

The Annual Audit Letter for Three Rivers District Council

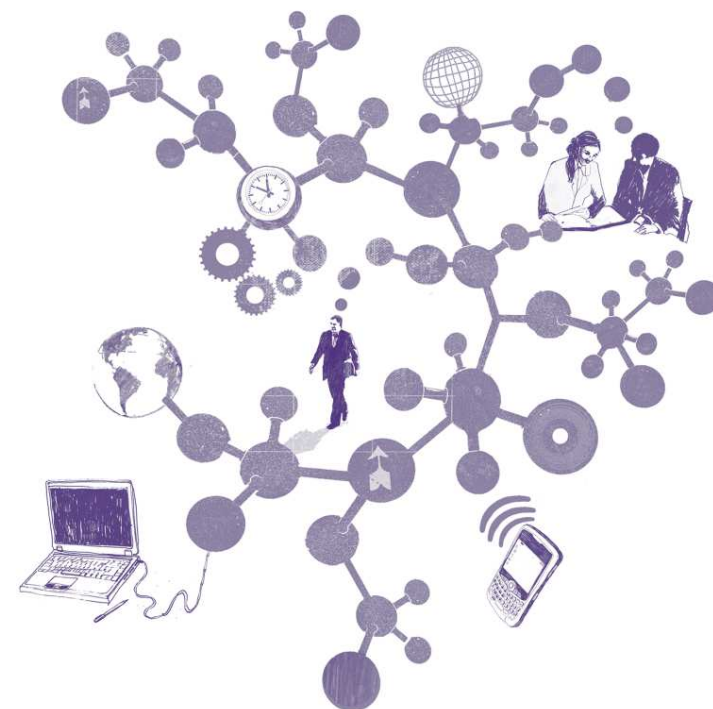
Year ended 31 March 2015

October 2015

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Contents

Section	Page
1. Key messages	3

Appendices

- A Key issues and recommendations
- B Summary of reports and audit fees

Key messages

Our Annual Audit Letter summarises the key findings arising from the work that we have carried out at Three Rivers District Council ('the Council') for the year ended 31 March 2015.

The Letter is intended to communicate key messages to the Council and external stakeholders, including members of the public. Our annual work programme, which includes nationally prescribed and locally determined work, has been undertaken in accordance with the Audit Plan that we issued on June 2015 and was conducted in accordance with the Audit Commission's Code of Audit Practice, International Standards on Auditing (UK and Ireland) and other guidance issued by the Audit Commission and Public Sector Audit Appointments Limited.

Financial statements audit (including audit opinion)	<p>We reported our findings arising from the audit of the financial statements in our Audit Findings Report on 29 September 2015 to the Audit Committee. The key messages reported were</p> <ul style="list-style-type: none">• The draft financial statements presented for audit by 30 June should be the Council's final position and be supported by a complete suite of working papers at the start of the audit. We received the final statement of accounts on 29 September 2015.• The Council should ensure that land and buildings not subject to valuation in the year of audit should have procedures in place to determine if there has been a change to the value of the land and buildings, please see appendix A. <p>We issued an unqualified opinion on the Council's 2014/15 financial statements on 30 September 2015, within the deadline set by the Department for Communities and Local Government. Our opinion confirms that the financial statements give a true and fair view of the Council's financial position and of the income and expenditure recorded by the Council.</p>
Value for Money (VfM) conclusion	<p>We issued an unqualified VfM conclusion for 2014/15 on 30 September 2015.</p> <p>On the basis of our work, and having regard to the guidance on the specified criteria published by the Audit Commission, we are satisfied that in all significant respects the Council put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ending 31 March 2015.</p>

Key messages continued

Certification of housing benefit grant claim	We have yet to complete our work on the Council's 2014/15 housing benefit grant claim, the results of which will be reported to the November audit committee.
Audit fee	Our fee for 2014/15 has yet to be finalised, the results of which will be reported to the November audit committee. Further detail is included within appendix A.

Appendix A: Key issues and recommendations

No.	Issue and recommendation	Priority	Management response/ responsible office/ due date
1.	<p>The Council undertook a 5 year rolling valuation programme for their Land and buildings. The Council valued £3.188million as at 31st March 2015 but no work was performed the remainder of the balance, totalling £38.35million, to ascertain if there had been a material change in the valuation of land and buildings.</p> <p>Recommendation: Land and buildings not subject to revaluation as part of the rolling 5 year revaluation programme should be assessed to ascertain if there has been a material change in the valuation of the land and building</p>	High	<p>This will be reviewed during 2015/16.</p> <p>Responsible office: Director of Finance Due date: March 2016</p>

Appendix B: Reports issued and fees

We confirm below the fees charged for the audit and non-audit services.

Fees for audit services

	Per Audit plan £	Actual fees £
Council audit	59,850	TBC
Housing benefit grant certification fee	12,600	TBC
Total audit fees	72,450	TBC

Reports issued

Report	Date issued
Audit Plan	June 2015
Audit Findings Report	September 2015
Certification Report	TBC
Annual Audit Letter	October 2015



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