

[REDACTED]

[REDACTED]

[REDACTED]

Re: Possible Provision of Parking Service [REDACTED]

Further to our recent discussions and an analysis of the current Three Rivers District Council parking enforcement service, and based on the information provided, my team have concluded that there is an opportunity [REDACTED] provide this service on behalf of Three Rivers District Council to the benefit of both authorities.

Based on the current volumes of permits and penalty charged notices (PCN) issued, [REDACTED] [REDACTED] would provide a call centre based [REDACTED], with a permit processing, representations, and administration team also operating from there. Importantly there would be a dedicated front line enforcement team consisting of 4 operating in the Three Rivers district.

If both councils were to consider this, at the current time it could be achieved at a charge out of £330,000 per year as opposed to the current cost of £362,000. This is a saving of £32,000 per year for TRDC and this would also allow [REDACTED] similar saving in the delivery of its back office service.

Note the current TRDC cost £362,000 is calculated from the overall cost £477,000 reduced by car park business rates and internal service re-charges which would remain with TRDC.

With this arrangement [REDACTED] also provide expert (bespoke) advice on levels of charges, and the application of controlled parking zones (CPZs). [REDACTED] experience of operating both on and off street enforcement since decriminalisation in 1995, having regard for similar local economies, residents and the requirements of the general public in centres such as [REDACTED].

Other benefits would also include a quarterly reporting process, the availability of managers to be present at relevant council committees, and the provision of the technical expertise in the formulation, revision and monitoring of a parking management strategy for TRDC.

██████████ work closely with and provide update information for the TRDC web and social media communications team.

For your information the level of Income from PCNs is similar in both areas, whereas the income received through parking charges and permits is considerably higher in ██████████

██████████ strategy is to ensure traffic is flowing, and that there is a continuing turnover of traffic through our short term strategy of free and minimal charging, this in our view helps the local economy, and has produced a significant funding stream that we have been able to re-invest into upgrading the borough's car-park infrastructure and back office systems.

I have also had preliminary discussions with ██████████ procurement advisor who has indicated a possible arrangement of this sort would not be bound by procurement rules, but may involve some TUPE obligations, which would probably involve the current enforcement officers undertaking the service in the Three Rivers District, which may prove beneficial to any future arrangement.

On behalf of ██████████ I can commit to exploring this shared service opportunity further, and am available to attend meetings to discuss the same with officers and /or members that you deem appropriate

Finally I have attached a possible management structure for a shared service ██████████ parking service.

Yours sincerely

██████████
██████████

Encl.