

THREE RIVERS DISTRICT COUNCIL

At a meeting of the **Leisure, Wellbeing and Health Committee** held in the Penn Chamber, Three Rivers House, Rickmansworth, on Wednesday 14 March 2018 from 7.30pm to 9.29pm.

Present: Councillors Chris Lloyd (Lead Member, Leisure, Community and Wellbeing), Alison Scarth (Lead Member, Health), Diana Barber, Martin Brooks, Angela Killick, Joy Mann (substitute for Alison Wall), Alex Michaels, David Sansom, Alison Wall (substitute for Heather Kenison) and Chris Whately-Smith.

Officers: Charlotte Gomes, Leisure Development Manager
Temitope Opeyemi, Finance Manager
Nigel Pollard, Section Head (Finance)
Sherrie Ralton, Committee Manager
Andy Stovold, Head of Community Partnerships
Karl Stonebank, Partnerships Officer

Councillor Alison Scarth in the Chair

LW 34/17 APOLOGIES FOR ABSENCE

Councillor Heather Kenison (Councillor Alison Wall substitute). Councillor Joy Mann Substitute for Councillor Alison Wall.

LW 35/17 MINUTES

The minutes of the meeting held on 29 November 2017 were confirmed as a correct record and signed by the Chairmen of the Committee.

LW 36/17 NOTICE OF OTHER BUSINESS

There were none.

LW 37/17 DECLARATIONS OF INTEREST

Councillor Diana Barber declared a non-pecuniary interest in item 7 under Mill End and District Community Association, and would leave the meeting for this item.

Councillor Chris Whately-Smith declared a non-pecuniary interest in item 7 under Henderson Hub Company Ltd and would leave the meeting for this item.

LW38/17 BUDGET MONITORING - PERIOD 10 (end of January)

The Section Head (Finance) introduced the comprehensive Period10 (end of January) budget monitoring report. This report would be presented to the Policy and Resources Committee at the meeting on 19 March 2018 and would seek approval to a change in the Council's medium-term financial plan.

Members attention was made to:

- Paragraph 1.6 of the report on Cemeteries which showed a reduction in income of £10,000 due to the lower demand;
- Appendix A the Cemetery Car Park project had now been agreed; and
- The capital budget for the replacement of the Ground Maintenance Vehicles would go forward to the next financial year.

Members wanted to know the reason for the drop in demand for the Cemeteries. A written response would be provided.

A Member said they understood any variance should be reported to Council. If the Committee were not in equilibrium should they be raising this with the Policy and Resources Committee. The Section Head advised that only Full Council could make any changes to the budget. The Financial Outturn would be reported to the Policy and Resources Committee in June.

RESOLVED:

- 1) That the report be noted; and.
- 2) To provide a written response to the Committee on the reason for the drop in demand for the cemeteries.

Post Meeting Note: The Head of Community Services advised that there was a drop in demand for the cemeteries but in recent months it has increased again and the budget will be met

LW39/17 SERVICE PLANNING 2018/19

This report enabled the Committee to comment on the Regulatory Services, Environmental Protection and Community Partnerships Service Plan for three years commencing on 1 April 2018.

The Head of Community Partnerships advised that only Performance Indicator CPI 24 related to this Committee's agenda in relation to Health. For the Leisure part of the agenda CP02 on the satisfaction with Parks and Open Spaces, CP22 on the satisfaction with Sports and Leisure Facilities, CP26 on funding to the Community and Voluntary Sector and the targets for the CAB had also been reviewed and updated.

Councillor Alison Scarth was impressed with the Mental Health Outreach Worker project and asked for thanks to be passed to everyone involved including MIND.

Councillor Chris Lloyd moved, seconded by Councillor Martin Brooks, the recommendation to Council of the Regulatory Services, Environmental Protection and Community Partnerships Service Plans.

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

RECOMMEND:

That the Committee considers the Regulatory Services Service Plan, Environmental Protection Service Plan and Community Partnerships Service Plan and recommends their content to Council at its meeting on 22 May 2018.

Councillor Chris Lloyd in the Chair

LW40/17 LEISURE, COMMUNITY AND CAPITAL GRANTS APPLICATIONS

The Committee were asked to consider Leisure & Community Grants for Churches Together in Croxley Green CIO, Henderson Hub Company Ltd, Herts Collective CIC, Rickmansworth Waterways Trust and Signpost.

The Committee were also asked to consider Capital Grants for All Saint's Croxley Green Memorial Doors Committee, Churches Together in Croxley Green CIO, Croxley Guild of Sport and Social Club, Herts Collective CIC, Mill End and District Community Association, Parkrun UK, Rickmansworth Waterways Trust and One YMCA.

The Partnerships Officer advised that Croxley Guild of Sport and Social Club had withdrawn their application.

Churches Together in Croxley Green CIO

Concerns were raised that the organisation was still applying for charity status and that this could take some time. A Member stated that as it was not a registered Charity it should not be too difficult to apply.

In accordance with Council Procedure Rule 35 (B), Rev Lisa Kerry and Rev Miriam Muga spoke in favour of the application.

The following questions were raised by Members:

- How many churches were involved? What was the age of clients?

The Partnerships Officer advised that three Churches were currently involved and the Chair added it was his understanding all Croxley Green Churches would be involved.

It was advised that the age of the clients would be local elderly and disabled people.

Councillor Chris Lloyd moved, seconded by Councillor Martin Brooks, the recommendation in the report.

On being put to the Committee the motion was declared CARRIED, the voting being 8 For, 0 Against and 2 Abstentions.

RESOLVED:

That the following Leisure and Community and Capital grants be approved:

| | |
|--|--------|
| Churches Together in Croxley Green CIO | |
| Leisure and Community Grant | £3,000 |
| Capital Grant | £1,350 |

Henderson Hub Company Ltd

Councillor Chris Whately-Smith left the room during the consideration of this grant application.

The Partnerships Officer pointed out that although this was the second Festival, previously they had been organised by Abbots Langley Performing Art Society until 2016.

A Member said that Henderson Hall was owned by the Parish Council and asked whether they were involved in the funding. It was advised that the Parish Council were contributing £250 although they did not own the entirety of the building.

In accordance with Council Procedure Rule 35 (B), Mr Peter North spoke in favour of the application.

A Member queried whether the Volunteer equivalent cost of £4,000 should be included in the expenditure. Councillor David Sansom proposed a grant of £2,000.

A Member advised that the Parish Council supported 98% of the Hub already.

Another Member pointed out that due to the strict criteria in the point scoring system the figures would need to be changed to account for the £4,000 volunteer equivalent cost. The Partnerships Officer suggested a new sum of £1,235 be granted to take into account 25% deduction to cover the £4,000 volunteer equivalent cost.

Councillor Chris Lloyd moved that the grant be rounded up to £1,250, seconded by Councillor Martin Brooks,

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

RESOLVED:

That the following Leisure and Community grant be awarded:

| | |
|---------------------------|--------|
| Henderson Hub Company Ltd | £1,250 |
|---------------------------|--------|

Herts Collective CIC

The Partnerships Officer advised that questions had been raised as to what had been planned for South Oxhey and where the potential container would be placed.

In accordance with Council Procedure Rule 35 (B), Mr Nayesh Radia spoke in favour of the application.

Under the Leisure and Community Grant the project score had enabled Officers to recommend £3,920 although the application was for £1,800.

A Member suggested that this project could present an opportunity for recycling bikes.

Councillor Martin Brooks moved, seconded by Councillor David Sansom, the recommendation in the report subject to the following conditions:

- That HC works with the Council Officer responsible for the Cycling Strategy programme in developing their Hub; and
- That the container was placed at Mill End Community Centre and any relevant planning permissions are obtained.

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

RESOLVED:

That the following Leisure and Community grant and Capital Grant be awarded:

Herts Collective CIC

Leisure and Community Grant £1,800
Capital Grant £2,120

Subject to the following conditions:

- That HC works with the Council Officer responsible for the Cycling Strategy programme in developing their Hub.
- That the container is placed at Mill End Community Centre and any relevant planning permissions are obtained.

Rickmansworth Waterways Trust

In accordance with Council Procedure Rule 35 (B), Dr David Montague spoke in favour of the application.

Councillor Chris Lloyd moved, seconded by Councillor David Sansom, the recommendation in the report.

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

RESOLVED:

That the following Leisure and Community grant and Capital Grant be awarded:

Rickmansworth Waterways Trust
Leisure and Community Grant £3,000
Capital Grant £10,000

Signpost

In accordance with Council Procedure Rule 35 (B), Ms Gabi Marshall spoke in favour of the application.

A Member queried why Rickmansworth, Chorleywood and Croxley Green had been selected with no facility in Abbots Langley. The Head of Community Partnerships advised that the CAB in Rickmansworth donated the space. Hertfordshire County Council also donated space through the Family Centre in South Oxhey for other Signpost services. A partner agency in Abbots Langley or Bedmond would be required to provide a venue.

Councillor Alison Scarth moved, seconded by Councillor Martin Brooks, the recommendation in the report.

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

That the Leisure, Wellbeing & Health Committee approve the following Leisure and Community grant:

Signpost £3,000

All Saints' Croxley Green Memorial Doors Committee

The Partnerships Officer advised that only £500 could be recommended from the request for £5,000. No sums had been granted previously.

In accordance with Council Procedure Rule 35 (B), Professor John Galloway spoke in favour of the application.

The Committee was advised that the Church was used for Memorial Services and Croxley School's Carol Services

In Paragraph 3.6.3 of the report it stated 'The Leisure Committee previously decided that a maximum of £500 could be allocated to each parished / unparished area for WW1 commemoration period (2014 to 2018) activities each financial year. There had been no Leisure & Community or Capital grant funding allocated to WW1 commemorations anywhere in Three Rivers to date'.

A Member advised a WW1 event was being proposed in the Abbot Langley Parish and asked the Partnerships Officer to ensure they were aware of the availability of the £500 grant.

As there had been no previous applications Councillor Chris Lloyd proposed a lump sum of £2,500, which comprised the £500 maximum over the five years.

It was also proposed that any WW1 applications up to £300 received before 31 March 2018 could be agreed by Officers. Applications above £300 would go to the next Leisure, Environment and Community Committee on 11 July 2018.

Councillor Chris Lloyd moved, seconded by Councillor Martin Brooks, that a £2,500 lump sum be granted.

On being put to the Committee the motion was declared CARRIED, the voting being 9 For; 0 Against and 1 Abstention.

RESOLVED:

Approve the Capital Grant:

All Saints' Croxley Green Memorial Doors Committee £2,500

WW1 applications up to £300 received before 31 March 2018 to be agreed by Officers. Applications above £300 would go to the next Leisure, Environment and Community Committee on 11 July.

Mill End and District Community Association

Councillor Diana Barber left the meeting during the consideration of this grant application.

In accordance with Council Procedure Rule 35 (B), Susan Gambula spoke in favour of the application.

A Member asked whether the Committee would consider increasing the grant from £7,500 to £10,000. A Member said that the applicant could make a further request if required at a later date. The Partnerships Officer advised that if they did come back for more money they may lose some points.

Councillor Chris Lloyd moved, seconded by Councillor Martin Brooks, the recommendation of a grant of £7,500.

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

RESOLVED:

That the following Capital Grant be awarded:

Mill End and District Community Association £7,500

Parkrun UK

The Partnerships Officer said that the Officers recommendation was for £860 towards the heated storage box for the defibrillator and a PA system.

In accordance with Council Procedure Rule 35 (B), Mr Andy Nice spoke in favour of the application.

A Member said this application ticked a lot of boxes and proposed an amendment to the recommendation and that grant be increased to £1,000.

Councillor Chris Lloyd proposed, seconded by Councillor Martin Brooks, the amended recommendation for a grant of £1,000 with a condition that a copy of Parkrun UK's latest accounts be sent to Officers as part of the financial probity check.

On being put to the Committee the motion was declared CARRIED, the voting being 8 For, 1 Against and 1 Abstention.

RESOLVED:

That the following Capital Grant be approved on condition that a copy of Parkrun UK's latest accounts be sent to Officers as part of the financial probity check:

Parkrun UK £1,000

One YMCA

The Partnerships Officer advised that the requested £1,800 had been recommended subject to the following conditions:

- That One YMCA enters into dialogue with YC Hertfordshire to deliver a weekly Youth Club at the Centre.
- That One YMCA creates links with the Council-run Youth Club so there is a natural progression from the younger to the older group.

In accordance with Council Procedure Rule 35 (B), Mr Barry O'Grady spoke in favour of the application.

Councillor Martin Brooks moved, seconded by Councillor Alison Wall, the recommendation in the report subject to the conditions proposed by the Partnership Officer.

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

RESOLVED:

That the following Capital Grant be awarded:

One YMCA £1,800

Summary of grants awarded and decisions taken

| <i>Leisure & Community Grant Applications</i> | <i>Requested</i> | <i>Recommended</i> | <i>Committee</i> |
|---|------------------|--------------------|------------------|
| | | | |
| <i>Budget (prior to meeting)</i> | | | 20,400 |
| Churches Together in Croxley Green CIO | 3,000 | 3,000 | 3,000 |
| Henderson Hub Company Ltd | 2,550 | 2,240 | 1,250 |
| Herts Collective CIC | 1,800 | 1,800 | 1,800 |
| Rickmansworth Waterways Trust | 3,000 | 3,000 | 3,000 |
| Signpost | 3,000 | 3,000 | 3,000 |
| Total | 13,350 | 13,040 | 12,050 |
| Budget Remaining | | | 8,350 |

It was agreed that the remaining budget would be used as a saving and therefore no grants could be considered before 1st April.

| <i>Capital Grant Application</i> | <i>Requested</i> | <i>Recommended</i> | <i>Committee</i> |
|--|------------------|--------------------|------------------|
| | | | |
| <i>Budget (prior to meeting)</i> | | | 49,500 |
| All Saints' Croxley Green Memorial Doors Committee | 5,000 | 500 | 2,500 |
| Churches Together in Croxley Green CIO | 1,500 | 1,350 | 1,350 |
| Herts Collective CIC | 3,300 | 2,120 | 2,120 |
| Mill End & District Community Association | 7,500 | 7,500 | 7,500 |
| Parkrun UK | 2,150 | 860 | 1,000 |
| Rickmansworth Waterways Trust | 10,000 | 10,000 | 10,000 |
| One YMCA | 1,800 | 1,800 | 1,800 |
| Total | 31,250 | 24,130 | 26,270 |
| Budget Remaining | | | 23,230 |

It was advised that there was still time for some small (up to £300) grants to be agreed from the £23,230 by officers before 31st March 2018.

It was also agreed that WWI grant applications if over £300 would go to the June meeting.

Councillor Alison Scarth in the Chair

LW41/17 SERVICE PLANNING 2018/21

This report enabled the Committee to comment on the Leisure and Landscapes Service Plan for three years commencing on 1 April 2018

The Leisure Development Manager pointed out an amendment to Performance Indicator LL25 in the report to 'Number of participants who completed the 12 week programme or signed up to leisure venue membership as a result of being on the scheme'.

A Member asked whether the refurbishment of Leavesden Country Park play area scheduled for 2021 could be brought forward to 2019. The Leisure Development Manager said it was not possible to bring the project forward.

The Committee asked for a written update on the Tree Survey.

On being put to the Committee the motion was declared CARRIED, the voting being unanimous.

RECOMMEND:

- 1) That the Leisure and Landscapes Service Plan be recommended to Council at its meeting on 22 May 2018 and
- 2) That a written update be provided to the Committee on the Tree Survey.

Post Meeting Note:

Update on the Tree Survey: The survey works remain underway. The tree and landscape team currently have a staff shortage, however have identified some savings in order to appoint some outside help to assist with this work in the short-term to help complete the initial survey. The team are currently assessing the tender returns for this work. They will update the Audit Committee as planned at their meeting in July. The information will be circulated at this time to the Leisure Committee to note.

LW42/17 WORK PROGRAMME

Members noted that due to the forthcoming changes to the Committee the dates on the Work Programme may change.

A Member asked for an additional item on Play Areas as there was now CIL money available. It was also suggested that the Committee should be considering an upgrade of the current playground equipment and for the addition of toilets and a defibrillator.

A Member commented that the Primrose Hill Playground at Kings Langley had fallen off the work programme. Councillor Lloyd said play areas with railway lines overhead represented a challenge and asked what could be done to ensure the equipment was re-installed.

A Member asked whether a further item to added for the CIL money to be put towards the installation of mains electricity along the canal. Removing the generators currently used could improve the air quality. Officers would check if this could be included in the work programme.

RESOLVED:

- 1) Noted the additional items and that there could be changes to the dates; and
- 2) Officers to advise whether this Committee would be appropriate for the addition of an item to install mains electricity facilities along the canal.

Post Meeting Note: CIL monies can only be used for the provision of infrastructure that is required as a result of planned development through the local plan process. There are no planned development proposals along the canal identified as part of the Local Plan process, therefore CIL monies cannot be spent on the installation of mains electricity along the canal where there are no development proposals.'

Officers are under the impression that that the Canal & River Trust deal with this therefore it will not be added to the work programme.

CHAIRMAN