

EXECUTIVE COMMITTEE – 7 SEPTEMBER 2009

LEISURE & COMMUNITY SAFETY POLICY & SCRUTINY COMMITTEE – 21 JULY 2009

PART II - DELEGATED

3a. WILLIAM PENN LEISURE CENTRE REFURBISHMENT (DCES)

This report is NOT FOR PUBLICATION because it deals with information relating to the financial or business affairs of any particular person (including the authority holding that information), and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings (paragraphs 3 and 5 of Schedule 12A).

1. Summary

- 1.1 This report updates Members on the refurbishment of William Penn Leisure Centre.

2. Details

- 2.1 The last meeting of Leisure & Community Safety Policy & Scrutiny Committee (9 June 2009) received a progress report describing the implementation of the completion plan following the termination of Gee Construction's employment as main contractor in February 2009. This report covered the condition surveys which had been carried out, and the awarding of mobilising of various trade contractors to complete the works and rectify defective works.
- 2.2 An extraordinary meeting of the Executive Committee held on 22 June 2009 received a further report, updating members on further defects that had been revealed in drainage and tiling works conducted by Gee Construction and their subcontractors. At the time of writing remedial works to correct these defects are being tested; however the impact of these defects on the programme cannot currently be assessed with confidence. The design team have been instructed to issue a new programme with a new expected completion date as soon as possible.
- 2.3 Works to the exercise studios on the first floor, and the café area in reception, are expected to be completed by the end of July. Hertsmere Leisure are preparing to occupy these areas.
- 2.4 Updates on recent progress, and the latest programme projections will be brought to the meeting on 21 July.
- 2.5 An updated public bulletin was displayed at the venue and published on the Council's website on 10 July. This describes recent progress and advises that completion of the pools will not be achieved by the end of July as previously anticipated.

3. Options/Reasons for Recommendation

- 3.1 To update Members on the refurbishment of William Penn Leisure Centre.

4. Policy/Budget Reference and Implications

- 4.1 The recommendations in this report are within the Council's agreed policy and budgets. The relevant policies were agreed as part of the 2009-12 Strategic Plan on 24 February 2009, and are entitled:

- 2.1.5 To improve and facilitate access to leisure and recreational activities
- 3.2.1 We will ensure our services provide value for money

5. **Legal, Equal Opportunities, Staffing, Environmental, Community Safety, Customer Services Centre, Communications, Website and Health & Safety Implications**

5.1 None specific to this report.

6. **Financial Implications**

6.1 None specific to this report. Provision has been made in the 2009/10 capital programme for the additional costs expected to be associated with the completion of the refurbishment. Cost projections will be updated as available.

7. **Equal Opportunities Implications**

7.1 **Relevance Test**

Has a relevance test been completed for Equality Impact?	No
A relevance test is not appropriate for this recommendation	

8. **Risk Management and Health & Safety Implications**

8.1 The Council has agreed its risk management strategy which can be found on the website at <http://www.threerivers.gov.uk>. In addition, the risks of the proposals in the report have also been assessed against the Council's duties under Health and Safety legislation relating to employees, visitors and persons affected by our operations. The risk management implications of this report are detailed below.

8.2 The subject of this report is covered by the Leisure service plan. Any risks resulting from this report are included in the risk register and managed within this plan.

8.3 The following table gives the risks already identified for this project, together with a scored assessment of their impact and likelihood.

Description of Risk		Impact	Likelihood
1	Project over-runs budget	IV	A
2	Project is delivered late	III	A
3	Loss of key project personnel	III	D
4	Project does not deliver the required outputs	III	D
5	Contractors fail	III	E

8.4 The above risks are plotted on the matrix below depending on the scored assessments of impact and likelihood, detailed definitions of which are included in the risk management strategy. The Council has determined its aversion to risk and is prepared to tolerate risks where the combination of impact and likelihood are plotted in the shaded area of the matrix. The remaining risks require a treatment plan.

Likelihood ↑	A			2	1	
	B					
	C					
	D			3,4		
	E			5		
	F					
		I	II	III	IV	V
Impact →						

Impact

V = Catastrophic

IV = Critical

III = Significant

II = Marginal

I = Negligible

Likelihood

A = >98%

B = 75% - 98%

C = 50% - 75%

D = 25% - 50%

E = 2% - 25%

F = <2%

8.5 In the officers' opinion none of the risks above, were they to come about, would seriously prejudice the achievement of the Strategic Plan and are therefore operational risks. The effectiveness of treatment plans are reviewed by the Audit Committee annually.

9. **Recommendations**

9.1 That the Leisure and Community Safety Policy and Scrutiny Committee recommends to the Executive Committee that officers should:

- a) Continue to aim to ensure that the project is completed as soon as is practicable, within the Council's quality and financial requirements
- b) Report to members on any cost implications associated with delays to the project.

9.2 That public access to the report be denied until the issue is resolved.

9.3 That public access to the report's recommendations be immediate.

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Background Papers

None

The recommendations contained in this report DO NOT constitute a KEY DECISION.

APPENDICES / ATTACHMENTS

None