

18/03/09

David Shorto
Three Rivers District Council
Three Rivers House
Northway
Rickmansworth
Herts WD3 1RL

Dear Mr Shorto,

The Ox Public House, Bridlington Road, South Oxhey WD19 7AG

Many thanks for taking the time to meet us on 26 February to share your concerns with various aspects of the business at the above.

We have noted your comments and, as advised, we propose the implementation of the enclosed Due Dillgence pack. This pack covers:

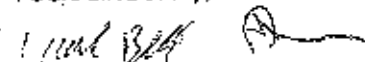
- The basic licensing permissions and restrictions for the above premises - all members of staff are required to be trained on these.
- Opening & Closing Checks to ensure licensing conditions are enforced and that our premises are run to our own high standard.
- Toilet Checks to ensure licensing conditions are enforced and that our premises are run to our own high standard.
- Incident Logs which cover ID management / refusals to serve and disorder.
- Other areas such as Left Items, Drugs and Door Staff management are also covered.

With reference to our manager having possibly had more than an acceptable amount to drink at the time of your visit please be assured that we find this unacceptable and have implemented our Disciplinary Procedure. As a result, our manager has been issued with a written warning, as attached.

We trust that the enclosed documentation is acceptable.

However, please contact us if you require any further information.

Yours sincerely,



Paul Bell and Ian Nolan