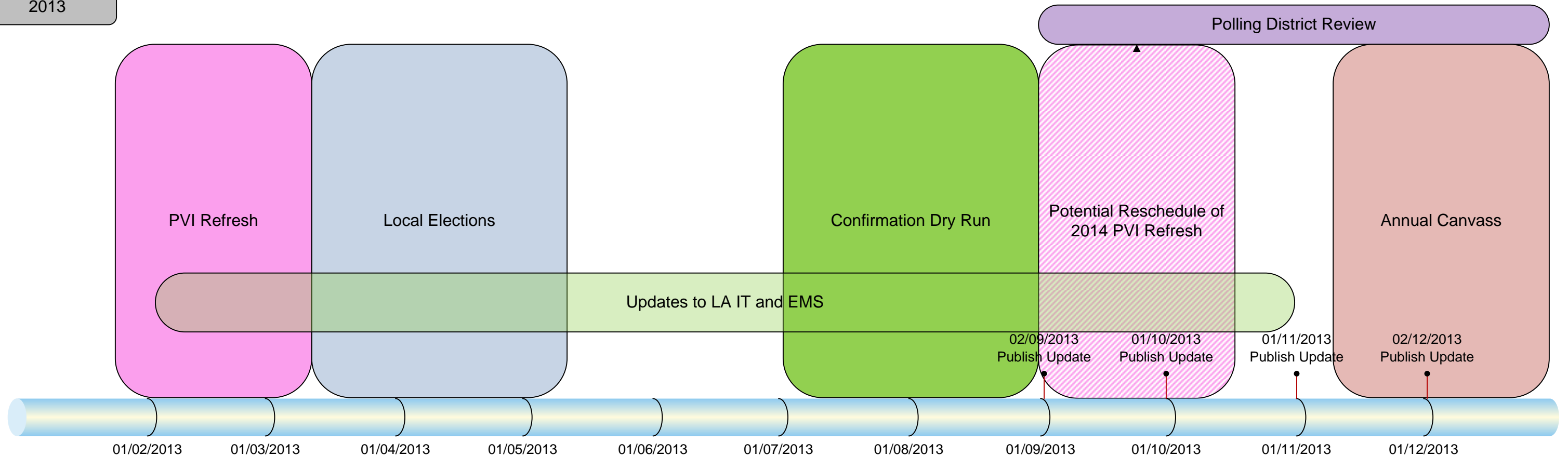
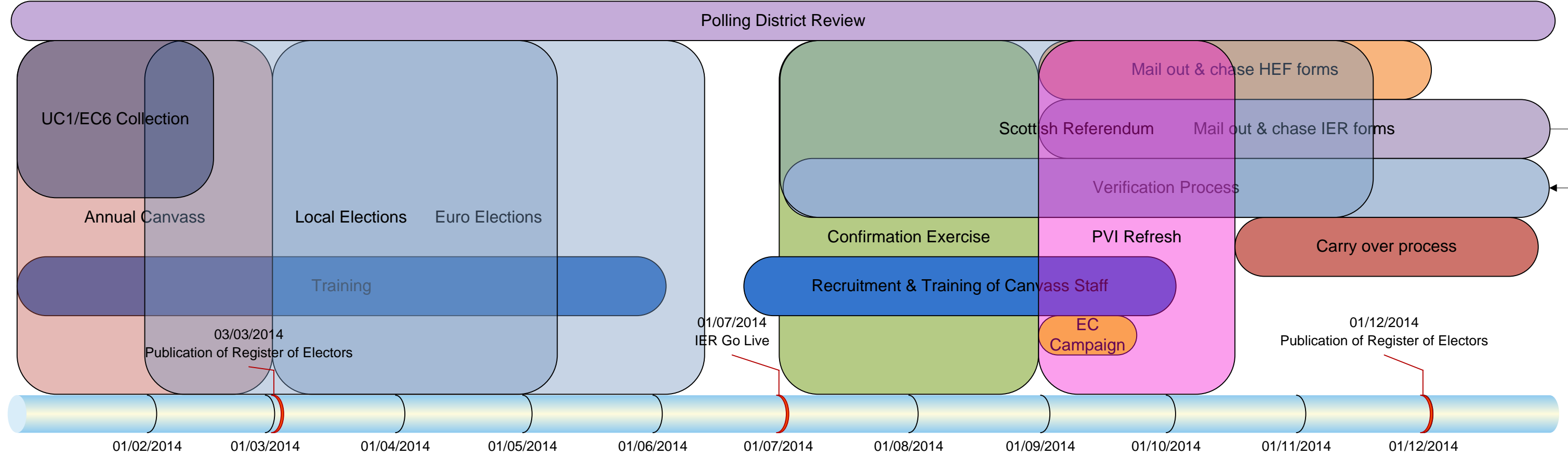


NB: Other local electoral events (BIDs, by elections etc) will also take place during this time

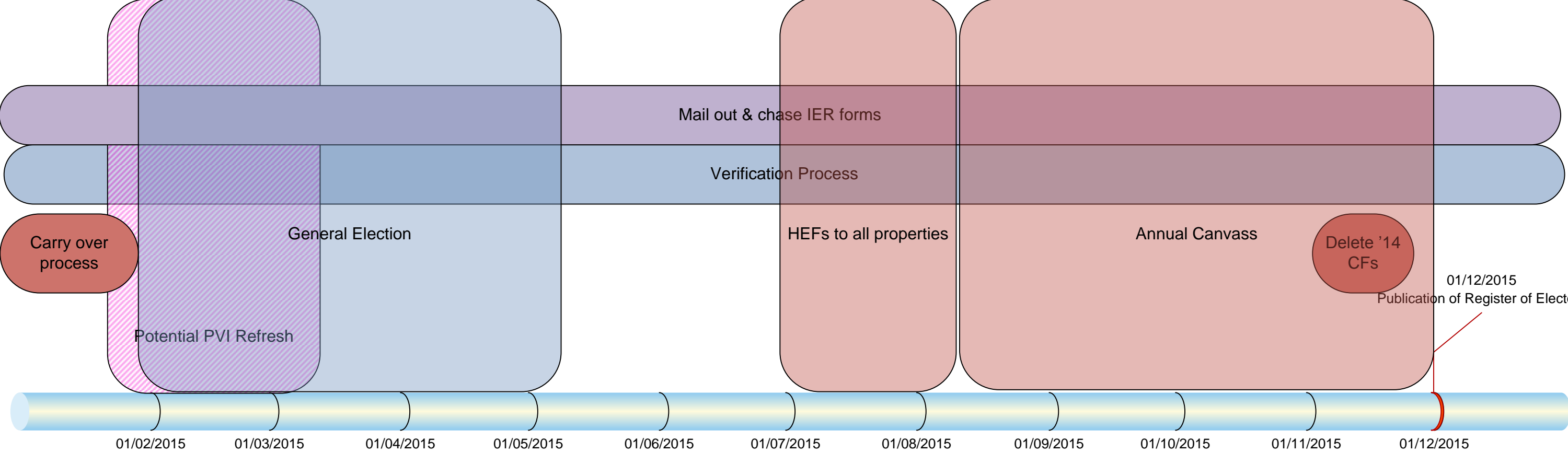
Electoral Year 2013



Electoral Year 2014



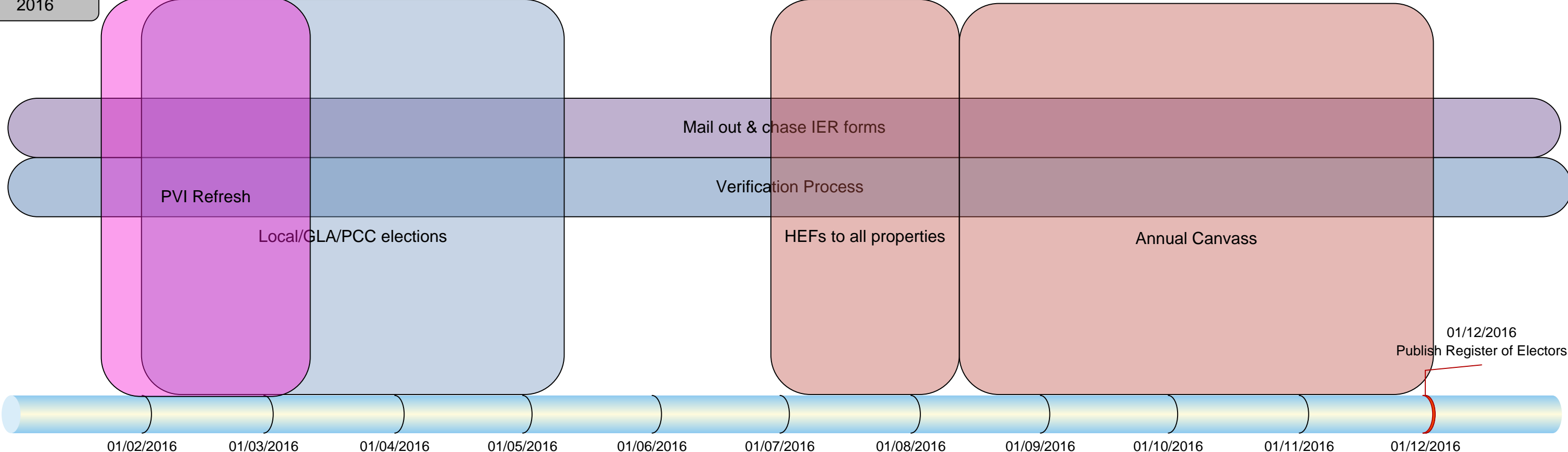
Electoral Year  
2015



01/01/2015

31/12/2015

Electoral Year  
2016



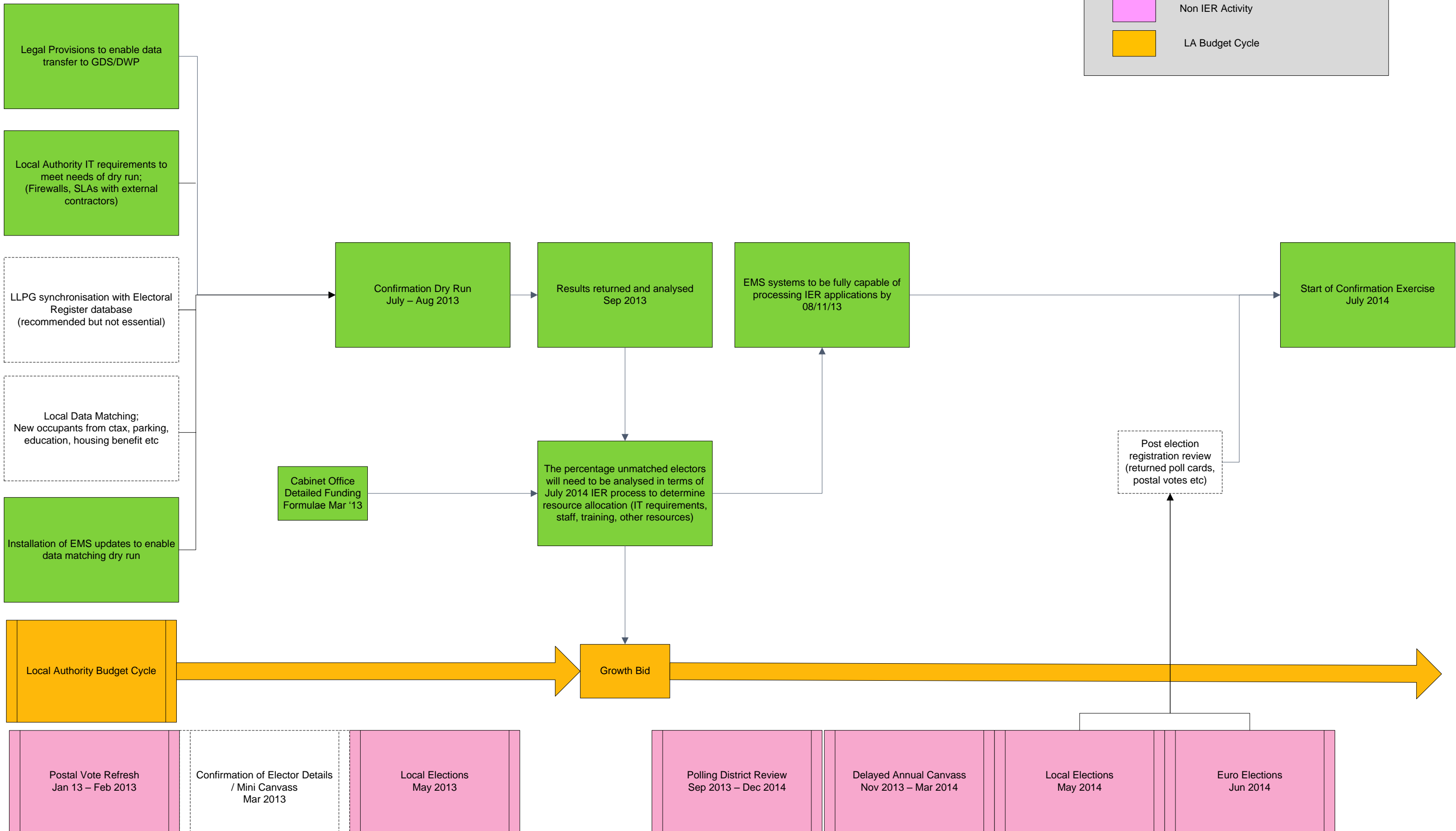
01/01/2016

31/12/2016

# January 2013 – June 2014 IER Preparations by ERO

## Key

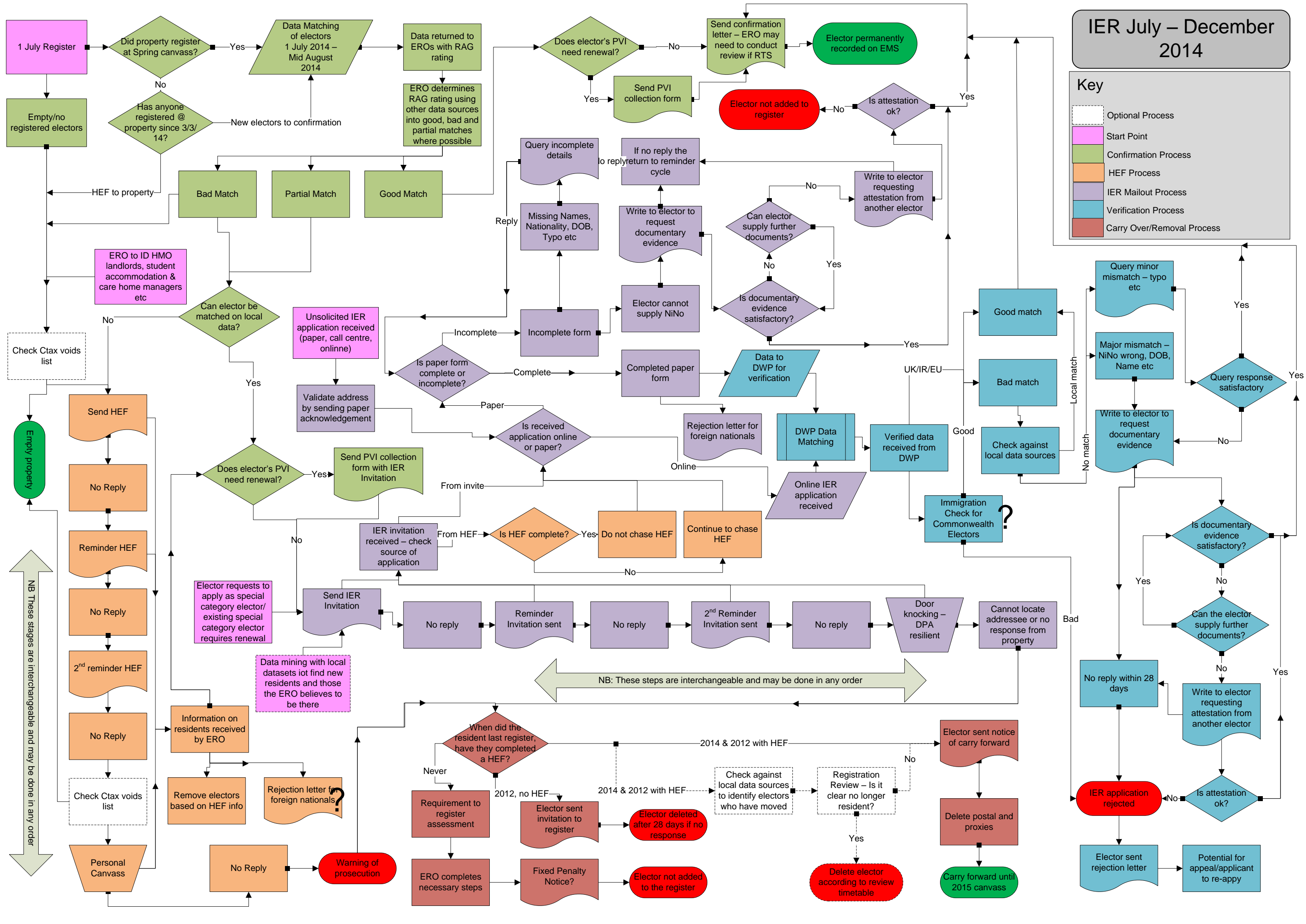
- Optional Process
- Process Required for IER
- Non IER Activity
- LA Budget Cycle



# IER July – December 2014

**Key**

- Optional Process (dashed border)
- Start Point (pink)
- Confirmation Process (green)
- HEF Process (orange)
- IER Mailout Process (purple)
- Verification Process (blue)
- Carry Over/Removal Process (red)



# 1. Confirmed spring 2014 elector

Start: 1/7/14 End 5/9/14

1 July Register

Did property register at Spring canvass?

Data Matching of electors 1 July 2014 – Mid August 2014

Data returned to EROs with RAG rating

ERO determines RAG rating using other data sources into good, bad and partial matches where possible

Good Match

Does elector's PVI need renewal?

Send PVI Collection notice with Confirmation letter

Elector permanently recorded on EMS

Send Confirmation letter 5/9/14 - ERO may need to conduct review if RTS

EC Publicity Campaign 1/9/14

# 2. Unconfirmed elector who registered in Spring '14 inc. exceptions

1 July Register

Did property register at Spring canvass?

Data Matching of electors 1 July 2014 – Mid August 2014

Data returned to EROs with RAG rating

ERO determines RAG rating using other data sources into good, bad and partial matches where possible

Partial Match

Can elector be matched on local data?

Does elector's PVI need renewal?

Send PVI collection form with IER invitation

Send IER Invitation 1/9/14

IER application received – check source of application

From invite

Is received application online or paper?

Is paper form complete or incomplete?

1 week to open and enter forms

Elector responds within 2 weeks??

Completed Paper form 12/9/14

Online IER application received 12/9/14

DWP Data Matching

Data to DWP for verification 19/9/14

Good match

1 week to send and print good match data

Bad match

Query minor mismatch – typo etc 3/10/14

Query response satisfactory?

Major mismatch – NiNo wrong, DOB, Name etc

Write to elector to request documentary evidence 3/10/14

Is documentary evidence satisfactory?

Can the elector supply further documents?

Write to elector requesting attestation from another elector 31/10/14

Is attestation ok?

Send confirmation letter only – ERO may need to conduct review if RTS

Elector permanently recorded on EMS

Rejection letter for foreign nationals

IER application rejected

Elector sent rejection letter

Potential for appeal/applicant to re-apply

IER application rejected 28/11/14

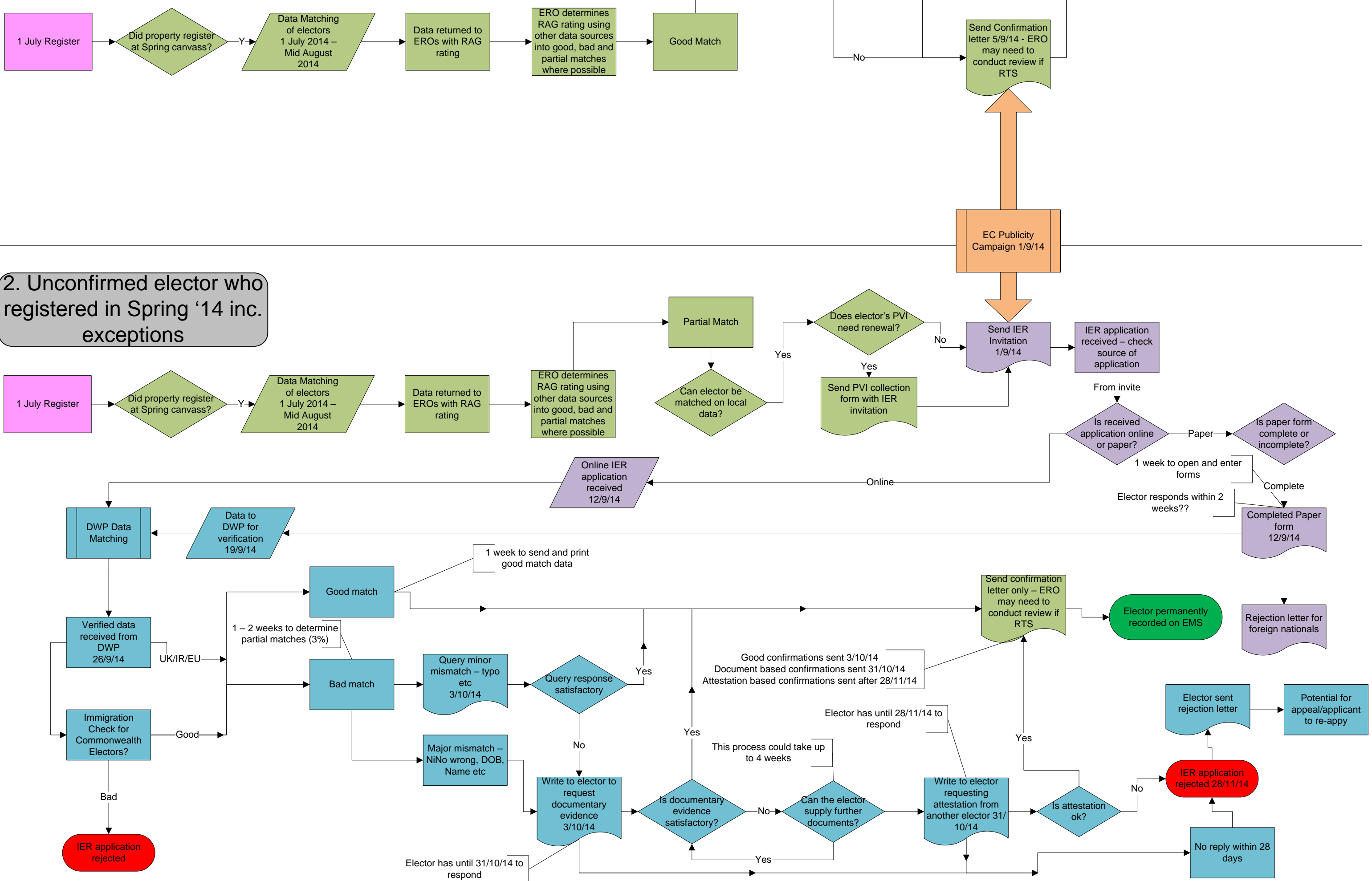
No reply within 28 days

Good confirmations sent 3/10/14  
Document based confirmations sent 31/10/14  
Attestation based confirmations sent after 28/11/14

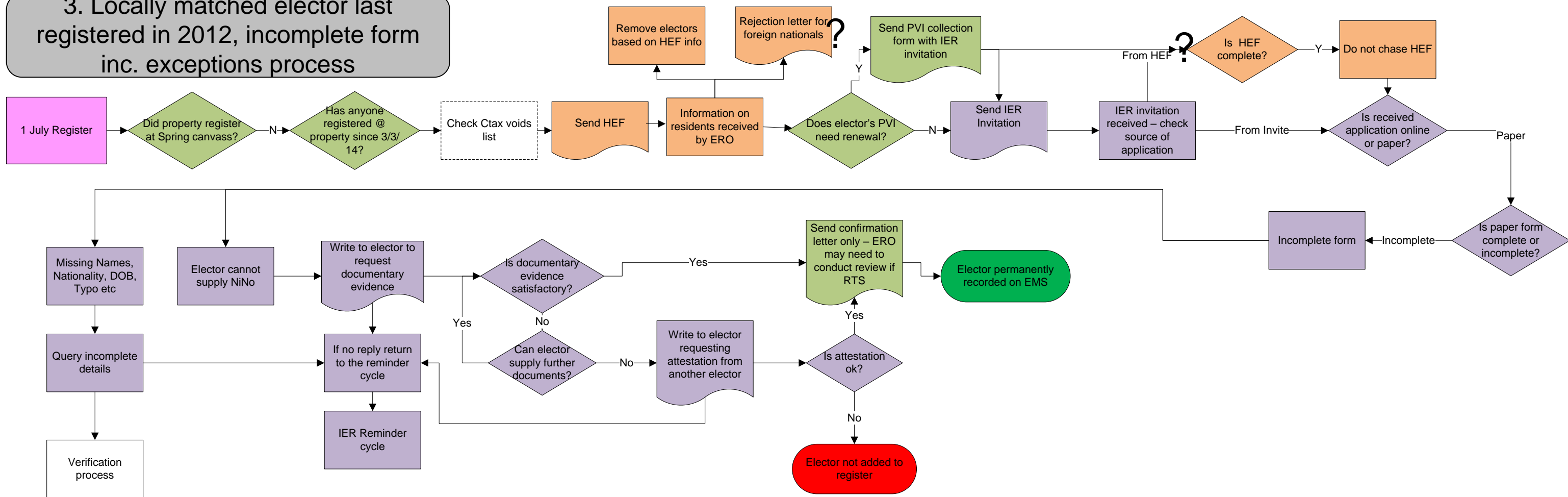
Elector has until 28/11/14 to respond

This process could take up to 4 weeks

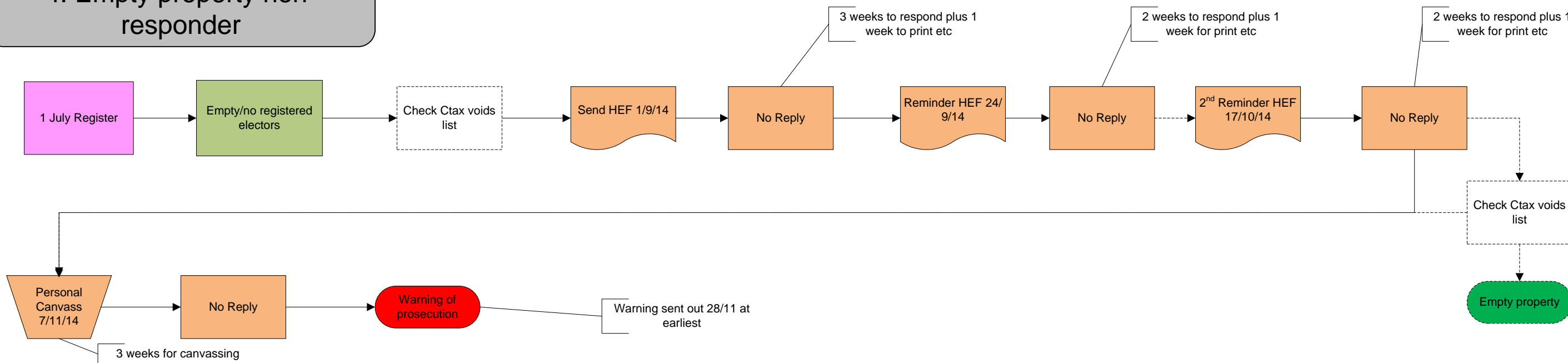
Elector has until 31/10/14 to respond



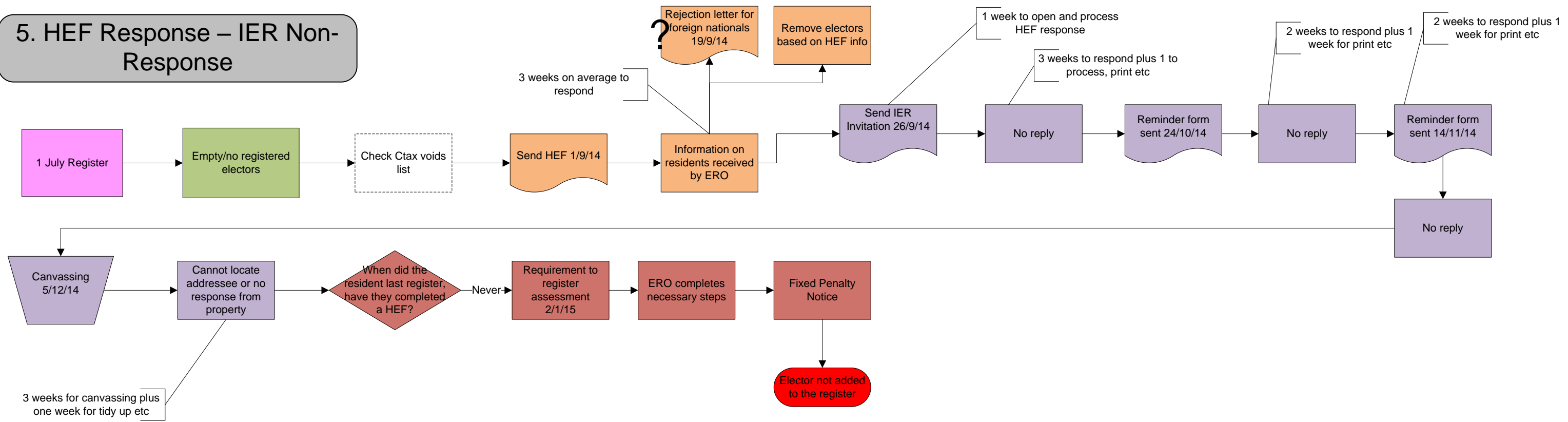
### 3. Locally matched elector last registered in 2012, incomplete form inc. exceptions process



### 4. Empty property non-responder



## 5. HEF Response – IER Non-Response



## 6. Elector last registered in Spring '14 – non responder carry over process

