

Reference number:

**Local Licensing Authority**  
Three Rivers House  
Northway  
Rickmansworth  
Hertfordshire WD3 1RL  
Tel.: 01923 776611  
Fax.:01923 896119



**Licensing Act 2003  
Premises licence summary**

<b>Premises licence number</b>	<b>Prem/423/14</b>
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**Premises details**

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
Co-operative Food Ground Floor Abbotswood Park Aerodrome Way Leavesden	
<b>Post town</b> Watford	<b>Post code</b> WD25 7LS
<b>Telephone number</b>	

<b>Where the licence is time limited the dates</b>
Not applicable

<b>Licensable Activities authorised by the licence</b>
Supply of Alcohol

**The times the licence authorises the carrying out of licensable activities**

**Supply of Alcohol**

Monday to Sunday 06:00 – 23:00

Seasonal variations or non standard timings: None

**The opening hours of the premises**

Monday to Sunday 06:00 – 23:00

Seasonal variations or non standard timings: None

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Off Supplies Only

**Name, (registered) address of holder of premises licence**

Co-operative Group Food Ltd  
Dept 10227  
1 Angel Square  
Manchester  
M60 0AG

**Registered number of holder, for example company number, charity number (where applicable)**

Company Number: IP26715R

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Milap SHAH

**State whether access to the premises by children is restricted or prohibited**

Not applicable

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Tel.: 01923 776611



**Licensing Act 2003  
Premises Licence**

**Premises licence number: Prem/423/14**

**Part 1 – Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

Co-operative Food  
Ground Floor  
Abbotswood Park  
Aerodrome Way  
Leavesden

**Post town** | Watford

**Post code** | WD25 7LS

**Telephone number**

**Where the licence is time limited the dates**

Not applicable

**Licensable activities authorised by the licence:**

Supply of Alcohol

**The times the licence authorises the carrying out of licensable activities:**

**Supply of Alcohol**

Monday to Sunday      06:00 – 23:00

Seasonal variations or non standard timings: None

**The opening hours of the premises**

Monday to Sunday 06:00 – 23:00

Seasonal variations or non standard timings: None

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Off Supplies Only

**Part 2**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:**

Co-operative Group Food Ltd  
Dept 10227  
1 Angel Square  
Manchester  
M60 0AG

**Registered number of holder, for example company number, charity number (where applicable)**

Company Number: IP26715R

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Milap SHAH

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Personal Licence Number: 09MS-OOAQ-3NQE-RMJN issued by Harrow Council.

**Annex 1 - Mandatory conditions**

1. No supply of alcohol shall be made under this Premises Licence at a time:
  - (a) when there is no designated premises supervisor in respect of the Premises Licence.

- (b) when the designated premises supervisor does not hold a personal licence or his or her personal licence is suspended.
- 2. Every supply of alcohol under the Premises Licence shall be made or authorised by a person who holds a personal licence.
- 3. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.  
(2) The policy must require individuals, who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy), to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

### **New Additional Mandatory Licensing Conditions**

**As a result of The Licensing Act (Mandatory Conditions) Order 2014 and The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014, as from 28<sup>th</sup> May 2014 and 1<sup>st</sup> October 2014 new additional mandatory conditions now apply to all premises including clubs. These conditions replace the additional mandatory conditions introduced by the Policing and Crime Act 2009 and are listed below:**

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 3. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

- 4.(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
5. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

## **Annex 2 - Conditions consistent with the Operating Schedule**

### **a) General – all four licensing objectives (b,c,d,e,):**

The applicant has given thought to the potential impact of the grant of the licence on the four licensing objectives and, having regards to the locality, considers that the following conditions are appropriate.

### **b) The Prevention of crime and disorder:**

- The premises shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities. All recordings shall be stored for a minimum of 28 days and shall be capable of being easily downloaded. Recordings shall be made available upon the receipt of a request by an authorised Officer of the Police or the Local Authority.
- There shall be “CCTV in Operation” signs prominently displayed at the premises.
- An incident log (whether kept in written or electronic form) shall be retained at the premises and made available to an authorised Officer of the Police or the Local Authority.
- The premises shall operate a proof of age scheme, such as Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS logo, or any other form of identification from time to time approved by the secretary of state.
- The premises will be fitted with a burglar alarm system.

- The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.

**c) Public safety:**

- The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.

**d) The prevention of public nuisance:**

- A complaints procedure will be maintained, details of which will be made available in store and upon request.

**e) The protection of children from harm:**

- All staff will receive comprehensive training in relation to age restricted products and in particular the sale of alcohol. No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the training.
- An age till prompt system will be utilised at the premises in respect of age restricted products.
- A refusals register (whether kept in written or electronic form) will be maintained at the premises and will be made available for inspection upon request by an authorised Office of the Police or the Local Authority.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

Not applicable

**Annex 4 – Plans**

Drawing Number: ABBOTSWOOD-P2, Fixture Rev F4, Macro Rev M0 as submitted with Minor Variation dated 23 March 2015.

**Amendments**

07/04/2014 – New premises licence application

06/05/2014 – Premises application granted.

23/03/2015 – Minor Variation: Floor area alteration

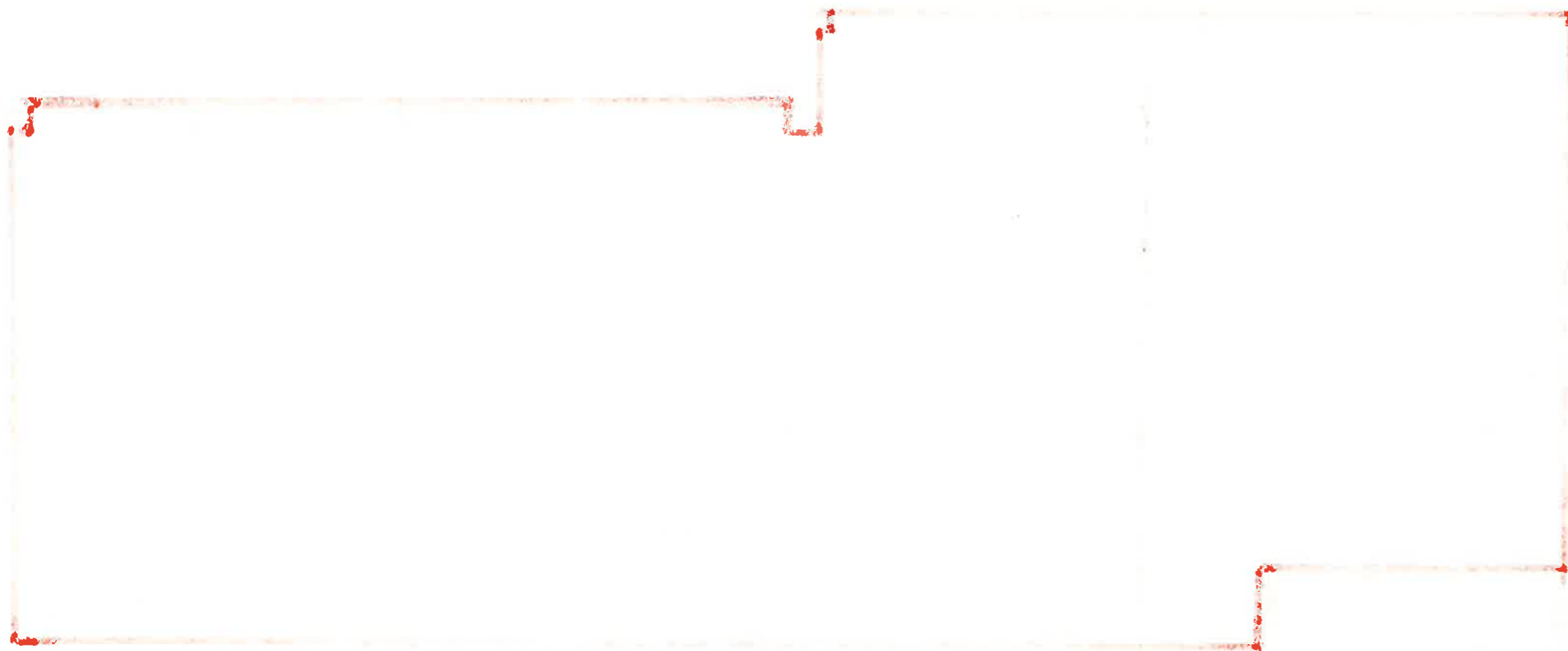


Rebecca Emmett (Head of Regulatory Services)









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