison, Ralph Sangster, Valerie Coltman, Alison Wall

Labour Group – 1 Member
Councillor Stephen King

Licensing Committee – 11 Members

Liberal Democrats – 6 Members

Councillors Steve Drury, Martin Trevett, Keith Martin, Joy Mann, Alex Turner, Roger Seabourne

Conservative Group – 4 Members

Councillors Heather Kenison, Ralph Sangster, Valerie Coltman, Alison Wall

Labour Group – 1 Member

Councillor Stephen King

Infrastructure, Housing and Economic Development Committee – 11 Members

Liberal Democrats – 6 Members

Councillors Stephen Giles-Medhurst, Martin Trevett, Andrew Scarth, Jon Tankard, Margaret Hofman, Peter Getkahn

Conservative Group – 4 Members

Councillors Paula Hiscocks, Angela Killick, Heather Kenison, Joanna Clemens

Labour Group – 1 Member

Councillor Joan King

Leisure, Environment and Community Committee – 11 Members

Liberal Democrats – 6 Members

Councillors Chris Lloyd, Alex Michaels, Roger Seabourne, Kate Turner, Alison Scarth, Phil Williams

Conservative Group – 4 Members

Councillors David Sansom, Alison Wall, Rupert Barnes, Donna Duncan

Labour Group – 1 Member

Councillor Stephen King

Audit – 9 Members

Liberal Democrats – 5 Members

Councillors Keith Martin, Sarah Nelmes, Margaret Hofman, Joy Mann, Steve Drury

Conservative Group – 3 Members

Councillors David Coltman, Marilyn Butler, Joanna Clemens

Labour Group – 1 Member

Councillor Joan King

Council Tax Setting – 5 Members

Liberal Democrats – 3 Members

Reserve Position

Conservative Group – 2 Members

Councillors Alex Hayward, Paula Hiscocks

Labour Group – 0 Members

Agreed to appoint all Members to act as substitutes on the Council Committees excluding the Licensing Committee.

Agreed to appoint all Members to act as substitutes on the Regulatory Services Committee providing the substitute member had received training.

On the proportionality rules Council unanimously agreed to dis-apply proportionality rules to allow the Labour Group to have a seat on the Audit Committee.

CL18/18 TO APPOINT SUBSTITUTE MEMBERS TO THE PLANNING COMMITTEE – UP TO THREE PER POLITICAL GROUP

RESOLVED:

Liberal Democrats – 3 Members
Councillor Matthew Bedford
Councillor Alison Scarth
Councillor Keith Martin

Conservative Group – 3 Members
Councillor Marilyn Butler
Councillor Rupert Barnes
Councillor Paula Hiscocks

Labour Group – 2 Members
Councillor Stephen Cox
Councillor Joan King

CL19/18 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN

Committee	Chairman	Vice Chairman
Planning	Councillor Sarah Nemes	Councillor Chris Lloyd
Licensing	Steve Drury	Martin Trevett
Regulatory Services	Steve Drury	Martin Trevett
Audit	Keith Martin	Sarah Nemes
Council Tax Setting Committee	Reserve Position	Reserve Position

CL20/18 STANDARDS REGIME

Members' Panel to deal with Code of Conduct Complaints

This Panel would deal with Code of Conduct Complaints against District and Parish Councillors under the stages agreed at the Executive Committee on 2 April 2012 (Minute EX104/11). The Panel would consist of the Group Leaders (or their nominees).

RESOLVED:-

That the membership of the Panel be noted.

CL21/18 APPOINTMENTS COMMITTEE

That the Appointments Committee be established with terms of reference as set out in Part 3 of the Constitution and appointed 7 Members to serve thereon. The Committee would be subject to the Rules governing proportionality.

RESOLVED:

That the Appointments Committee be reconstituted for the Local Government Year 2018/19 with Member appointments to be governed by the proportionality rules.

CL22/18 APPOINTMENT OF OTHER COUNCIL BODIES

RESOLVED:

(Note: Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below)

Three Rivers Community Safety Board and Co-ordinating Group

Board – Councillor Roger Seabourne
Co-ordinating Group – Councillor Sara Bedford

Local Strategic Partnership Board (*)

Councillors Sara Bedford and Roger Seabourne

Community Safety Board (Police and Crime Commissioner)

Councillor Roger Seabourne

Environmental Forum

Liberal Democrats – 4 Members

Councillors **Chris Lloyd (Chairman)**, David Major, Phil Williams, Alex Turner

Conservative Group – 3 Members

Councillors Angela Killick, Joanna Clemens and Marilyn Butler

Labour Group – 1 Member

Councillor Stephen King

Pensioners' Forum

Open to all Members to attend.

Youth Council

Liberal Democrat: Councillor Alex Michaels

Conservative Group: Councillor Joanna Clemens

Labour Group: Councillor Stephen Cox

Meetings with Parish Councils

Liberal Democrat: Group Leader, Deputy Leader, Lead Members and Chairman of the Council

Conservative Group: Group Leader

Labour Group: Group Leader

Internal Complaints Panel

Liberal Democrat 2 Members, the names to be notified to the Chief Executive before each meeting.

Conservative Group Councillors Alex Hayward and Paula Hiscocks.

Labour Group 2 Members, the names to be notified to the Chief Executive before each meeting.

Editorial Working Party

Liberal Democrat – 2 Members

Councillors Matthew Bedford and Sarah Nelmes

Conservative Group – 2 Members

Councillors Heather Kenison and Joanna Clemens

Labour Group – 1 Member

Councillor Stephen Cox

Staff Employer Forum

Liberal Democrat 2 Members, the names to be notified to the Chief Executive before each meeting.

Conservative Group Councillors Alex Hayward and Paula Hiscocks

Labour Group 2 Members, the names to be notified to the Chief Executive before each meeting.

Constitution Working Group

Liberal Democrat – 5 Members

Councillors Stephen Giles-Medhurst, Martin Trevett, Sara Bedford, Keith Martin, Chris Lloyd.

Conservative Group – 2 Members

Councillors Alex Hayward and Debbie Morris

Labour Group – 1 Member

Councillor Stephen Cox

Local Plan Member Working Group

Liberal Democrat – 6 Members

Councillors Stephen Giles-Medhurst, Sara Bedford, Martin Trevett, Alex Michaels, Sarah Nelmes and Peter Getkahn

Conservative Group – 4 Members

Councillor Angela Killick, Marilyn Butler, Reena Ranger and Paula Hiscocks

Labour Group – 1 Member

Councillor Stephen Cox

Parking Services Working Party

Liberal Democrat – 4 Members

Councillors Martin Trevett, Stephen Giles-Medhurst, Sara Bedford and Sarah Nelmes

Conservative Group – 2 Members

To be confirmed.

Labour Group – 1 Member

Councillor Stephen Cox

South Oxhey Scrutiny Panel

Liberal Democrat – 2 Members

Councillors Mathew Bedford, Andrew Scarth (substitute Councillor Martin Trevett)

Conservative Group – 2 Members

Councillors Valerie Coltman and Donna Duncan

Labour Group – 1 Member

Councillor Stephen Cox

South Oxhey Community Board

Liberal Democrat: Councillor Alison Scarth

Conservative Group: Councillor Donna Duncan

Labour Group: Councillor Stephen King

Property Scrutiny Panel

Liberal Democrat: Councillors Matthew Bedford, Sara Bedford and Chris Lloyd

Conservative Group: Councillor Alex Hayward

Labour Group: Councillor Stephen Cox

CL23/18 APPOINTMENT OF THE CHAIRMEN AND VICE-CHAIRMEN FOR EACH OF THE LOCAL AREA FORUMS

It was proposed, duly seconded, that Members be appointed as Chairs and Vice-Chairs of the Local Area Forums for 2018/19 as detailed:-

Area Forum	Chairman	Vice-Chairman
Chorleywood and Sarratt	Angela Killick Martin Trevett	Marilyn Butler
Rickmansworth	Sarah Nelmes Paula Hiscocks	Debbie Morris
Croxley Green	Peter Getkahn Rupert Barnes	Steve Drury Alison Wall
Abbots Langley Watford Rural	Alex Michaels Andrew Scarth Valerie Coltman	Sara Bedford Keith Martin David Coltman Joan King

Upon a division of votes for the appointments votes were cast as follows:

Area Forum	Chairman	Vice-Chairman
Chorleywood and Sarratt	Angela Killick 13 For, 20 Against and 3 Abstentions. Martin Trevett 20 For, 13 Against and 3 Abstentions	Marilyn Butler
Rickmansworth	Paula Hiscocks 13 For, 20 Against and 3 Abstentions Sarah Nelmes 20 For, 13 Against and 3 Abstentions	Debbie Morris
Croxley Green	Rupert Barnes 13 For, 20 Against and 3 Abstentions Peter Getkahn 20 For, 13 Against and 3 Abstentions	Alison Wall Steve Drury

Abbots Langley	Alex Michaels	Sara Bedford
Watford Rural	Valerie Coltman 13 For, 20 Against and 3 Abstentions	David Coltman Joan King 3 For, 33 Against and 0 Abstentions
	Andrew Scarth	Keith Martin 20 For, 13 Against and 3 Abstentions

RESOLVED:

Area Forum	Chairman	Vice-Chairman
Chorleywood and Sarratt	Martin Trevett	Marilyn Butler
Rickmansworth	Sarah Nelmes	Paula Hiscocks
Croxley Green	Peter Getkahn	Steve Drury
Abbots Langley	Alex Michaels	Sara Bedford
Watford Rural	Andrew Scarth	Keith Martin

CL24/18 APPOINTMENTS TO OUTSIDE BODIES

The Council was requested to determine the appointments to the Outside Bodies listed in the report.

RESOLVED:

That the Council representatives to the Outside Bodies be as set out below.

(Note: Divisions took place where the number of nominations exceeded the number of vacancies, these cases being indicated by an asterisk as set out below)

East of England Local Government Association – Councillor Sara Bedford (*)

Chilterns Conservation Board – Councillor Heather Kenison

Denham Aerodrome Consultative Committee – Councillor Angela Killick

Herts Waste Partnership – Councillor Alex Michaels (substitute: Councillor Sara Bedford)

LGA General Assembly – Councillor Sara Bedford (*) substitute Member Councillor Stephen Giles-Medhurst

Hertfordshire Building Preservation Trust Ltd – Councillor Marilyn Butler

Herts County Council Health Scrutiny Committee – Councillor Alison Scarth (*)

Three Rivers Museum Trust – Councillor Sarah Nelmes (*)

Rickmansworth Golf Club – Councillor Steve Drury (*)

Moor Park Mansion Heritage Foundation Trust:

Councillors Alison Wall, Stephen King and Andrew Scarth

New Agreement Traffic Management Act 2004 Adjudication Joint Committee (PATROLAJC) – Councillor Stephen Giles-Medhurst (*) and substitute Councillor Martin Trevett

Abbots Langley Community Centre – Management Committee – Councillor David Major

Herts Sustainability Forum – Councillor Jon Tankard

Hertfordshire Police and Crime Scrutiny Panel – Councillor Andrew Scarth (*) and substitute Councillor Steve Drury

Leavesden and the Langley's Children's Centre Group – Councillor Sara Bedford

Hertfordshire Armed Forces Covenant – Councillor Stephen Giles-Medhurst (*)

CL25/18 INDEPENDENT PANEL ON MEMBERS' ALLOWANCES

The Council was requested to reconstitute the Independent Panel to review Members' allowances. By statute, all appointments must be external to the Council. It was recommended that the Chief Executive make the appointments.

RESOLVED:

That the Panel be set up and that the appointments to the Panel be made by the Chief Executive.

CL26/18 PENSIONERS CHAMPION

	Votes Cast	Against	Abstentions
Councillor Diana Barber	13	20	3
Councillor Joy Mann	20	13	3

RESOLVED:

That Councillor Joy Mann be appointed the Pensioners' Champion for 2018/19.

CL27/18 YOUNG PERSONS' CHAMPION

	Votes Cast	Against	Abstentions
Councillor Joanna Clemens	13	20	3
Councillor Alex Michaels	20	13	3

RESOLVED:

That Councillor Alex Michaels be appointed the Youth Champion for 2018/19.

CL28/18 MEMBER TRAINING CHAMPION

	Votes Cast	Against	Abstentions
Councillor Debbie Morris	13	20	3
Councillor Sara Bedford	20	13	3

RESOLVED:

That Councillor Sara Bedford be appointed the Member Champion for 2018/19.

CHAIRMAN